

**Regular Meeting
June 15, 2016
Newburgh Civil Service Commission**

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on June 15, 2016 at 1:00 p.m., Council Chambers, 83 Broadway, Newburgh, NY.

Those present were: Thomas Murphy, Commissioner
Vera Best, Commissioner
Michelle Mills, Administrator
Michelle Kelson, Corporation Counsel

Minutes:

May 19, 2016

Motion to Approve & Accept: Vera Best

Motion Second: Thomas Murphy

Motion Carried: Unanimous

Personnel Reports:

May 2016

Motion to Accept Reports: Vera Best

Motion Second: Thomas Murphy

Motion Carried: Unanimous

Certifications:

Police Chief # 62894: Two Years

Motion to Establish Above Eligible List: Vera Best

Motion Second: Thomas Murphy

Motion Carried: Unanimous

New Business:

1. Commission received and accepted resignation from Richard Gadbois.
2. **Motion to Designate Thomas Murphy as Commission Chair: Vera Best**
Motion Second: Thomas Murphy
Motion Carried: Unanimous
3. Live Streaming of Civil Service Commission Meetings:
Commissioner Best requested the record show that she finds the City Manager's action to unilaterally determine to video record the Commission's meetings without prior notification to be retaliatory, unprofessional, unfair and lacking of common courtesy. The CSC was advised by counsel that the meetings are public and therefore the recordings are legal. The CSC was further advised that the City Council was informed of the decision and no consensus reached regarding the equitable application of the live streaming.

4. Request to adopt and classify the position of Grants Administrator for the City of Newburgh in the competitive class. Upon review of the proposed minimum requirements, rubric "C" was eliminated from the job description by the Commission.

Motion to Approve as Amended: Vera Best

Motion Second: Thomas Murphy

Motion Carried: Unanimous

5. The Commission received the following updates from the Administrator regarding the 2016 Personnel & Civil Service Officers Training she recently attended in Rochester, NY. ;
 - A. Also in attendance from the City were Naomi Fay and Amanda Scott- Aquino.
 - B. Amendment to NYS Civil Service Law Section 80
 - C. Local training by NYS Dept of Civil Service for City Council and local appointing authorities to be scheduled.

6. Request to order entry level Police Officer Exam for November 2016:

Motion Made to Approve: Vera Best

Motion Second: Thomas Murphy

Motion Carried: Unanimous

Old Business:

1. Police Officer Agility Tests: Testing to be scheduled for the 100 candidates in the 85 grade zone.
2. Order in Judgment- Commission to request written final disposition from Article 78 proceeding of March 3, 2016. Request for advice of outside Counsel at next meeting.

Executive Session:

Motion Made for Executive Session for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation: **Vera Best**

Motion Second: Thomas Murphy

Motion Carried: Unanimous

Motion Made to Adjourn: Vera Best

Motion Second: Thomas Murphy

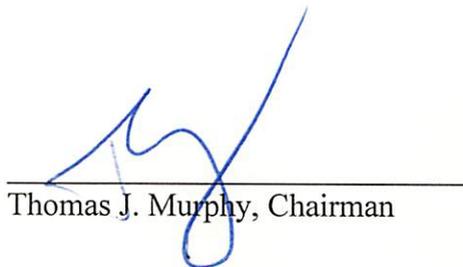
Motion Carried: Unanimous

Meeting adjourned at 2:05pm.

Respectfully Submitted



Michelle M. Mills, Administrator



Thomas J. Murphy, Chairman