



# CITY OF NEWBURGH

Department of Code Compliance  
123 Grand Street, Newburgh, New York 12550  
Phone: (845) 569-7400 / Fax: (845) 569-0096

## STREET OPENING APPLICATION

**PERMIT NO:** \_\_\_\_\_ **Date:** \_\_\_\_\_

| STREET OPENING FEE    |          |
|-----------------------|----------|
| Street Opening Permit | \$200.00 |

### APPLICANT INFORMATION

**Applicant's Name:** \_\_\_\_\_

**Applicant's Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Applicant's Phone:** \_\_\_\_\_ **Applicant's E-mail:** \_\_\_\_\_

**PROVIDE NAME AND TELEPHONE NUMBER OF TWO (2) INDIVIDUALS WHO CAN BE CONTACTED REGARDING THIS STREET OPENING ON A 24 HOUR, SEVEN (7) DAY WEEK (INCLUDING HOLIDAYS)**

**First Person Name:** \_\_\_\_\_ **Phone No.:** \_\_\_\_\_

**Second Person Name:** \_\_\_\_\_ **Phone No.:** \_\_\_\_\_

**APPLICANT MUST OBTAIN A STREET OPENING BOND AND HAVE IT APPROVED BY THE CORPORATION COUNSEL AND CITY MANAGER PERMIT MUST BE ISSUED TO SAME APPLICANT NAME AS ON BOND**

### FOR WATER AND SEWER WORK

**Plumber's Name:** \_\_\_\_\_ **Phone No.:** \_\_\_\_\_

### STREET INFORMATION

**Location of Street Opening:** \_\_\_\_\_

**Purpose of Street Opening:** \_\_\_\_\_

**THE FIRE DEPARTMENT (PHONE 845-562-1212) AND THE CODE COMPLIANCE DEPARTMENT (PHONE 845-569-7400) MUST BE NOTIFIED AS WORK STARTS ON THE ACTUAL OPENING OF THE STREET**

**NO DITCH SHALL BE OPENED ON SATURDAY, SUNDAY OR HOLIDAY EXCEPT IN EXTREME EMERGENCY**

**DIAGRAM SHOWING EXACT LOCATION AND APPROXIMATE DIMENSIONS OF OPENING:  
(NOTE - EXCAVATION DEEPER THAN 5' MUSI BE PROPERLY SHORED)**



**I HEREBY AGREE TO BE RESPONSIBLE FOR ANY EXPENSE INCURRED BY THE CITY OF  
NEWBURGH IN CONNECTION WITH WORK DONE UNDER THIS  
STREET OPENING PERMIT.**

**Amount of Bond:** \$ \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY – APPROVAL FOR DROPPED CURBS FOR DRIVEWAYS**

**Approved by:** \_\_\_\_\_  
(Police Traffic Department Official)

**Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_  
(Code Compliance Supervisor)

**Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY – APPROVAL FOR STREET PERMIT**

**Approved by:** \_\_\_\_\_  
(Code Compliance Supervisor)

**Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_  
(Plumbing Inspector)

**Date:** \_\_\_\_\_



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## OWNER'S PROXY STATEMENT (To Be Completed By the Owner If Applicant Is Other Than Owner)

| PROPERTY INFORMATION  |               |            |  |
|---|---------------|------------|--|
| Property Address: _____   |               |            |  |
| City: _____   | State: _____  | Zip: _____ |  |
| Section: _____  | Block: _____  | Lot: _____ |  |
| <i>Tax Map Designation (SBL)</i>  |               |            |  |
| OWNER INFORMATION   |               |            |  |
| Owner's Name: _____   |               |            |  |
| Owner's Address: _____  |               |            |  |
| City: _____   | State: _____  | Zip: _____ |  |
| Phone: _____  | E-mail: _____ |            |  |
| APPLICANT INFORMATION <i>(Party making application on owner's behalf)</i> |               |            |  |
| Applicant's Name: _____   |               |            |  |
| Applicant's Address: _____  |               |            |  |
| City: _____   | State: _____  | Zip: _____ |  |
| Phone: _____  | E-mail: _____ |            |  |

I, swear that I am the owner of the subject property, and the Agent→ / Corporate Officer→  
Contractor→ / Other → \_\_\_\_\_ of said owner or owners is duly authorized to perform said work  
and to make and file this application; that all statements contained in the application are true to the best of  
his/her knowledge and belief; that work will be performed in the manner set forth in the application and in the  
plans and specifications filed therewith.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public

Date Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Notary