



Full Time Position
Provisional Appointment Pending Civil Service Exam
Starting Salary: \$64,839
CSEA Benefits

INFORMATION SYSTEMS MANAGER

GENERAL STATEMENT OF DUTIES:

This position is responsible for the implementation, operation, administration and integration of various computer systems, PC networking, telecommunications equipment, recording devices and data radio equipment within the City of Newburgh. Does related work as required.

DISTINGUISHING FEATURES OF THE CLASS:

The incumbent is responsible for ensuring and maintaining the security and confidentiality of data files and computer system workstations and server. Work is performed under the general direction of the Director of Finance, with latitude for independent judgement in the performance of duties and responsibilities. Supervision is exercised over assigned staff.

MINIMUM QUALIFICATIONS:

- A. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree including or supplemented by sixty (60) credit hours in management information systems, computer science, information technology or closely related field and two (2) years' experience in in conducting feasibility studies and designing, installing and evaluating data processing systems for government or private industry application; OR;
- B. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's degree including or supplemented by thirty (30) credit hours in coursework defined in (a) and four (4) years of experience as defined in (A); OR;
- C. Graduation from high school or possession of a high school equivalency diploma and six (6) years of experience as defined in (A); OR;
- D. An equivalent combination of training and experience as defined by the limits of (A), (B) and (C).

NOTE: Must possess and maintain a valid driver's

Send Resume with cover letter via email to

mmills@cityofnewburgh-ny.gov

Thru 9/12/2016

CITY OF NEWBURGH – AN EQUAL OPPORTUNITY EMPLOYEE