City of Newburgh Council Work Session
Sesion de trabajo del Concejal de la Ciudad de Newburgh
May 19, 2016
5:00 PM

Executive Session/ Sesión Ejecutiva

1. Executive Session

   1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

   2. Pending Litigation

   1. Cuestiones relativas a la atención médica, financiera, de crédito o historial de empleo de una persona en particular o corporación, o cuestiones conducentes al nombramiento, empleo, promoción, democión, disciplina, suspensión, despido o retiro de una persona o corporación;

   2. litigación pendiente.

Council Meeting Presentations

2. Monthly Financial Report

   Comptroller will present the City's Monthly Financial Report.
   (John Aber)

   El Contralor de la Ciudad presentara el Reporte Financiero Mensual de la Ciudad. (John Aber)

3. Presentations of Proclamations

   Proclamations will be presented at Monday's Council Meeting. (City Council)

   Proclamaciones serán presentadas en la sesión de Concejales el lunes (Consejo de la Ciudad)

Finance/Finanza

4. Fireworks Contract 2016

Resolution Authorizing the City Manager to Accept a Proposal and Execute a Contract with Fireworks Extravaganza for the 2016 City of Newburgh Fourth of July Celebration for the Amount of $10,000.00. (Councilwoman Regina Angelo & John Aber)

Una resolución que autoriza al Gerente de la Ciudad a aceptar una propuesta y ejecutar un contrato con "Fireworks Extravaganza" para la celebración de cuatro de Julio de 2016 de la Ciudad de Newburgh por la cantidad de $10,000.00. (Consejal Regina Angelo y John Aber)

Council Request for Action

Planning and Economic Development/Planificación y Desarrollo Económico

5. Purchase of 156 Lander Street

Resolution to Authorize the Conveyance of Real Property known as 156 Lander Street (Section 18, Block 3, Lot 14) at Private Sale to Michele Williams for the Amount of $1,500.00. (Deirdre Glenn)

Una resolución para autorizar el traspaso de bienes raíces conocidos como la 156 de la Calle Lander (Sección 18, Bloque 3, Lote 14) en una venta privada a Michele Williams por la cantidad de $1,500.00 (Deirdre Glenn)

Council Request for Action

6. To amend the personnel budget book for 2016

Resolution Amending the 2016 Personnel Analysis Book to Change Two Temporary Laborer Positions to Two Full-Time Maintenance Laborer Positions in the Department of Public Works. (Deirdre Glenn, George Garrison & John Aber)

Una Resolución que enmienda el libro de análisis del personal de 2016 para cambiar dos posiciones de trabajado temporal a dos posiciones de trabajo de mantenimiento de tiempo completo en el departamento de Obras Públicas. (Deirdre Glenn, George Garrison y John Aber)

Council Request for Action

7. Contract Agreement-Building Safety Inspector Courses

Resolution Authorizing an Agreement with Andreassen Associates, LLC to

Provide Building Safety Inspector Training at a Cost of $6,500.00. (Acting Chief Ahlers & Deirdre Glenn)

Una resolucion que autoriza un acuerdo con Andreassen Associates, LLC para proporcionar Entrenamiento de Inspector de Seguridad a un costo de $6,500.00 (Jefe Interino Ahlers y Deirdre Glenn)

Council Request for Action

Grants/Contracts/Agreements / Becas /Contratos/Convenios

8. Amend Resolution 111-2016 Inter-Local Agreement between the County or Orange and the City of Newburgh

   Resolution Amending Resolution No. 111-2016 of April 25, 2016 Authorizing the City Manager to enter into an Inter-Local Agreement between the County of Orange and the City of Newburgh in connection with the 2015 Byrne Memorial Justice Assistance Grant Program to Facilitate the Reallocation of Funds from Community Policing Activities to Street Camera Surveillance Equipment Upgrades. (Chief Dan Cameron & John Aber)

   Una resolución que enmienda la Resolución No. 111-2016 del 25 de Abril de 2016 autorizando al Gerente de la Ciudad a firmar un acuerdo entre el Condado de Orange y la Ciudad de Newburgh en relación al Programa de Becas del 2015 de Asistencia Judicial Conmemorativo de Byrne para facilitar la Reasignación de fondos de Actividades de Vigilancia Policial de la Ciudad para Actualizaciones del equipo de video vigilancia de la calle. (Jefe Dan Cameron y John Aber)

   Council Request for Action

9. Contract with BPAS Consulting

   Resolution Authorizing an Agreement with BPAS Actuarial and Pension Services, LLC for Actuarial Services related to the City's Retiree Group Health Benefits Program in the amount of $11,000.00 for the Year 2016 and $2,500.00 for the Year 2017, for a Total Amount of $13,500.00. (John Aber)

   Una resolución autorizando un acuerdo con BPAS para los servicios de Pensión y Actuariales LLC para servicios actuariales relacionados con el programa de Beneficios de Salud para el grupo de jubilados por la cantidad de $11,000.00 para el año 2016 y $2,500.00 para el año 2017, por un monto total de $13,500.00 (John Aber)

Council Request for Action

Police Department

10. Budget Amendment-Personnel services book

    Resolution Amending the 2016 Personnel Analysis Book to Add One Temporary Part-Time Secretary to the Police Chief. (Chief Cameron & John Aber)

    Una resolución que enmienda el libro de análisis del personal de 2016 para añadir a una secretaria temporal a tiempo parcial para el Jefe de Policía. (Jefe Cameron y John Aber)

    Council Request for Action

Discussion Items/Temas de Discusión

11. Water Update

    (Michael Ciaravino, Wayne Vradenburgh and John Aber)

    Actualización sobre el agua (Michael Ciaravino, Wayne Vradenburgh y John Aber)

    Council Request for Action

12. Paving and DPW

    (George Garrison & Councilwoman Genie Abrams)

    Pavimento y el Departamento de Obras Públicas (George Garrison y Consejal Genie Abrams)

    Council Request for Action

13. Proposed Amendment to Council Rules and Order of Procedure

Proposed Amendment to Council Rules and Order of Procedure to limit Further Comments from Council to 5 minutes for each Council Member. (Council members)

Una Enmienda propuesta a las reglas del Consejo y las Órdenes de Procedimiento para limitar comentarios adicionales del Consejo a 5 minutos para cada miembro del Consejo. (Miembros del Consejo)

Council Request for Action

14. Complete Streets Demonstration Project City of Newburgh & Newburgh Community Land Bank

1. Draft Resolution authorizing amendment to MOU and NCL
A Resolution of the City Council authorizing the City Manager to execute an amendment to the Memorandum Of Understanding With the Newburgh Community Land Bank to finish the Complete Streets Demonstration Project.

2. Proposals to complete the remaining work. (Deirdre Glenn & Michelle Kelson)

Una Resolución por parte del Consejo de la Ciudad autorizando al Gerente de la Ciudad a ejecutar una enmienda al Memorándum de Entendimiento con El Banco Agrario de la Comunidad de Newburgh para terminar el Proyecto de Demonstración de Calles Completas.

Council Request for Action

Agenda Item 13.

Executive Session

1. Pending Litigation
2. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

Agenda Item 1.

Monthly Financial Report

Comptroller will present the City's Monthly Financial Report.
(John Aber)

Agenda Item 2.

Proclamation - St. George's Church

(City Council)

Agenda Item 3.

Proclamation - Mrs. Shirley Wilkins Newburgh/Cerone Place

(City Council)

Agenda Item 4.

Fireworks Contract 2016

Resolution Authorizing the City Manager to Accept a Proposal and Execute a Contract with Fireworks Extravaganza for the 2016 City of Newburgh Fourth of July Celebration for the Amount of $10,000.00. (Councilwoman Regina Angelo & John Aber)

Council Request for Action

Background:
A Contract with Fireworks Extravaganza to perform a fireworks display on July 4, 2016. The contract price is $10,000

ATTACHMENTS:

Description	Upload Date	Type
Resolution Authorizing the City Manager to Accept a Proposal and Execute a Contract with Fireworks Extravaganza for the 2016 Fourth of July Celebration in the Amount of $10,000	5/5/2016	Resolution Letter
Fireworks Contract	5/4/2016	Backup Material

RESOLUTION NO.: _____ - 2016

OF

MAY 23, 2016

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A PROPOSAL AND EXECUTE A CONTRACT WITH FIREWORKS EXTRAVAGANZA FOR THE 2016 CITY OF NEWBURGH FOURTH OF JULY CELEBRATION FOR THE AMOUNT OF $10,000.00

WHEREAS, the City of Newburgh has received a proposal from Fireworks Extravaganza for fireworks for the 2016 Fourth of July celebration at a cost of Ten Thousand ($10,000.00) Dollars; and

WHEREAS, should there be a rain event, or other circumstances beyond the City's control which prevent such fireworks to be launched on July 4, 2016, the rain date will be July 5, 2016; and

WHEREAS, this Council has determined that accepting the proposal of Fireworks Extravaganza is in the best interests of the City of Newburgh and its residents;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that the City Manager be and he hereby is authorized to accept a proposal and execute a contract, in substantially the same form as annexed hereto with other provisions as Corporation Counsel may require, with Fireworks Extravaganza for a fireworks display for the 2016 City of Newburgh Fourth of July at a cost of $10,000.00.

Fireworks Extravaganza

Federal ATF Licensed Fireworks Importer License #8-NJ-00310
US DOT Hazarordous Materials Carrier DOT#2064141
MD Explosive Dealer License #W-016
NY State Dealer/Manufacturer License #D-5741
NJ Permit to Use Explosives License #003309
NYC Fireworks Contractor — Certificate of Fitness #82096355

Worldwide Experience in Pyrotechnics - Since 1995

Hanover Germany 2009 International Competition first place.

1-800-765-BANG (2264) • 206-202-1544 FAX
174 ROUTE 17 NORTH, ROCHELLE PARK NJ 07662
www.fwextravaganza.com

May 5, 2016

City of Newburgh
4th of July Celebration
83 Broadway
Newburgh, New York 12550

Dear John:

Per our request, ***Fireworks Extravaganza*** is pleased to submit the following bid for your consideration for your 2016 fireworks display:

Date of the Fireworks Display:	July 4, 2016
Rain Date:	July 5, 2016
BUDGET AMOUNT:	$10,000.00

All of our custom designed "***Fireworks Extravaganza***" include the following:

- Five million dollar ($5,000,000.00) per occurrence, insurance coverage, which offers you the most secure and extensive coverage available in the industry.
- Five million dollar ($5,000,000.00) Hazmat liability coverage, required by the US Government.
- All transportation and delivery costs.
- The widest available range of top-quality aerial shells and effects from around the world including extra-fancy pattern shells – Hearts, Stars, Smiley Faces, Bees, Octopus and multi-break shells for added spectacular beauty. We have many new exclusive aerial fireworks that will surely dazzle the crowd.

- The widest available range of top-quality aerial shells and effects from around the world including extra-fancy pattern shells – Hearts, Stars, Smiley Faces, Bees, Octopus and multi-break shells for added spectacular beauty. We have many new exclusive aerial fireworks that will surely dazzle the crowd.

