

**Regular Meeting
October 18, 2023
Newburgh Civil Service Commission**

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on October 18, 2023, at City Hall 83 Broadway, Newburgh, NY.

Those present: John Powell, Commissioner
Thomas Foti, Commissioner
Michelle Mills, Administrator
Michelle Kelson, Corporation Counsel

Minutes:

September 27, 2023 Regular Meeting

Motion to Approve & Accept: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

Personnel Reports:

September 2023

Motion to Approve & Accept: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

Certifications:

Transportation Information Specialist # 68377

Motion to Establish for 1 Year: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

Library Assistant # 68394

Motion to Establish for 4 Years: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

New Business:

1. Notice of amendment to NYS Civil Service Law Section 63 regarding provisional service and probationary terms. No action required.
2. Request to amend job description for Assistant City Comptroller by adding promotional qualifications:
Motion to amend as proposed: Thomas Foti
Motion Second: John Powell
Motion Carried: Unanimous
3. Request for Transfer of account Clerk (B. Ward) from City of Newburgh to Newburgh School District.
Motion to approve: Thomas Foti
Motion Second: John Powell
Motion Carried: Unanimous

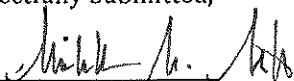
Motion to Adjourn: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

Meeting Adjourned 2:11pm

Respectfully Submitted,


Michelle M. Mills, Administrator


Vera Best, Chairperson