

**Regular Meeting
August 16, 2023
Newburgh Civil Service Commission**

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on August 16, 2023, at City Hall 83 Broadway, Newburgh, NY.

Those present were John Powell, Commissioner
Thomas Foti, Commissioner
Michelle Mills, Administrator
Michelle Kelson, Corporation Counsel

Minutes:

July 19, 2023 Regular Meeting

Motion to Approve & Accept: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

Personnel Reports:

July 2023

Motion to Approve & Accept: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

Certifications:

Fire Chief # 79376

Motion to Establish for 1Year: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

Assistant Fire Chief # 79389

Motion to Establish for 2 Years: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

Police Sergeant #79641

Motion to Establish for 3 Years: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

New Business:

1. Request to adopt and classify title of Capital Projects Manager for Newburgh School District

Motion to adopt as proposed: John Powell

Motion Second: Thomas Foti

Motion Carried: Unanimous

2. Request to amend job description for Audio Visual Repair Technician for Newburgh School District

Motion to amend as proposed: Thomas Foti

Motion Second: John Powell

Motion Carried: Unanimous

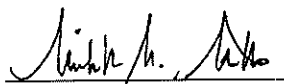
3. Request for Computational Review – Section 8 Program Manager
No Action Required
4. Resolution # 2023-1: Approved by NYS CSC – No action required
5. Request to amend the following job descriptions to include the requirement of a valid NYD driver's license upon appointment and throughout tenure:
Police Sergeant
Police Lieutenant
Fire Lieutenant
Fire Captain
Assistant Fire Chief
Motion to approve: Thomas Foti
Motion Second: John Powell
Motion Carried: Unanimous

Old Business:

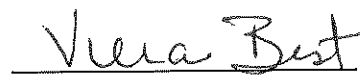
1. Request to classify and adopt title of Parent Liaison for Newburgh School District.
Motion to approve with amendments to title and educational requirements: Thomas Foti
Motion Second: John Powell
Motion Carried: Unanimous

Motion to Adjourn: John Powell
Motion Second: Thomas Foti
Motion Carried: Unanimous
Meeting Adjourned 1:25pm

Respectfully Submitted,



Michelle M. Mills, Administrator



Vera Best, Chairperson