

City of Newburgh  
Fire Prevention Office  
123 Grand St Newburgh, NY 12550  
Telephone: (845)-569-7405

## One Job Electrical Permit Application

I hereby apply for a one-job electrical permit to do electrical work in the City of Newburgh at the following property:

Premises: \_\_\_\_\_ Res \_\_\_\_ Com \_\_\_\_ Ind \_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

I am now licensed by (municipality): \_\_\_\_\_  
as a Master Electrician, License Number \_\_\_\_\_

**A certified copy of the license must be included with this application.**

**A fee in the form of a check in the amount of Seven Hundred Fifty Dollars (\$750) made payable to the City of Newburgh must accompany this application along with the liability and insurance requirements as explained on the attached copy of ordinance.**

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**WORK TO BE DONE AT THIS ADDRESS: (Be specific, state the number of receptacles, switches, fixtures, etc.)**

**FLOORS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**Approved Electrical Inspection Agencies:**

<input type="checkbox"/> <b>Commonwealth Electrical Inspection Service Inc</b>	845-541-1871
<input type="checkbox"/> <b>Electrical Underwriters of New York LLC</b>	845-569-1759
<input type="checkbox"/> <b>Middle Department Inspection Agency</b>	518-273-0861
<input type="checkbox"/> <b>New York Board</b>	845-298-6792
<input type="checkbox"/> <b>New York Certified Electrical Inspectors LLC</b>	845-294-7695
<input type="checkbox"/> <b>Northeast Electrical Inspections LLC</b>	518-852-0826
<input type="checkbox"/> <b>NY Electrical Inspections &amp; Consulting LLC</b>	845-343-6934
<input type="checkbox"/> <b>Swanson Consulting Inc</b>	845-496-4443
<input type="checkbox"/> <b>Tri-State Inspection Agency</b>	845-986-6514
<input type="checkbox"/> <b>Z-3 Consultants Inc</b>	845-471-9370

**Please choose one of the above inspection agencies.**

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Approvale To Issue Permit:** \_\_\_\_\_  
**(Fire Chief)**

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**NOTICE TO ALL ONE-JOB PERMIT APPLICANTS**

According to ordinance No. 2-94 of January 24, 1994, the following liability and insurance requirements must be complied with:

**“Section 155-10. Liability and Insurance Requirements**

- A) This chapter shall not be construed to relieve from nor lessen the responsibility of any person owning, operating, controlling or installing any electrical wiring, devices, appliances or equipment for loss of life or damage to person or property caused by any defect therein, nor shall the City be deemed to have assumed any such liability by reason of any inspection made or license issued pursuant to this chapter.
  
- B) Any person licensed as a master electrician in the City of Newburgh and engaged in installing any electrical wiring, devices, appliances or equipment shall keep the City of Newburgh adequately secured against liability resulting from the bodily injury or death of any person not employed by the licensed electrician or damage to property occurring by reason of an accident resulting from the electrical work performed or in the process of being performed. Such security shall be in the form of a certificate of insurance for general liability insurance. The City Manager shall be named as a certificate holder for this policy, and the City of Newburgh shall be named as an additional insured. The amount shall be not less than \$1,000,000, \$2,000,000 aggregate. Policy cancellation shall require a minimum of 10 days' written notice of cancellation to the City Manager. Such policy shall be written on an occurrence basis and be issued by a company licensed to do business in New York State. Any licensed master electrician who fails to maintain a current general liability policy shall not be eligible to apply for permits until such time that he or she once again obtains a general liability policy as described above.”

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**CERTIFICATES OF INSURANCE FOR ELECTRICAL WORK SHOULD CONTAIN THE FOLLOWING:**

1. Must be an original form.
2. City Manager should be named as certificate holder.
3. It should state City of Newburgh is additional insured.
4. \$1,000,000.00 each occurrence and 2,000,000.00 aggregate.
5. Cancellation Note – number of days should be filled in so the City is notified of any cancellation.
6. Insurance Company – must be licensed to do business in New York.
7. Check expiration date.

**Workers Compensation:**

8. We will also need proof of Workers Compensation coverage and disability benefits coverage or proof that you are not required to carry either type of insurance.