- A skillfully executed production that will vary in intensity and effects to deliver the maximum crowd appeal the display will last approximately 30 minutes. There will be no "dark skies" – we keep the palette of the night sky constantly filled with exciting colors and sound, and the "oohs" and "aahs" never stops.

PRINCIPPIA, OR OPENING BARRAGE

The production will begin with two or three loud salutes to make any adjustments necessary for wind conditions and to get the crowd's attention. The Princippia will then begin with out exclusive gleaming gold and silver comet shells shooting upward across an approximate 100 to 150 foot front accompanied by load aerial salutes. Then a multi-colored aerial barrage of star shells and more salutes will complete the Princippia, which concludes with a huge six inch shell. This opening presentation will last approximately one minute.

PRINCIPPIA

Multi-colored shells	1,000	shells
Salutes	200	salutes

These are not Roman Candles, or "backyard" fireworks – the 2 ½" gleaming comets are exclusively for ***Fireworks Extravaganza,*** and the salutes are very loud boxes 2-1/2" finale salutes.

Aerial star shell barrage of two		
2 ½" and three inch shells:	250	shells
Four inch shells:	18	shells
Five inch shells:	15	shells
Six inch shells:		
Total Princippia Shells	**1,483**	**shells**

MAIN AERIAL SHELL PRODUCTION PORTION

The part of your production will last approximately 26 minutes and will be fired at a pace to keep the full attention of the audience. We will insure you have a shell in the air about every 3 to 5 seconds often more when we are firing flights of shells and using multi-break fancy shells. All of the shells used will be top quality imported and manufactured by Lidu, Yung Feng, Sunny, Tanghua Factories in China or American made shells and many of them will be extra fancy multi-effect or multi-break shells.

MAIN PRODUCTION	**SHELLS**	
Three inch shells	216	shells

These will include red, green, silver, gold, blue, purple and white peonies and chrysanthemums, strobes, spiders, cracking, coconuts, willows, extra fancy color-changing shells, American extra fancy multi-break specialty shells, variegated swimming mines, brocade wave purple, yellow falling leaves, whistle shells, extra fancy ruby, emerald, purple, sunflower, white, aquamarine, silver and fancy oriental and American special effect star shells.

Four inch aerial shells	108	shells

These will include spiders, purple to popping chrysanthemums, lemon peony, red crackling dahlia, silver to red swimming star, red green tip with silver coco ring, and silver willow. Many of these shells are custom made for our company.

Five inch aerial shells	72	shells

These will include fancy assorted peonies and chrysanthemum shells in variegated colors. Kamuro shells, brocade crown shells, stars, heart, bowtie ring, strobe shells, red to popping flower with popping flower pistil, charcoal chrysanthemum and blue and extra-fancy Oriental Cylinder special effect shells.

Six inch aerial shells	27	shells

These will include Thousands of Titanium Salutes, White Strobe Waterfall, Golden Bow Tie with blue ring, red, green, orange, plum chrysanthemums, and three color changing chrysanthemum with glittering silver pistil that will fall to the earth in a giant curtain.

Total Main Production Shells	**423**	**shells**

INTRODUCTION TO THE GRAND FINALE

"COLOR THUNDER WALL" – This is a ***Fireworks Extravaganza*** exclusive effect for 2016 and we will include it in your display. It is comprised of unique one through two and one half inch angled aerial mini-shells that whistle, twirl, zigzag, and explode in dazzling colors. These are exclusively designed and manufactured to our specifications in the USA and the Far East. No other company will have this show-stopping effect. The audience actually thinks this is the Grand Finale, and as the last shells burst, we will pause for a few seconds and begin the actual Grand Finale.

"COLOR THUNDER" SHELLS	**2,000**	**shells**

THE GRAND FINALE

The Grand Finale will consist of a massive barrage of aerial star shells, comets, and salutes from two inches to five inches that will take the crowd's breath away. The barrage will conclude with a solid wall of loud titanium salutes (loud booms), followed by a gigantic six in extra fancy "Diadem" shell that will glow and twinkle as it slowly falls to earth in a giant curtain.

THE GRAND FINALE	SHELLS	
Two, 2 ½ and Three inch shells	350	shells
Four inch shells	18	shells
Five inch shells	15	shells
Six inch shells	12	shells
Total Grand Finale shells (Includes the Introductions)	**2,395**	**shells**
TOTAL PROGRAM SHELLS	**4.301**	**shells**

We are one of the fastest growing fireworks companies in the country. We consider our safety record second to none and are extremely proud of our work. We work 365 days a year to make the day of your event spectacular.

As you may be aware, ***Fireworks Extravaganza*** supplies custom fireworks displays to many communities in the Mid-Atlantic region. We produce and design hundred and hundred of displays per year. We are small enough to be able to offer close custom services and large enough to have the resources to safely produce the display. Please make sure to look at our website for references and a list of our clients.

Some of the shows we perform are: Rocking Horse Ranch, Town of Haverstraw, Rockland Boulders Baseball Team, Amenia Fire Company, Hartwood Club and the Town of Kent.

We have won various awards all over the world for the displays we produce such as 2009 Hannover Germany World Fireworks Competition Fire Place, Ridgewood NJ Best Show of NJ (6 years running), PGI Best show of 2013, 2015 & 2016 Soca Monarch in Trinidad, West Indies.

We look forward to performing your "***Fireworks Extravaganza***" in 2015, and we are honored for the chance to work with you. If you have any questions regarding our proposal please feel free to call me directly at 800-765-2264, extension 713, I remain,

Very truly yours,

John Sagaria
President
Jsagaria@fwextravaganza.com

Agenda Item 5.

Purchase of 156 Lander Street

Resolution to Authorize the Conveyance of Real Property known as 156 Lander Street (Section 18, Block 3, Lot 14) at Private Sale to Michele Williams for the Amount of $1,500.00. (Deirdre Glenn)

Council Request for Action

Additional Information:
Property Address: 156 Lander Street
S-B-L: 18-3-14
Purchaser: Michele Williams [NOTE: First name is spelled incorrectly on the attached Purchase Proposal Summary. This is the correct spelling]
Purchase Price $1,500
Terms & Conditions: Standard terms, 18 months to obtain a C.O.; 2015-16 School taxes; 2016 City/County taxes (no city/county tax bill generated).

ATTACHMENTS:

Description	Upload Date	Type
Resolution Authorizing the Sale of 156 Lander Street to Michele Williams for $1,500.00	5/12/2016	Resolution Letter
Purchase Proposal Summary	5/11/2016	Backup Material
PODA Application	5/11/2016	Backup Material

RESOLUTION NO.: _____- 2016

OF

MAY 23, 2016

A RESOLUTION TO AUTHORIZE THE CONVEYANCE OF REAL PROPERTY KNOWN AS 156 LANDER STREET (SECTION 18, BLOCK 3, LOT 14) AT PRIVATE SALE TO MICHELE WILLIAMS FOR THE AMOUNT OF $1,500.00

WHEREAS, the City of Newburgh has acquired title to several parcels of real property by foreclosure *In Rem* pursuant of Article 11 Title 3 of the Real property Tax law of the State of New York; and

WHEREAS, pursuant to Section 1166 of the Real Property Tax Law the City may sell properties acquired by foreclosure *In Rem* at private sale; and

WHEREAS, the City of Newburgh desires to sell 156 Lander Street, being more accurately described as Section 18, Block 3, Lot 14 on the official tax map of the City of Newburgh; and

WHEREAS, the prospective buyer has offered to purchase this property at private sale; and

WHEREAS, this Council has determined that it would be in the best interests of the City of Newburgh to sell said property to the prospective buyer for the sum as outlined below, and upon the same terms and conditions annexed hereto and made a part hereof,

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that the sale of the following property to the indicated purchaser be and hereby is confirmed and the City Manager is authorized and directed to execute and deliver a quitclaim deed to said purchaser upon receipt of the indicated purchase price in money order, good certified or bank check, made payable to **THE CITY OF NEWBURGH,** such sums are to be paid on or before August 22, 2016, being ninety (90) days from the date of this resolution; and

Property address	Section, Block, Lot	Purchaser	Purchase Price
156 Lander Street	18 – 3 – 14	Michele Williams	$1,500.00

BE IT FURTHER RESOLVED, by the Council of the City of Newburgh, New York, that the parcel is not required for public use.

Terms and Conditions Sale
156 Lander Street, City of Newburgh (18-3-14)

STANDARD TERMS:

1. City of Newburgh acquired title to this property in accordance with Article 11 of the Real Property Tax Law of the State of New York, and all known rights of redemption under said provisions of law have been extinguished by the tax sale proceedings and/or as a result of forfeiture.
2. For purposes of these Terms and Conditions, parcel shall be defined as a section, block and lot number.
3. All real property, including any buildings thereon, is sold "AS IS" and without any representation or warranty whatsoever as to the condition or title, and subject to: (a) any state of facts an accurate survey or personal inspection of the premises would disclose; (b) applicable zoning/land use/building regulations; (c) water and sewer assessments are the responsibility of the purchaser, whether they are received or not; (d) easements, covenants, conditions and rights-of-way of record existing at the time of the levy of the tax, the non-payment of which resulted in the tax sale in which City of Newburgh acquired title; and (e) for purposes of taxation, the purchaser shall be deemed to be the owner prior to the next applicable taxable status date after the date of sale.
4. The property is sold subject to unpaid school taxes for the tax year of 2015-2016, and also subject to all school taxes levied subsequent to the date of the City Council resolution authorizing the sale. The purchaser shall reimburse the City for any school taxes paid by the City for the tax year 2015-2016, and subsequent levies up to the date of the closing. Upon the closing, the property shall become subject to taxation. Water and sewer charges and sanitation fees will be paid by the City to the date of closing.
5. **WARNING: FAILURE TO COMPLY WITH THE TERMS OF THIS PARAGRAPH MAY RESULT IN YOUR LOSS OF THE PROPERTY AFTER PURCHASE**. **The deed will contain provisions stating that the purchaser is required to rehabilitate any building on the property and bring it into compliance with all State, County and Local standards for occupancy within (18) months of the date of the deed. Within such eighteen (18) month time period the purchaser must either: obtain a Certificate of Occupancy for all buildings on the property; make all buildings granted a Certificate of Occupancy before the date of purchase fit for the use stated in such Certificate of Occupancy; or demolish such buildings. The deed shall require the purchaser to schedule an inspection by City officials at or before the end of the eighteen (18) month period. If the purchaser has not complied with the deed provisions regarding rehabilitation of the property and obtained a Certificate of Occupancy or Certificate of Compliance by that time, then the title to the property shall revert to the City of Newburgh. The deed shall also provide that the property shall not be conveyed to any other person before a Certificate of Occupancy or Certificate of Compliance is issued. A written request made to the City Manager for an extension of the eighteen (18) month rehabilitation period shall be accompanied by a non-refundable fee of $250.00 per parcel for which a request is submitted. The City Manager may, in his sole discretion and for good cause shown, grant one extension of time to rehabilitate of up to, but not to exceed, three (3) months. Any additional request thereafter shall be made in writing and placed before the City Council for their consideration**.
6. Notice is hereby given that the property lies within the East End Historic District as designated upon the zoning or tax map. This parcel is being sold subject to all provision of law applicable thereto and it is the sole responsibility of the purchaser to redevelop such parcel so designated in accordance with same.
7. Notice is hereby given that the property is vacant and unoccupied. This parcel is being sold subject to the City's Vacant Property Ordinance and all provisions of law applicable thereto. At closing, the purchaser will be required to register the property and remit the vacant property fee. It is the sole responsibility of the purchaser to redevelop such parcel in accordance with same.
8. All purchasers are advised to personally inspect the premises and to examine title to the premises prior to the date upon which the sale is scheduled to take place. Upon delivery of the quitclaim deed

by the City of Newburgh to the successful purchaser, any and all claims with respect to title to the premises are merged in the deed and do not survive.

