

**Regular Meeting  
March 15, 2023  
Newburgh Civil Service Commission**

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on March 15, 2023, at City Hall 83 Broadway, Newburgh, NY.

Those present were: Thomas Foti, Commissioner  
Jack Powell, Commissioner  
Michelle Mills, Administrator  
Michelle Kelson, Corporation Counsel

**EXECUTIVE SESSION:**

The medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

**Motion to Enter:** John Powell  
**Second:** Thomas Foti  
**Motion Carried:** Unanimous  
**Motion to Exit:** John Powell  
**Second:** Thomas Foti  
**Motion Carried:** Unanimous

**Public Hearing:** To amend the Labor Class Appendices of the Newburgh Municipal Civil Service Rules and Regulation by deleting the title of Matron and adding the title of Restroom Attendant.

No public comments received.

**Motion to Open:** John Powell  
**Motion Second:** Thomas Foti  
**Motion Carried:** Unanimous  
**Motion to Close:** John Powell  
**Motion Second:** Thomas Foti  
**Motion Carried:** Unanimous  
**Motion to adopt Resolution #2023-1:** John Powell  
**Motion Second:** Thomas Foti  
**Motion Carried:** Unanimous

**Minutes:**

February 1, 2023 Regular Meeting

**Motion to Approve & Accept:** John Powell  
**Motion Second:** Thomas Foti  
**Motion Carried:** Unanimous

**Personnel Reports:**

February 2023

**Motion to Approve & Accept:** John Powell  
**Motion Second:** Thomas Foti  
**Motion Carried:** Unanimous

**Certifications:**

Librarian II #66336

**Motion to Establish for 2 Years: John Powell**

**Motion Second: Thomas Foti**

**Motion Carried: Unanimous**

Personnel Associate #62400

**Motion to Establish for 1 Year: John Powell**

**Motion Second: Thomas Foti**

**Motion Carried: Unanimous**

Human Resources Director #64608

**Motion to Establish for 2 Years: John Powell**

**Motion Second: Thomas Foti**

**Motion Carried: Unanimous**

Prisoner Attendant #68948

**Motion to Establish for 1 Year: John Powell**

**Motion Second: Thomas Foti**

**Motion Carried: Unanimous**

**New Business:**

**Submission of 2022 Annual Report**

**Old Business:**

1. NECSD Desk Audit – Update provided.

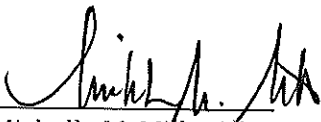
**Motion to Adjourn: John Powell**

**Motion Second: Thomas Foti**

**Motion Carried: Unanimous**

**Meeting Adjourned 1:32pm**

Respectfully Submitted,



Michelle M. Mills, Administrator

  
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Vera Best, Chairperson