9. No personal property is included in the sale of any of the parcels owned by City of Newburgh, unless the former owner or occupant has abandoned same. The disposition of any personal property located on any parcel sold shall be the sole responsibility of the successful purchaser following the closing of sale.
10. The City makes no representation, express or implied, as to the condition of any property, warranty of title, or as to the suitability of any for any particular use or occupancy. Property may contain paint or other similar surface coating material containing lead. Purchaser shall be responsible for the correction of such conditions when required by applicable law. Property also may contain other environmental hazards. Purchaser shall be responsible for ascertaining and investigating such conditions prior to bidding. Purchaser shall be responsible for investigating and ascertaining from the City Building Inspector's records the legal permitted use of any property prior to closing. Purchaser acknowledges receivership of the pamphlet entitled "Protecting Your Family from Lead in Your Home." Purchaser also acknowledges that he/she has had the opportunity to conduct a risk assessment or inspection of the premises for the presence of lead-based paint, lead-based paint hazards or mold.
11. The entire purchase price and all closing costs/fees must be paid by money order or guaranteed funds to the City of Newburgh Comptroller's Office on or before August 22, 2016. *The City of Newburgh does not accept credit card payments for the purchase price and closing costs/fees.* **The City is not required to send notice of acceptance or any other notice to a purchaser.** At closing, purchaser, as grantee, may take title as a natural person or as an entity wherein purchaser is an officer or managing member of said entity. The City Manager may, in his sole discretion and for good cause shown, grant one extension of time to close title of up to, but not to exceed, sixty (60) additional days. No request shall be entertained unless in writing, stating the reasons therefor, and unless accompanied by a fee of $250.00 per parcel for which a request is submitted. The fee shall be in addition to all other fees and deposits and shall not be credited against the purchase price and shall not be returnable. Any additional request made thereafter shall be made in writing and placed before the City Council for their consideration.
12. In the event that a sale is cancelled by court order, judgment, the Comptroller or the Newburgh City Council, the successful bidder shall be entitled only to a refund of the purchase money paid with interest. Purchaser agrees that he shall <u>not</u> be entitled to special or consequential damages, attorney's fees, reimbursement for any expenses incurred as a result of ownership, improvements of property, or for taxes paid during period of ownership, and this agreement by the purchaser is a material condition of the sale.
13. Sale shall be final, absolute and without recourse once title has closed and the deed has been recorded. In no event, shall City of Newburgh be or become liable for any defects in title for any cause whatsoever, and no claim, demand or suit of any nature shall exist in favor of the purchaser, his heirs, successors or assigns, against City of Newburgh arising from this sale.
14. Conveyance shall be by quitclaim deed only, containing a description of the property as it appeared on the tax roll for the year upon which the City acquired title or as corrected up to date of deed. The deed will be recorded by the City upon payment in full of the purchase price, buyer's premium, and closing fees/costs. Possession of property is forbidden until the deed is recorded conveying title to the purchaser. **Title vests upon recording of deed.**
15. Upon closing, the City shall deliver a quitclaim deed conveying all of its right, title and interest in the subject property, which deed shall be drawn by the City Corporation Counsel. The City shall not convey its interest in any street, water, sewer or drainage easement, or any other interest the City may have in the property. The City shall only convey that interest obtained by the City pursuant to the judgment rendered in an *in rem* tax foreclosure action filed in the Orange County Clerk's Office.
16. The description of the property shall be from the City of Newburgh Tax Map reference or a survey description certified to the City of Newburgh and provided to the City Corporation Counsel by the purchaser at least ten (10) days in advance of closing title and approved by the City's Engineer.
17. Evictions, if necessary, are solely the responsibility of the successful bidder after closing and recording of the deed.

18. By acknowledging and executing these Terms & Conditions, the purchaser certifies that he/she is not representing the former owner(s) of the property against whom City of Newburgh foreclosed and has no intent to defraud City of Newburgh of the unpaid taxes, assessment, penalties and charges which have been levied against the property. The purchaser agrees that neither he/she nor his/her assigns shall convey the property to the former owner(s) against whom City of Newburgh foreclosed within 24 months subsequent to the auction date. If such conveyance occurs, the purchaser understands that he/she may be found to have committed fraud, and/or intent to defraud, and will be liable for any deficiency between the purchase price at auction and such sums as may be owed to City of Newburgh as related to the foreclosure on the property and consents to immediate judgment by City of Newburgh for said amounts.

Agenda Item 6.

To amend the personnel budget book for 2016

Resolution Amending the 2016 Personnel Analysis Book to Change Two Temporary Laborer Positions to Two Full-Time Maintenance Laborer Positions in the Department of Public Works. (Deirdre Glenn & John Aber)

Council Request for Action

Background:
To convert two temporary laborer positions under the CDBG grant, assigned to the DPW, to two full time Maintenance Laborer positions, grade 5 step 1.

Additional Information:
An analysis and job descriptions are attached.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Amending the 2016 Personnel Servcies Book to Change Two Temporary Laborer Positions to Two Full-Time Maintenance Laborer Positions in the Department of Public Works	5/13/2016	Resolution Letter
funding analysis, job descriptions and discussion	5/12/2016	Backup Material

RESOLUTION NO.: _____-2016

OF

MAY 23, 2016

A RESOLUTION AMENDING THE 2016 PERSONNEL ANALYSIS BOOK TO CHANGE TWO TEMPORARY LABORER POSITIONS TO TWO FULL-TIME MAINTENANCE LABORER POSITIONS IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Department of Public Works has recommended changing two temporary Laborers positions to two permanent full-time Maintenance Laborer positions; and

WHEREAS, the City Council has determined that changing two temporary Laborer positions in the Department of Public Works to permanent full-time Maintenance Laborer positions will promote economy and efficiency within the Department; the same being in the best interests of the City of Newburgh; and

WHEREAS, the change from the two temporary Laborer positions to two permanent full-time Maintenance Laborer positions requires the amendment of the City of Newburgh Adopted Personnel Analysis Book for 2016 and funding for such permanent full-time positions will continue to be derived from the CDBG budget;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the Personnel Analysis Book for 2016 be and is hereby amended to create eliminate two temporary Laborer positions and add two permanent full-time Maintenance Laborer positions within the Department of Public Works at Grade 5, Step 1 with funding to be derived from the CDBG budget.

CITY OF NEWBURGH
DATE AMENDED: July 11, 1985
DATE ADOPTED: August 18, 1976

MAINTENANCE WORKER

GENERAL STATEMENT OF DUTIES:

Performs semi-skilled work involving the mechanical or building trades; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS:

Employees of this class perform semi-skilled work in the mechanical technical or building trades used in the maintenance and/or repair of buildings and grounds and the installation of associated equipment. The employee may be assigned as lead man on a project involving the skills in which he is most proficient and will assist in those areas in which he is less skilled. General instructions are received from an assigned supervisor. When assigned as lead man, he will exercise immediate supervision of those employees assigned to assist in the project.

EXAMPLES OF WORK: (Illustrative only)

- Repairs, finishes and refinishes desks, tables, chairs, bookcases and other furniture;
- Performs semi-skilled painting of interior and exterior of buildings and structures;
- Installs and replaces in whole or in part heating and plumbing systems and related equipment;
- May assist in the wiring and rewiring of buildings or portions of buildings;
- Drives truck in the transportation of equipment and plowing of snow;
- May perform all types of carpentry work including the installation of glass and door closing equipment;
- Transports, erects and uses scaffolding;
- Repairs and installs roofs;
- Mixes, pours and works concrete;
- Lays blocks, bricks and other masonry products;
- Removes trees and shrubbery;
- May shovel snow, operate snow removal equipment or perform other menial tasks as assigned;
- May lead or assist as assigned in any of the maintenance, repair or construction projects of the department.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:

Working knowledge of the common practices, tools, terminology and accident precautions of the standard mechanical or building trades; ability to work from plans and specifications and to follow rough sketches and oral instructions; ability to rig and work from swinging or fixed scaffolds; ability to lay out work for self and others; good motor, hand and eye coordination; manual dexterity; good physical condition.

ACCEPTABLE TRAINING AND EXPERIENCE:

One year of work experience in a standard mechanical or building trade.

Agenda Item 7.

Contract Agreement-Building Safety Inspector Courses

Resolution Authorizing an Agreement with Andreassen Associates, LLC to Provide Building Safety Inspector Training at a Cost of $6,500.00. (Acting Chief Ahlers & Deirdre Glenn)

Council Request for Action

Background:
To contract with Andreassen Associates, L.L.C. to provide 65 hours of Buiilding Safety Inspector Course 9A, B, C, and BSI Update training and exams.

Additional Information:
To be held in Newburgh, June 7, 8, 9, 14, 15, 16, and 21, 22, 23.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Authorizing an Agreement with Andreassen Associates LLC to Provide Building Safety Inspector Training at a Cost of $6,500.00	5/13/2016	Resolution Letter
Andreassen Associates LLC Agreement for Building Safety Inspector Training	5/13/2016	Exhibit

RESOLUTION NO.: _____ - 2016

OF

MAY 23, 2016

A RESOLUTION AUTHORIZING AN AGREEMENT WITH ANDREASSEN ASSOCIATES, LLC TO PROVIDE BUILDING SAFETY INSPECTOR TRAINING AT A COST OF $6,500.00

WHEREAS, the City of Newburgh is providing Building Safety Inspector Training in June 2016 for the purpose of obtaining Building Safety Inspector certification for participants who complete the course of training and pass an exam administered by the New York State Department of State Division of Building Standards and Codes; and

WHEREAS, Andreassen Associates, LLC has submitted a proposal, a copy of which is attached, to provide the training services at a cost of $6,500.00 and has been identified as a qualified provider of said training; and

WHEREAS, this Council finds that accepting the proposal of Andreassen Associates, LLC is in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to enter into an agreement with Andreassen Associates, LLC to conduct Building Safety Inspector Training in accordance with the terms in the proposal at a cost of $6,500.00 Dollars.

ANDREASSEN ASSOCIATES, L.L.C.

Commercial / Residential Inspections--Estimating / Consulting
Reporting Meets ASHI (American Society of Home Inspectors) Standards
Reporting Meets NYS Home Inspector Standards of Practice
Retired NYS Building Inspector - Registration #0794-7115B
American Society of Home Inspectors Member # 099320
New York State Licensed Home Inspector # 16000008766
Member Historic Building Inspectors Association
Retired Building Official & Former NYS Dept. of State Code Instructor
Water, Septic, Radon, Mold, Lead and Pest Inspection & Testing
Aerial Photographs / Phase I Environmental Audits (arranged)
Building Consulting & Other Inspection Services Available

MEMBER
099320

Paul Andreassen, Pres.
PO Box 212
11 27 Main Street
Malden-on-Hudson
New York 12453
Ph/Fax: (845) 246-6414 X 2
pandreasseninspector@gmail.com
(I - Phone) 845-332-7395

Contract Agreement- (Building Safety Inspector course: 9A,B,C & BSI Update training & exams)

4-23-16

Lt. Ric LoCicero
Training Officer
City of Newburgh
Fire Department

RE: Building Safety Inspector Training *(formerly known as CCT-code compliance technician)*
Sixty five hours of contact time
June 2016 (Exact dates and location TBD)

Dear Lt. LoCicero,

Thank you for the inquiry regarding code training for the City of Newburgh. Please review the training agreement:

The course consists of three modules, 9A, 9B and 9C. When completed **a single exam** will be administered by the Department of State's Division of Building Standards and Codes (at the classroom or facility where the course to be taught). Successful completion of the course of study and passing the exam will lead to the BSI (Building Safety Inspector) certification. ***100% attendance is required of all students.***
At the completion of the final day of 9 C, another three hour Update Course for BSI's will be provided and a five question exam administered by the instructor. ***Approximately sixty five hours of total contact time involved.***

The course will be offered the first three weeks of June 2016
The exact dates, times and classroom location to be determined

Students will be required to have in their possession ***during all classroom*** time the current edition of the following:
The Building Code of NYS 2010, The Existing Building Code of NYS 2010, The Fire Code of NYS 2010 and the Property Maintenance Code of NYS 2010. These books are available for purchase at http://shop.iccsafe.org/codes/state-and-local-codes/new-york-state.html.

***Printed workbooks for each student will be the responsibility of the facility. This will be explained prior.**

The facility (City of Newburgh) will be responsible for **providing the printed material and workbooks** (copied from a pdf provided by the Department of State), the training space, projector with speakers, insurance for students and providing the instructor with a list of names, addresses, emails/contact information etc. for all students enrolled in the course.

The instructor will be responsible for arriving at least 15 minutes prior to the training and setting up the projector and classroom.

The instructor will take attendance and interact with the Department of State's Division of Building Standards and Codes with regard to verifying 100% attendance and administering the exams should the DOS proxy not be available.

The course will be offered beginning the first week of June 2016. *Emergencies notwithstanding.*

The Department of State's Division of Building Standards and Codes (Codes Division) will be responsible for providing each student with a certificate upon successful completion of the classroom attendance and exams in accordance with Title 19 NYCRR, Part 434 & 1203.

The instructor will provide general liability insurance and be responsible for all withholding taxes (an ID # has been provided to the City of Newburgh Comptroller's office).

Instructor rate is $100 per hour: Contract rate for providing the training for 9A, 9B, 9C & the BSI Update course: **(approximately 65 hours) $6,500.**

Additional students may wish to attend the BSI class to obtain certification. The fee for this can be arranged between the student and the City of Newburgh administration and not involve the instructor. Maximum classroom attendance 25. There is no minimal. The instructor fee remains the same from 1-25 students.

Payment in full upon completion of the course will be required.

Acceptance of contract _____ Title _____ Date _____

KVS: 8686 0448 8065 2015

IDIS: CDI 524 2015

Respectfully submitted,

Paul Andreassen
President
Andreassen Associates, LLC

Document Title: Andreassen Associates, L.L.C.

Approved as to Form:

_____	_____
MICHELLE KELSON Corporation Counsel Per Res. No. _____	DATE
_____	_____
JOHN J. ABER City Comptroller Per Res. No. _____	DATE

ANDREASSEN ASSOCIATES, L.L.C.

Commercial / Residential Inspections--Estimating / Consulting
Reporting Meets ASHI (American Society of Home Inspectors) Standards
Reporting Meets NYS Home Inspector Standards of Practice
Retired NYS Building Inspector - Registration #0794-7115B
American Society of Home Inspectors Member # 099320
New York State Licensed Home Inspector # 16000008766
Member Historic Building Inspectors Association
Retired Building Official & Former NYS Dept. of State Code Instructor
Water, Septic, Radon, Mold, Lead and Pest Inspection & Testing
Aerial Photographs / Phase I Environmental Audits (arranged)
Building Consulting & Other Inspection Services Available

MEMBER
099320

Paul Andreassen, Pres.
PO Box 212
11 27 Main Street
Malden-on-Hudson
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Ph/Fax: (845) 246-6414 X 2
pandreasseninspector@gmail.com
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Contract Agreement- (Building Safety Inspector course: 9A,B,C & BSI Update training & exams)

4-23-16

Lt. Ric LoCicero
Training Officer
City of Newburgh
Fire Department

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Sixty five hours of contact time
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Instructor rate is $100 per hour: Contract rate for providing the training for 9A, 9B, 9C & the BSI Update course: **(approximately 65 hours) $6,500.**

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Payment in full upon completion of the course will be required.

Acceptance of contract _____ Title _____ Date _____

KVS: 8686 0448 8065 2015

IDIS: CD1 524 2015

Respectfully submitted,

Paul Andreassen
President
Andreassen Associates, LLC

Document Title: Andreassen Associates, L.L.C.

Approved as to Form:

_____	_____
MICHELLE KELSON Corporation Counsel Per Res. No. _____	DATE
_____	_____
JOHN J. ABER City Comptroller Per Res. No. _____	DATE

Agenda Item 8.

Amend Resolution 111-2016 Inter-Local Agreement between the County or Orange and the City of Newburh

Resolution Amending Resolution No. 111-2016 of April 25, 2016 Authorizing the City Manager to enter into an Inter-Local Agreement between the County of Orange and the City of Newburgh in connection with the 2015 Byrne Memorial Justice Assistance Grant Program to Facilitate the Reallocation of Funds from Community Policing Activities to Street Camera Surveillance Equipment Upgrades. (Chief Dan Cameron & John Aber)

Council Request for Action

Background:
In 2015 PD applied for the County BJA grant for community policing activities. Prior to MOA PD worked with the County to amend the request from community policing to repair of street cameras. Council approved and resolution specified cameras. Since passing the resolution County states that according to BJA original community policing MOA must be signed then a budget change request needs to be made to change the funding for cameras.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Amending Resolution 111-2016 Authorizing an Inter-Local Agreement between the City & Orange County for the 2015 Byrne JAG Program to Facilitate the Reallocation of Funds from Community Policing Activities to Street Camera Upgrades	5/12/2016	Resolution Letter
Resolution, MOA, Correspondance with County	5/11/2016	Cover Memo

RESOLUTION NO.: _____ - 2016

OF

MAY 23, 2016

A RESOLUTION AMENDING RESOLUTION NO. 111-2016 OF APRIL 25, 2016 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTER-LOCAL AGREEMENT BETWEEN THE COUNTY OF ORANGE AND THE CITY OF NEWBURGH IN CONNECTION WITH THE 2015 BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM TO FACILITATE THE REALLOCATION OF FUNDS FROM COMMUNITY POLICING ACTIVITIES TO STREET CAMERA SURVEILLANCE EQUIPMENT UPGRADES

WHEREAS, the Justice Assistance Grant ("JAG") Program provides funds for various law enforcement agencies throughout the State of New York; and

WHEREAS, the City of Newburgh joined the County of Orange and other local law enforcement agencies in applying for the 2015 Byrne Memorial JAG, which provides funds for various important law enforcement functions as provided by the terms of the award; and

WHEREAS, the County has agreed to set aside $19,610.00 from the 2015 Local JAG Award – 2015-DJ-BX-0991 for the City of Newburgh with no City match required to be used toward the cost of community policing activities; and

WHEREAS, the City requested a change in the allocation of said funding award from community policing activities to upgrading the City of Newburgh street camera surveillance equipment and by Resolution No. 111-2016 of April 25, 2016, the City Council authorized the City Manager to enter into an Inter-Local Agreement with the County in order to receive said funds for street camera upgrades through the County under the terms of the 2015 Byrne Memorial JAG Program and the terms and conditions of the Inter-Local Agreement; and

WHEREAS, the County now advised that the 2015 Byrne Memorial JAG Program requires the City and the County to execute the original Inter-Local Agreement allocating the funding to the City for community policing activities after which a budget change request can be made to re-allocate the funding to street camera surveillance upgrades; and

WHEREAS, this Council finds that amending Resolution No. 111-2016 of April 25, 2016 to authorize the City Manager to enter into the Inter-Local Agreement between the County of Orange and the City of Newburgh to receive funds from the 2015 Byrne Memorial JAG Program through the County for community policing activities and to support a subsequent budget amendment to reallocate said funding for street camera surveillance upgrades is in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to enter into an inter-local agreement between the County of Orange and the City of Newburgh under the 2015 Byrne Memorial JAG Program Award to receive funds through the County of Orange under the terms of said program and under the terms and conditions of the agreement, a copy of which is attached hereto, for community policing activities; and

BE IT FURTHER RESOLVED, that the City Council of the City of Newburgh supports the application of the County of Orange for a budget amendment to reallocate the portion of the 2015 Byrne Memorial JAG Program Award funding set aside for the City of Newburgh from community policing activities to street camera surveillance upgrades; and

BE IT FURTHER RESOLVED, by the City Council of the City of Newburgh that the City Manager be and he is hereby further authorized to execute an amended Inter-Local Agreement between the County of Orange and the City of Newburgh under the 2015 Byrne Memorial JAG Program Award to receive funds through the County of Orange under the terms of the program upon the approval of a budget amendment to reallocate the funding set aside for the City of Newburgh from community policing activities to street camera surveillance upgrades.

RESOLUTION NO.: 111 - 2016

OF

APRIL 25, 2016

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTER-LOCAL AGREEMENT BETWEEN THE COUNTY OF ORANGE AND THE CITY OF NEWBURGH IN CONNECTION WITH THE 2015 BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM

WHEREAS, the Justice Assistance Grant ("JAG") Program provides funds for various law enforcement agencies throughout the State of New York; and

WHEREAS, the City of Newburgh joined the County of Orange and other local law enforcement agencies in applying for the 2015 Byrne Memorial JAG, which provides funds for various important law enforcement functions as provided by the terms of the award including but not limited to street surveillance cameras, undercover vehicle availability, unmarked patrol vehicles, acquisition of an evidence management system, upgrade to the Live Scan fingerprinting system and related database compilation and access, technology and equipment, record-keeping, training and the enhancement of other important police functions; and

WHEREAS, the County has agreed to set aside $19,610.00 from the 2015 Local JAG Award – 2015-DJ-BX-0991 for the City of Newburgh with no City match required to be used toward the cost of upgrading the City of Newburgh street camera surveillance equipment;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to enter into an inter-local agreement between the County of Orange and the City of Newburgh in connection with the 2015 Byrne Memorial JAG Program Award to receive funds through the County of Orange under the terms of said program (the "Grant") and under the terms and conditions of the agreement, a copy of which is attached hereto, for various important law enforcement functions for the City of Newburgh and other local law enforcement agencies.

I, Lorene Vitek, City Clerk of the City of Newburgh, hereby certify that I have compared the foregoing with the original resolution adopted by the Council of the City of Newburgh at a regular meeting held 4/25/16 and that it is a true and correct copy of such original.

Witness my hand and seal of the City of Newburgh this 26 day of April 2016

City Clerk

Justice Administration Grant Award number 2015-DJ-BX-0991

STATE OF NEW YORK
COUNTY OF ORANGE

INTER-LOCAL AGREEMENT
BETWEEN THE COUNTY OF ORANGE AND CITY OF NEWBURGH, NY

2015 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

THIS AGREEMENT, made and entered into this ____ day of _____, 2016, by and between the COUNTY OF ORANGE, which is authorized to execute this Inter-local Agreement by virtue of authority granted pursuant to the Orange County Charter, more specifically Section 3.02(m) thereof, to be administered by and through the Orange County Office of Emergency Services, hereinafter referred to as COUNTY, and the CITY OF NEWBURGH, acting by and through its governing body, the NEWBURGH CITY COUNCIL, hereinafter referred to as CITY, both of ORANGE COUNTY and in the STATE OF NEW YORK, witnesseth:

WHEREAS, this agreement is made under the authority of Section 99-h of the New York State General Municipal Law; and

WHEREAS, each governmental instrumentality, in performing their governmental functions or in paying for the procurement of the governmental functions contemplated hereunder, shall make that performance or the payments for the procurement of such services from current revenues legally available to that party; and

WHEREAS, each governmental instrumentality finds that the performance of this Inter-local Agreement is in its best interests and that the undertaking of the obligations as defined and described herein will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Inter-local Agreement; and

WHEREAS, the CITY agrees that the COUNTY will receive the full amount of the disparate aware of $51,477 and will administrator the FY 2015 JAG award and that further, the County will act as the fiscal agent for said funds; and

WHEREAS, funds obtained from the 2015 JAG Award will be shared by the County of Orange and the municipalities of the City of Newburgh and the City of Middletown.

WHEREAS, the County will receive the 2015 JAG funding in the amount of $51,477 and act as the fiscal agent and will obtain grant funds and distribute same to the participating municipalities for their individual projects in the agreed allocation amounts.

The COUNTY and the CITY agrees that this disparate award will be allocated as followed:

The City of Newburgh utilize its portion of the award, $19,610 for overtime for Community Policing Efforts

The City of Middletown will utilized its portion of the grant $6,500 to purchase a fixed-pole mounted camera, in which the residents and businesses are provided with an additional critical layer of security for enhancing public safety in the areas of highest activity.

The County will receive $25,367 toward the operation cost of maintaining a County Law Enforcement Vehicle Locator Dispatching system to benefit all municipal, county, and state police patrol vehicles within the county for police and public safety broadband services.

WHEREAS, the CITY and COUNTY believe it to be in the best interests to allocate the FY 2015 JAG funds accordingly.

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

The recitals are hereby incorporated into this agreement as if fully set forth hereto.

Section 2.

CITY acknowledges that the COUNTY will receive the total amount of JAG funds.

Section 3

COUNTY agrees to set aside $19,610 for the CITY's portion of the project funding

Section 4.

Nothing in the performance of this Inter-local Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the General Municipal Law and/or Local Laws.

Section 5.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the General Municipal Law and/or Local Laws.

Section 6.

Each party to this Agreement will be responsible for its own actions in providing services under this Inter-local Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 7.

The parties to this Inter-local Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 8.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF NEWBURGH

_____

Mayor

_____

Notary Public

Sworn to before me this _____ day of 2016

COUNTY OF ORANGE

_____

Stefan ("Steven") M. Neuhaus
County Executive

_____

Notary Public

Sworn to before me this _____ day of 2016

CITY OF NEWBURGH POLICE DEPARTMENT

PUBLIC SAFETY BUILDING
55 BROADWAY
NEWBURGH, NY 12550-5698
TEL: (845) 561-3131 FAX: (845) 561-9052 OR (845) 565-5662

FY 2015 Edward Byrne Memorial Justice Assistance Grant – 2015-DJ-BX-0991
City of Newburgh Police Department

Program Description
2015 JAG Funding request

The City of Newburgh Police Department would like to request that the funding be utilized towards the upgrading of the City of Newburgh street camera surveillance equipment.

The City of Newburgh is currently working with a vendor in order to install new, and upgrade existing street cameras, to be utilized by the police department in order to monitor crime and assist with investigations.

Additional funding is required to complete this task and the City of Newburgh hereby requests that the 2015-DJ-BX-0991 available funding be allocated for this purpose.

BUDGET:

$19,610

Daniel C. Cameron
Chief of Police
April 13, 2015

Agenda Item 9.

Contract with BPAS Consulting

Resolution Authorizing an Agreement with BPAS Actuarial and Pension Services, LLC for Actuarial Services related to the City's Retiree Group Health Benefits Program in the amount of $11,000.00 for the Year 2016 and $2,500.00 for the Year 2017, for a Total Amount of $13,500.00. (John Aber)

Council Request for Action

Background:
Request approval to enter into an agreement with BPAS to provide actuarial consulting services related to the City of Newburghs Retiree Group Health benefits program, FY2016 and FY2017 at a cost not to exceed $13,500. Services are required for our year end audits. Contract is funded in the FY2016 Budget.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Authorizing an Agreement with BPAS Actuarial and Pension Services, LLC for Actuarial Servies Related to City's Retiree Group Health Benefits Program for the Amount of $13,500	5/13/2016	Resolution Letter
BPAS Contract	5/12/2016	Exhibit

RESOLUTION NO.: _____ - 2016

OF

MAY 23, 2016

A RESOLUTION AUTHORIZING AN AGREEMENT WITH BPAS ACTUARIAL AND PENSION SERVICES, LLC FOR ACTUARIAL SERVICES RELATED TO THE CITY'S RETIREE GROUP HEALTH BENEFITS PROGRAM IN THE AMOUNT OF $11,000.00 FOR THE YEAR 2016 AND $2,500.00 FOR THE YEAR 2017 FOR A TOTAL AMOUNT OF $13,500.00

WHEREAS, the City has obtained proposals for professional actuary services to comply with the standards and requirements of GASB-45 in connection with the annual audit of the City's financial statements and in particular with respect to the City's obligations to provide post-retirement benefits; and

WHEREAS, BPAS Actuarial and Pension Services, LLC has submitted a proposal and has been identified as the preferred provider on the basis on its qualifications and experience and the lowest proposed price to perform such services for the years 2016 and 2017; and

WHEREAS, funding for said actuarial services was allocated in the 2016 Budget and the City Council deems it to be in the best interests of the City to enter into a new agreement with BPAS Actuarial and Pension Services, LLC to provide such services for the years 2016 and 2017;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to enter into an agreement with BPAS Actuarial and Pension Services, LLC for actuarial services related to the City's retiree group health benefits in compliance with the requirements of GASB-45, in the amount of $11,000.00 for 2016 and $2,500.00 for 2017, for a total amount of $13,500.00.

BPAS
One Lincoln Center | Twelfth Floor | Syracuse, NY 13202

Private & Confidential
Mr. John J. Aber
Comptroller
City of Newburgh
83 Broadway
Newburgh, NY 12550

BPAS

One Lincoln Center | Twelfth Floor | Syracuse, NY 13202
P 866.401.5272 W bpas.com

Private & Confidential

May 3, 2016

Mr. John J. Aber
Comptroller
City of Newburgh
83 Broadway
Newburgh, NY 12550

RE: Service Agreement for City of Newburgh

Dear John:

Enclosed you will find our Service Agreement that includes details of our Scope of Services and Fee in Appendix A. Our standard Terms of Engagement are attached. If you would like us to proceed with the engagement, please sign the Service Agreement and approve the fees by initialing Appendix A. Return a signed copy to us; we will not begin work until we receive this authorization.

This agreement will remain in effect unless terminated in writing by either party subject to the requirements outlined in our Terms of Engagement. On an annual basis, if future changes to the fee are proposed, we will provide you with the updated Appendix A to approve. The Service Agreement and Terms of Engagement will only be sent in the future if there are changes to the scope of services or our standard terms. Also included under Appendix B is contact information for your engagement team and information about BPAS.

In addition, please note that Actuarial Standard of Practice No. 6, the standard that provides guidance and recommended practices for actuaries who value retiree group benefits plans, has recently been revised. It now requires the reflection of age-specific claims costs associated with the underlying benefits provided by each benefit plan for all plans, including the NYSHIP plans. Compliance with revised ASOP 6 will require additional calculations and valuation time, which has been reflected in the fees illustrated in Appendix A.

We value our relationship with your organization and look forward to continuing to serve you. Please review this information carefully, and if you have any questions please do not hesitate to call me at (315) 703-8919.

Sincerely,

Sharon K Rainka

Sharon K. Rainka, FSA, MAAA
Vice President, Chief Healthcare Actuary
BPAS Healthcare Consulting Services

SERVICE AGREEMENT

Agreement

This Service Agreement ("Agreement") is between City of Newburgh (the "Sponsor") and BPAS Actuarial and Pension Services, LLC ("BPAS").

Purpose

BPAS is to provide actuarial consulting services related to the following benefit plan of the Sponsor.

- Retiree Group Health Benefits Program

Our work will be performed based on actuarial standards of practice and applicable laws, regulations and/or accounting standards. With regard to our services, the following generally apply.

- The Sponsor will provide BPAS, as requested in a specified format and timely manner, information regarding the Plan (i.e. plan provisions, plan participants, plan assets, benefit payments, etc.) in order to complete the services outlined herein. The Sponsor will take full responsibility for ensuring that the data provided is reasonable and appropriate. While BPAS will take all necessary steps in compliance with Actuarial Standards of Practice to ensure the reasonableness of the information provided, we will not perform an audit or independent verification of the information.

- Economic and demographic assumptions and methods must be determined in order to complete the services outlined herein. The Sponsor will determine all assumptions and methods necessary to complete the actuarial valuation, and assume all responsibility for ensuring those assumptions and methods are reasonable and appropriate. BPAS will provide the Sponsor with guidance and information necessary to assist in the determination of all assumptions and methods required.

- The information contained in our report(s) will be prepared for the internal use of the Sponsor and its auditors in connection with our actuarial valuation(s). It is not intended, nor necessarily suitable, for other purposes. BPAS has no responsibility to update the report(s) for events and circumstances occurring after the date of the report(s).

SERVICE AGREEMENT

Fees

The specific services and associated professional service fees for each of the benefit plans are outlined in Appendix A of this Agreement. BPAS reserves the right to amend the fee schedule from time to time. The Sponsor will receive prior notification of such changes.

The associated fees in Appendix A for the services outlined are based on the time required to perform the services. With regard to the expected time and our fee, we assume the following:

- Receipt of complete and accurate data in the format requested by the due date required, in order to staff the engagement appropriately and complete the work in the mutually agreed upon timeframe. Please refer to Appendix B for details regarding your BPAS engagement team.

- Other professional service providers, such as plan and company auditors, may require assistance from BPAS in order to perform their related services. We have assumed two hours of support in our fee. Additional time will be billed separately based on the hourly rates outlined in Appendix A.

- There will be no changes in any areas, including current law, regulations, accounting standards or plan provisions that would impact our deliverables. If however, there are changes that would impact the scope of our services, we will notify you and get approval for the revised fee before proceeding.

- We will not bill separately for out of pocket expenses associated with one meeting per year. For additional meetings, the consulting time will be billed based on the hourly rates outlined in Appendix A and travel expenses will be invoiced.

By signing below you are authorizing BPAS to perform the professional services outlined in Appendix A and you are agreeing to the associated fee outlined in Appendix A. In addition by signing below you are agreeing to the conditions outlined in this agreement, including those outlined in the attached "Terms of Engagement". Finally, unless noted otherwise below, you are authorizing BPAS to use the Sponsor as a reference (either written or verbal) with respect to the professional services provided.

Acceptance of Agreement

We agree with the terms set forth in this Agreement; including the use of the Sponsor as a reference for BPAS unless otherwise noted below:

BPAS Actuarial and Pension Services, LLC

Sharon K Reinka — Vice President — 5/3/2016

Signature — Title — Date

City of Newburgh

SIGN HERE

_____

Authorized Representative Signature — Title — Date

_____ Initial here if you do NOT want BPAS to use the Sponsor as a reference for this engagement.

RETIREE GROUP HEALTH BENEFITS PROGRAM SPONSORED BY CITY OF NEWBURGH

Full Actuarial Valuation Services..... $11,000

GASB 45 Full Actuarial Valuation for the fiscal year ending December 31, 2016

- Analysis of census data.
- Analysis of plan provisions and development of per capita claims costs.
- Calculation of Actuarial Accrued Liability as of the beginning of the fiscal year.
- Determination of Annual OPEB Cost for the fiscal year.
- Preparation of the actuarial valuation report detailing the results of the valuation.
- Determination of the Net OPEB Obligation at fiscal year end.
- Development of Required Supplemental Information and Notes to the Financial Statements to be included on the financial statements.

Interim Actuarial Valuation Services..... $2,500

GASB 45 Interim Actuarial Valuation for the fiscal year ending December 31, 2017

- Calculation of Actuarial Accrued Liability as of the beginning of the fiscal year.
- Determination of Annual OPEB Cost for the fiscal year.
- Determination of the Net OPEB Obligation at fiscal year end.
- Development of Required Supplemental Information and Notes to the Financial Statements to be included on the financial statements.

For services or additional work that is hourly based, our rates range from $110 to $500.
Every attempt will be made to have the work performed at the lowest billing rate possible.

City of Newburgh

Sponsor Initials _____ Date_____

INITIAL HERE

APPENDIX B

YOUR ENGAGEMENT TEAM - SYRACUSE OFFICE

Name	Title	Telephone Number	Email Address
Sharon Rainka	Vice President	(315) 703-8919	srainka@bpas.com
Melissa Desiderio	Senior Consultant	(315) 703-8926	mdesiderio@bpas.com
Rachel Guernsey	Associate	(315) 703-8948	rguernsey@bpas.com

About BPAS

BPAS is a national provider of retirement plan administration and related services. We serve more than 4,000 retirement plans and 400,000 participants through partnerships with financial advisors and hold more than $19 billion of assets under custody. With our breadth of services, we are well positioned to help our clients solve their benefit plan challenges without juggling lots of providers to get there.

Our family of services include: BPAS Plan Administration & Recordkeeping Services, BPAS Actuarial and Pension Services, BPAS TPA Services, BPAS Fiduciary Services, BPAS Healthcare Consulting Services, BPAS VEBA & HRA/HSA Services, BPAS AutoRollovers & MyPlanLoan Services, Hand Benefits & Trust (a BPAS Company), and BPAS Trust Company of Puerto Rico.

Specialty practices include auto enrollment plans, multiple employer plans, plans with employer securities, PR 1081 plans, VEBA/HRA plans, cash balance plans, and collective investment fund administration.

With ten offices across the nation and 270 retirement plan professionals, we are committed to "Solving Tomorrow's Benefit Challenges Today.

Look to BPAS for all of your retirement and benefit plan administration needs. One company. One call.

Terms of Engagement

Entire Agreement

These Terms of Engagement and the Service Agreement letter to which they are attached (collectively, the "Agreement") constitute the entire agreement between the client to whom such engagement letter is addressed and any other legal entities referred to therein ("Client" or "you") and BPAS Actuarial and Pension Services, LLC, a New York limited liability company ("BPAS Actuarial and Pension Services," "we" or "us"), regarding the services described in the engagement letter. No modification, variation, amendment or supplement to this Agreement shall be effective for any purpose whatsoever unless reduced to writing and signed by each party.

Responsibilities of the Client

In circumstances where the Client is a business entity, the Client agrees to identify those individuals authorized to request services from BPAS Actuarial and Pension Services under the terms of this Agreement. Individuals authorized to request services agree to identify the purpose of the services, and identify for whom the services are to be performed (e.g., the corporation, an employee, a director) at the time the services are requested.

A fundamental term of this Agreement is that the Client will provide us with all information relevant to the services to be performed and to provide us with any reasonable assistance as may be required to properly perform the engagement. The Client agrees to bring to our attention any matters that may reasonably be expected to require further consideration to determine the proper treatment of any relevant item. The Client also agrees to bring to our attention any changes in the information as originally presented as soon as such information becomes available. Client acknowledges that it retains all management responsibilities related to judgments and decisions regarding the Client's financial or business matters.

Unless otherwise indicated, any returns, reports, letters, written opinions, memoranda, etc. delivered to the Client as part of the services ("Deliverables") are solely for the Client and are not intended to nor may they be relied upon by any other party (each, a "Third Party").

Responsibilities of BPAS Actuarial and Pension Services

We will perform our services on the basis of the information you have provided and in consideration of the applicable federal, foreign, state or local tax laws, regulations and associated interpretations relative to the appropriate jurisdiction as of the date the services are provided. Laws and regulations are subject to change at any time, and such changes may be retroactive in effect and may be applicable to advice given or other services rendered before their effective dates. We do not assume responsibility for such changes occurring after the date we have completed our services. Client acknowledges that BPAS Actuarial and Pension Services does not practice law and our services do not constitute legal advice.

Some of the matters on which we may be asked to advise the Client may have implications to other persons or entities. However, we have no responsibility to these persons or entities unless we are specifically engaged to address these issues to such persons or entities, and we agree to do so in writing.

We will discuss with Client any issues of which we are aware that we believe may subject the Client to penalties and discuss with Client possible courses of action to avoid the imposition of any penalty. We are not responsible for any penalties imposed for positions that have been discussed with Client where we recommended a course of action to avoid penalties and the Client elected not to pursue such course.

BPAS Actuarial and Pension Services is not responsible for any penalties assessed against the Client as the result of the Client's failure to provide us with all the relevant information relative to the issue under consultation. Furthermore, the Client agrees to defend, indemnify and hold BPAS Actuarial and Pension Services harmless for any penalties imposed on BPAS Actuarial and Pension Services or its staff, as the result of the Client's failure to provide such information.

Electronic Communications

In performing services under this Agreement, BPAS Actuarial and Pension Services and/or Client may wish to communicate electronically either via facsimile, electronic mail or similar methods (collectively, "E-mail"). However, the electronic transmission of information cannot be guaranteed to be secure or error free and such information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete or otherwise be adversely affected or unsafe to use. Unless you notify us otherwise, your acceptance of this Agreement constitutes your consent to use E-mail. All risks related to your business and connected with your use of E-mail are borne by you and are not our responsibility.

Both parties will carry out procedures to protect the integrity of data. In particular, it is the recipient's responsibility to carry out a virus check on any attachments before launching or otherwise using any documents, whether received by E-mail or on disk or otherwise.

Engagement Limitations

Except as may be specified in this Agreement, we will not audit or otherwise verify the information supplied to us, from whatever source, in connection with this engagement.

As you are aware, tax returns and filings with taxing and regulatory authorities may be subject to audit. We will be available to assist the Client in the event of an audit of any issue for which we have provided services under this Agreement. However, unless otherwise indicated, our fees for these additional services are not included in our fee for the services covered by this Agreement.

We will not be prevented or restricted by anything in this Agreement from providing services for other clients.

We are not responsible for auditing or verifying the work performed by previous service providers and are in no way liable for errors or omissions caused by such service providers.

In the course of our engagement, certain communications between Client and BPAS Actuarial and Pension Services may be subject to a confidentiality privilege. Client recognizes that we may be required to disclose such communications to federal, state and international regulatory bodies; a court in criminal or other civil litigation; or to other Third Parties, including Client's independent auditors, as part of our professional responsibilities. In the event that we receive a request from a Third Party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, we will promptly notify you to the extent we are allowed to disclose the request for information. We agree to cooperate with Client in any effort to assert any privilege with respect to such information, provided Client agrees to hold BPAS Actuarial and Pension Services harmless from and be responsible for any costs and expenses resulting from such assertion.

Disassociation or Termination of Engagement

Either party may terminate this Agreement upon written notice to the other party. In the event of termination, Client will be responsible for fees earned and expenses incurred through the date the termination notice is received.

Limitation of Liability

All services will be rendered by and under the supervision of qualified staff in accordance with the terms and conditions set forth in this Agreement. BPAS Actuarial and Pension Services makes no other representation or warranty regarding either the services to be provided or any Deliverables; in particular, and without limitation of the foregoing, any express or implied warranties of fitness for a particular purpose, merchantability, warranties arising by custom or usage in the profession, and warranties arising by operation of law are expressly disclaimed.

In no event, unless it has been finally determined by a court of competent jurisdiction that BPAS Actuarial and Pension Services was grossly negligent or acted fraudulently, shall BPAS Actuarial and Pension Services be liable to the Client or any of its officers, directors, employees or shareholders or to any other third party, whether such claim is based in tort, contract or other law for any amount in excess of the total professional fee paid by you to us under this Agreement for the particular service to which such claim relates.

IN NO EVENT SHALL BPAS ACTUARIAL AND PENSION SERVICES BE LIABLE TO YOU OR ANY THIRD PARTY UNDER OR IN CONNECTION WITH THIS AGREEMENT FOR ANY LOSS OF PROFIT, LOSS OF REVENUE, OR FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, EXEMPLARY, PUNITIVE OR OTHER INDIRECT DAMAGES OF ANY NATURE, OR FOR ANY REASON, INCLUDING WITHOUT LIMITATION, THE BREACH OF THIS AGREEMENT OR ANY EXPIRATION OR TERMINATION OF THIS AGREEMENT, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY) OR OTHERWISE, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Resolution of Differences

In the unlikely event that differences concerning this Agreement should arise that are not resolved by mutual agreement, to facilitate judicial resolution and save time and expense of both parties, BPAS Actuarial and Pension Services and the Client agree not to demand a trial by jury in any action, proceeding or counterclaim arising out of or relating to this Agreement.

Other Provisions

Neither party shall be liable to the other for any delay or failure to perform any of the services or obligations set forth in this Agreement due to causes beyond its reasonable control. All terms and conditions of this Agreement that are intended by their nature to survive termination of this Agreement shall survive termination and remain in full force, including but not limited to the terms and conditions concerning payments, warranties, limitations of liability, indemnities, and resolution of differences. If any provision of this Agreement, including the Limitation of Liability clause, is determined to be invalid under any applicable law, such provision will be applied to the maximum extent permitted by applicable law, and shall automatically be deemed amended in a manner consistent with its objectives to the extent necessary to conform to any limitations required under applicable law.

Collection of Fees

In the event that Client fails to remit to BPAS Actuarial and Pension Services the fees covered under this Agreement within 90 days of the invoice date for *any* covered recurring service described herein or, if earlier, within 60 days of the delivery of *all* covered annual recurring services described herein, the Client authorizes BPAS Actuarial and Pension Services to directly invoice the above referenced Plan's Trustee or Custodian for the payment of any outstanding amounts attributable to this Agreement to the extent such fees are eligible to be paid from Plan assets. Furthermore, the above authorization shall also immediately apply if Client is a party to any bankruptcy proceeding that limits its ability to pay BPAS Actuarial and Pension Services the agreed upon fees within the above time limits. Client acknowledges that this Agreement shall serve as its only necessary authorization to the Plan's Trustee or Custodian to pay such outstanding invoiced amounts from Plan assets in accordance with the above and agrees to indemnify and hold harmless the Plan's Trustee or Custodian for its compliance with this authorization when presented by BPAS Actuarial and Pension Services to the Plan's Trustee or Custodian with an outstanding invoice covered by the terms described herein. BPAS Actuarial and Pension Services shall be held harmless in the event it exercises these provisions of this Agreement.

This Agreement will be governed by the laws of the State of New York. The sole jurisdiction and venue for actions related to the subject matter hereof shall be the state and federal courts sitting in the State of New York.

Agenda Item 10.

Budget Amendment-Personnel services book

Resolution Amending the 2016 Personnel Analysis Book to Add One Temporary Part-Time Secretary to the Police Chief. (Chief Cameron & John Aber)

Council Request for Action

Background:
On June 28, 2016 the Secretary to the Chief of Police is retiring. This request is to amend the personnel services book to permit a training period for a new hire.

Additional Information:
Modification of the PS book to create one P/T line for Secretary to the Police Chief. Funding will come from the PS surplus within the Police Salary Line.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Amending the 2016 Personnel Analysis Book to Add One Temporary Part-Time Secretary to the Police Chief	5/12/2016	Resolution Letter

RESOLUTION NO.: _____-2016

OF

MAY 23, 2016

A RESOLUTION AMENDING THE 2016 PERSONNEL ANALYSIS BOOK TO ADD ONE TEMPORARY PART-TIME SECRETARY TO THE POLICE CHIEF

WHEREAS, due to retirement, it has become necessary to create one temporary part-time Secretary to the Police Chief to facilitate a training period for a full-time permanent replacement; and

WHEREAS, the creation of the temporary part-time Secretary to the Police Chief position will be on a temporary basis with funding to be derived from the PS surplus within the Police Department salary line; and

WHEREAS, this Council has determined that the creation of such position is in the best interests of the operations of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the 2016 Personnel Analysis Book be and hereby is amended to create one temporary part-time Secretary to the Police Chief position.

Agenda Item 11.

Paving and DPW

(George Garrison & Councilwoman Genie Abrams)

Council Request for Action

Agenda Item 12.

Proposed Amendment to Council Rules and Order of Procedure

Proposed Amendment to Council Rules and Order of Procedure to limit Further Comments from Council to 5 minutes for each Council Member. (Council members)

Council Request for Action

Background:
Submitted at the request of Councilwoman Abrams

ATTACHMENTS:

Description	Upload Date	Type
Proposed Amendment to Council Rules and Order of Procedure	5/11/2016	Exhibit

City of Newburgh City Council
Rules of Order and Procedure

Rule I: General Rules of Procedure

A. The presiding officer shall preserve order and decorum and shall decide questions of order, subject to an appeal by motion to the City Council; the appeal to be taken without debate. The presiding officer may, if (s)he so desires, present motions and resolutions to the City Council, and (s)he may debate on any question which is being considered by it.

B. When a question is under consideration, no motion shall be entertained except as herein specified, which shall have precedence in the following order:

1. Motion for clarification, or to request reversal of ruling of the presiding officer, or limiting or extending discussion;
2. Recess the session;
3. Lay on table;
4. Postpone to a meeting of a certain date;
5. Refer to work session;
6. Amend;
7. Call the previous question, to be asked as follows: "Shall the main question be put now?" If answered in the negative, the main question remains before the Council.

C. A motion to lay a question on the table shall be decided without amendment or debate, and a motion to postpone shall be decided without debate.

D. A motion to adjourn shall always be in order and shall be decided without debate.

E. Every member desiring to speak shall address the presiding officer. All council members shall confine him/herself to the question under debate and avoid personalities. A member once recognized shall not be interrupted when speaking.

F. No question or motion shall be debated or put, unless it is seconded. It shall then be stated by the presiding officer.

G. A motion to reconsider any action taken by the Council may be made on the day such action was taken, either immediately during the session or at a recessed or adjourned session. Such motion must be made by a member on the prevailing side, but may be seconded by any member. The motion is subject to debate. This rule shall not prevent any member of the Council from making or re-making the same or any other motion at a subsequent meeting of the Council.

H. No member of the Council shall by conversation or otherwise delay or interrupt the

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proceedings or the peace of the Council nor disturb any member while speaking or refuse to comply with these rules, or the orders of its presiding officer. The Presiding Officer, subject to appeal by motion to the Council, may direct a member who is acting in violation of this section to leave the meeting or call for a recess or adjournment.

I. As the sergeant-at-arms of the meetings, the Police Chief shall carry out all order and instructions given by the presiding officer, for the purpose of maintaining order and decorum at the meetings, subject to an appeal by motion, to the Council.

J. Any motion may be withdrawn by the maker before it has been amended or voted upon, but in such case any other member may renew the motion at that time.

Rule II. Order of Business

A. The Order of Business shall be in conformity with section 20-3 of the Code of Ordinances.

B. The Order of Business may be departed from by majority vote of the members present.

Rule III. Voting

A. The order of voting shall be by alphabetical order of the last name of each Council member with the Mayor voting last.

B. All votes shall be by roll call. It shall be the duty of the City Clerk to enter on the minutes the names of the members voting for or against the question. Once a question has been put and the vote is being taken, the members of the Council shall confine themselves to voting and shall not resume discussion or make further comments on the question.

C. Every resolution or motion must be seconded before being put to a vote. An abstention, silence or absence shall be considered a negative vote for the purposes of determining the final vote on a matter.

D. No resolution, ordinance or local law may be introduced at a meeting unless the resolution, ordinance or local law has been considered at a work session of the Council prior to the Council meeting or is listed on the written agenda for said meeting. Notwithstanding the foregoing, by majority vote, an emergency item concerning the public health, safety or welfare not discussed at work session or appearing on the written agenda may be introduced, considered, and voted upon.

Rule IV. Executive Session

Whenever the Council shall determine to transact business in an executive session, it shall do so in accordance with the provisions of the New York State Open Meetings Law. All executive sessions shall be commenced at the public meeting. Proposals,

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discussions, statements and transactions in executive session are intended to be and shall be held and maintained in confidence and shall not be disclosed. The presiding officer shall direct all persons except members and designated officers and employees of the City to withdraw.

Rule V. Participation of City Manager and Staff

The City Manager shall be permitted to address the Council and participate in discussions. Heads of Departments shall be permitted to address the Council. Any other City officer or employee shall be permitted to address the Council with permission of the presiding officer, subject to an appeal by motion to the City Council, the appeal to be taken without debate.

Rule VI. Suspension of the Rules

In order to hear persons other than members of the City Council, the Mayor, and members of City staff, it shall be necessary to pass a motion suspending the rules of order. A motion to suspend the rules may be made at any time during the meeting and shall be decided without debate. Any such person speaking shall confine himself-herself to the subject and shall spend not longer than three (3) minutes, unless the time is extended by the presiding officer. This rule shall not apply to public hearings.

Rule VII. Guidelines for Public Comment

A. The public shall be allowed to speak only during the Public Comment periods of the meeting or at such other time as the presiding officer may allow, subject to appeal by motion to the Council.

B. Speakers must adhere to the following guidelines:

1. Speakers must be recognized by the presiding officer.
2. Speakers must step to the front of the room.
3. Speakers must give their name, street name without number and organization, if any.
4. Speakers must limit their remarks to 3 minutes on a given topic. The City Clerk shall keep a record of the time and shall inform the presiding officer when the 3 minutes has expired.
5. Speakers may not yield any remaining time they may have to another speaker.
6. Council members may, with the permission of the presiding officer, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
7. All remarks shall be addressed to the Council as a body and not to any specific member or to staff.
8. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. No profanities shall be used. No personal, slanderous, boisterous remarks shall be made. Council members, the Mayor and staff shall be treated with respect. The presiding officer, subject to

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appeal by motion to the Council, or the Council, may, by majority vote, request that the presiding officer direct that a speaker violating this provision or any other rule yield the floor and in the event the speaker fails to obey, (s)he may be escorted from the meeting by the sergeant-in-arms.

9. Interested parties or their representatives may address the Council by written communications. Written communications shall be delivered to the Clerk or their designee. Speakers may read written communications verbatim.

C. Members of the public not speaking shall observe commonly accepted rules of courtesy and decorum. They shall not annoy or harass others or speak when another speaker is being heard by the Council.

Rule VIII. Use of Recording Equipment

All members of the public and all public officials are allowed to audio or video record public meetings. Recording is not allowed during executive sessions. The recording should be done in a manner which does not interfere with the meeting. The presiding officer, subject to appeal by motion to the Council, may make the determination that the recording is being done in an intrusive manner, taking into consideration, but not limited to, brightness of lights, distance from the deliberations of the Council, size of the equipment, and the ability of the public to still participate in the meeting. If the presiding officer makes the determination that the recording is intrusive and has the effect of interfering with the meeting, (s)he may request an accommodation to avoid the interference and if not complied with, may ask the individual to leave the meeting room.

Rule IX. Rules for Public Hearings

The following rules shall apply to a legally required public hearing held before the City Council:

(a) Speakers shall sign-in with the Clerk in writing prior to the beginning of the hearing by providing their name, street name without number, and organization, if any. Individuals arriving after the commencement of the hearing shall be permitted to register upon arrival as long as the Chairperson has not closed the hearing.

(b) The Presiding Officer shall recognize each speaker, in the order listed on the sign-in sheet, when the hearing is commenced. Speakers shall identify themselves, their street name and organization, if any, prior to the remarks.

(c) Speakers must limit their remarks to five (5) minutes. Remarks shall be addressed only to the hearing issues. Speakers may not yield any remaining time they may have to another speaker. The City Clerk shall time speakers and advise the presiding officer when the time has expired.

(d) All remarks shall be addressed to the Council as a body and not to any individual member thereof.

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(e) Speakers shall observe the commonly accepted rules of courtesy, decency, dignity and good taste. Any loud, boisterous individual shall be asked to leave by the Presiding Officer and may be removed at the request of the Presiding Officer, subject to appeal by motion to the Council. Speakers addressing issues outside the scope of the hearing shall be asked to cease their comments.

(f) Interested parties may address the Council by written communication. The statements may be read at the hearing, but shall be provided to all Council members and entered in the minutes of the hearing by the City Clerk.

(g) The City Clerk shall include in the minutes of the hearing the name, address and organization, if any, of each speaker, a summary of the remarks, and written statements submitted to the Council.

Rule X. Work Sessions

There shall be regular work sessions of the Council to be held each Thursday preceding a Monday evening Council meeting. The work sessions shall be held at 6:00 p.m. in City Hall, 83 Broadway, Third Floor Council Chambers, unless the Council by majority vote cancels or changes the time or place of such session. The Rules IV, V, VI, and VIII of the Rules of Order of the Council shall apply to all work sessions. Work Session items requiring the preparation of a resolution, ordinance or local law shall be submitted to the City Manager's office no later than close of business on Wednesday in the week before the work session. Discussion items for work sessions shall be submitted to the City Manager's office no later than noon on the Friday immediately preceding the work session. The 2016 Council Meeting schedule is attached to these Rules and Order of Proceedings.

Rule XI. Robert's Rules of Order

In the event any question in procedure shall arise that is not provided for by these rules, then, in that event, Robert's Rules of Order, Newly Revised, 10th Edition, shall be followed.

Rule XII. Adoption of Ordinances

Provided the proposed adoption of an ordinance has been placed on an agenda for a meeting of the Council at which the public is afforded the opportunity to comment on agenda items before Council action, a formal public hearing will not be conducted prior to the adoption of such ordinance, unless otherwise required by federal, state, or local law, ordinance, rule or regulation.

This rule shall not be construed to prevent the Council from holding a public hearing on any ordinance at its discretion, provided a majority of the members of the Council in attendance at a meeting, upon a motion or resolution duly introduced, vote to conduct such public hearing.

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Rule XIII. Further Comments from the Council

The following will apply to the Further Comments of Council members:

1. Council members will have the opportunity to speak in alphabetical order by last name.
2. Council members will limit their comments to 5 minutes and may not yield any remaining time another Council Member.
3. Council members may not interrupt another Council member during this portion of the meeting.

Date Adopted: May 14, 2001
Amended: February 25, 2002 (Rule XII added)
January 10, 2014 (Rule IV)
February 22, 2016
_____, 2016 (Rule XIII added)

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RESOLUTION NO.: _____ - 2016

OF

MAY 23, 2016

A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE NEWBURGH COMMUNITY LAND BANK TO FINISH THE COMPLETE STREETS DEMONSTRATION PROJECT

WHEREAS, by Resolution No. 74 of March 24, 2014, the City Council of the City of Newburgh expressed its support for the application of the Greater Newburgh Partnership for a Central Hudson Main Street Revitalization Grant to support the Broadway Corridor Strategic Action Plan Project (the "Project"); and

WHEREAS, the Project is intended to establish a unified vision for the entire Broadway corridor, develop and comprehensive action plan for Broadway and coordinate with area stakeholders, including local and regional agencies, residents and the local business community; and

WHEREAS, Central Hudson awarded a $250,000.00 grant to develop and implement a Complete Streets Demonstration Project on a 3 block section of Broadway; and

WHEREAS, the Newburgh Community Land Bank agreed to undertake the design of the Complete Streets Demonstration Project with funding from the Central Hudson Main Street Revitalization Grant for a 2 block section of Broadway with connecting complete streets pan north on Chambers Street and South on Liberty Street; and

WHEREAS, by Resolution No. 52-2015 of March 23, 2015, the City Council authorized the City Manager to execute a Memorandum of Understanding ("MOU") with the Newburgh Community Land Bank to support the design and implementation of the Complete Streets Demonstration Project as supported by the Central Hudson Main Street Revitalization Grant Award; and

WHEREAS, the City and the Newburgh Community Land Bank desire to amend the Memorandum of Understanding to document changes in their respective responsibilities for undertaking certain tasks associated with finishing the Complete Streets Demonstration Project; and

WHEREAS, the City Council finds that it is in the best interests of the City of Newburgh and its further development to continue with the Project and amend the MOU with the Newburgh Community Land Bank;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Newburgh that City Manager be and he hereby is authorized to execute the attached Amendment to the Memorandum of Understanding with the Newburgh Community Land Bank in substantially the same form with other provisions as Counsel may require to finish the Complete Streets Demonstration Project as supported by the Central Hudson Main Street Revitalization Grant Award.

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF NEWBURGH AND THE NEWBURGH COMMUNITY LAND BANK

WHEREAS, Central Hudson has awarded a Main Street Revitalization grant for a Complete Streets Demonstration Project in the City of Newburgh ("the City"); and

WHEREAS, the Complete Streets Demonstration Project is part of a larger, unified vision for the entire Broadway corridor which will revitalize the entire City, including the City's downtown area; will leverage existing funding and planning initiatives into a funding stream for a comprehensive action plan; and will coordinate the revival of Broadway with City of Newburgh, local and regional agencies, the local business community and public and private investors; and

WHEREAS, the Newburgh Community Land Bank ("the NCLB") has agreed to undertake the design of the Complete Streets Demonstration Project ("the Project"); and

WHEREAS, the City and the NCLB wish to define their goals, objectives and responsibilities with respect to the Project.

NOW, THEREFORE BE IT RESOLVED, the City and the NCLB hereby agree as follows:

1. Good Faith Cooperation – The Parties shall coordinate and cooperate in good faith with each other to achieve the objectives of this MOU. Each Party is dedicated to working together toward the shared goals of accomplishing the Complete Streets Demonstration Project.

2. Project Time Frame –Project completion is expected at the end of August 2015. Each party acknowledges that in order to successfully achieve goal, the timeline and deliverables must be met, and all parties are committed to meeting those deadlines.

3. Responsibilities of the City – The City shall:

    a. Commit the resources of the City and the cooperation of the City staff in the development of the approach, process and assistance in meeting the Project's timetable and milestones;
    b. Shares existing plans, surveys and studies to support the Project;
    c. Support funding applications for additional resources for the Project as they arise;
    d. Enlist the services of third party contractors, in accordance with New York State Law and the City's Procurement Policy, for any work to public streets and sidewalks that cannot be completed by City staff;
    e. Review and accept the final product of the Project; and
    f. Cooperate with the NCLB in the performance of its obligations pursuant to Paragraph 4.

4. Responsibilities of the NCLB – The NCLB shall:

a. Fund the external cost of the design for the Project through the Central Hudson Main Street Grant award and ensure that there are no duplication of services;
b. Collaborate with the City to ensure the cooperation and coordination of the design work with the City staff and City officials in the development of the approach, process and assistance in meeting the Project's timetable and milestones;
c. Facilitate and provide support, direction and accountability to seeing the project through to completion;
d. Serve as the fiscal agent for the Project; and
e. Cooperate with the City in the performance of its obligations pursuant to Paragraph 3.
f. Upon receipt of copies of paid invoices, ~~P~~use all commercially reasonable efforts to promptly reimburse the City for expenses incurred in the execution of the Project.

5. Addressees for the Purposes of Notice – All notices, requests, approvals or other communications given hereunder or in connection with this Agreement shall be in writing and shall be deemed given when delivered by hand or sent by registered or certified mail, return receipt requested, addressed as follows:

If to City:	City of Newburgh 83 Broadway Newburgh, NY 12550 Attn: James A. Slaughter
With copies to:	City of Newburgh 83 Broadway Newburgh, NY 12550 Attn: Michelle Kelson, Esq.
If to NCLB:	Newburgh Community Land Bank P.O. Box 152 Newburgh, NY 12550 Attn:
With copies to:	Harris Beach PLLC 445 Hamilton Avenue, Suite 1206 White Plains, NY 10601 Attn: David M. Rothman, Esq.

IN WITNESS WHEREOF, this Agreement has been executed as of the date first above written.

CITY OF NEWBURGH

By:

_____

Michael G. Ciaravino, City Manager

Dated: _____

NEWBURGH COMMUNITY LAND BANK

By:
_____

Dated: _____

ROADWAY MAINTENANCE CONTRACTING INC.

Project Quotation

Date: May 11, 2016

Contractor: City of Newburgh, NY
Attn: Alexandra Church
Project: Broadway pavement markings, Newburgh, NY

Phone: 845.569.7388
Fax/E-mail: achurch@cityofnewburgh-ny.gov

Item 1: Layout and install painted pavement markings, as follows
Lump Sum: $ 7,250.00
Scope of Work: Around the perimeter of each island, layout and install one 4" wide white painted stripe. At the edges of each unpainted crosswalk portion, also stripe one 4" wide white stripe. These border stripes will make a 5' 0" clear path for crosswalks at each intersection, three at Chambers Street, eight at Liberty Street and eight at Grand Street.

All existing high visibility crosswalks at Grand Street and Chambers Street will be repainted. Layout and install one new crosswalk (across Broadway) and repaint one crosswalk (across Chambers Street) at the Chambers Street intersection.

On Broadway layout and install painted letters and symbols:
Eastbound – Paint two arrows, two ONLY messages, and one "YIELD TO" message with a 5' pedestrian symbol and three "shark teeth" yield triangles. Westbound – Paint two sets of yield to pedestrians markings as per the eastbound pattern.

Add. Alt #1: City of Newburgh to retain stencils at completion of project
Lump Sum: $ 1,014.20
Scope: Roadway Maintenance to purchase and use the following stencils and, at completion of our work, turn them over to City of Newburgh for their own maintenance. Purchased stencils will include: 8' high Letters for YIELD/TO/ONLY, one curve arrow symbol, one pedestrian symbol, one set of yield triangles.

All work includes our own Maintenance and Protection of Traffic.

Exclusions:

- Premium Time for weekends
- Operating Engineers or Teamsters
- Parking stripes and double yellow centerline
- Work performed outside of manufacturer's warranties

Joshua Troetel
Roadway Maintenance Contracting Inc.

716 South Columbus Avenue
Mt. Vernon, NY 10550

Phone: 914.667.7373
Fax: 914.667.7771

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Item 1: Furnish and install painted pavement markings, as follows:
Lump Sum: $ 34,800.00
Scope of Work: Furnish and install Ride-a-Way in Emerald Green at three intersections to make 12 pedestrian crossing islands, four each at Chambers Street, Liberty Street and Grand Street. All islands to receive two coats, except east of Grand Street, on the brick sections, which will receive three coats.

Total is approximately 9,250 square feet of painted pavement markings.

All work includes our own Maintenance and Protection of Traffic to allow for proper curing time for the Ride-a-Way.

Exclusions:

- Premium Time for weekends
- Operating Engineers or Teamsters
- Work performed outside of manufacturer's warranties

Joshua Troetel
Roadway Maintenance Contracting Inc.

716 South Columbus Avenue
Mt. Vernon, NY 10550

Phone: 914.667.7373
Fax: 914.667.7771

Hudson Valley Pavement Inc.
P.0. Box 1934
Poughkeepsie N.Y. 12601
845-462-0678

Estimate

Date	Estimate #
5/2/2016	*914*

Name / Address
City of Newburg *83 Broadway* *Newburgh, NY 12550*

P.O. No.	Terms	Project
	Net 15	*Pavement Ma...*

Item	Description	Qty	Rate	Total
	Labor, Material, and Equipment to Complete Road Markings and Islands as per Attached Diagram.			
Pavement Ma...	*Lump Sum*		*13,250.00*	*13,250.00*

This price does not include applicable sales tax.
This estimate is good for 30 days.

Total *$13,250.00*