

**Regular Meeting  
February 1, 2023  
Newburgh Civil Service Commission**

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on February 1, 2023, at City Hall 83 Broadway, Newburgh, NY.

Those present were: Vera Best, Commissioner  
Thomas Foti, Commissioner  
Jack Powell, Commissioner  
Michelle Mills, Administrator  
Jeremy Kaufman, Assistant Corporation Counsel

**EXECUTIVE SESSION:**

The medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

**Motion to Enter:** John Powell  
**Second:** Thomas Foti  
**Motion Carried:** **Unanimous**  
**Motion to Exit:** John Powell  
**Second:** Thomas Foti  
**Motion Carried:** **Unanimous**

**Minutes:**

December 21, 2022 Regular Meeting

**Motion to Approve & Accept: John Powell**  
**Motion Second: Thomas Foti**  
**Motion Carried: Unanimous**

**Personnel Reports:**

December 2022

**Motion to Approve & Accept: John Powell**  
**Motion Second: Thomas Foti**  
**Motion Carried: Unanimous**

January 2023

**Motion to Approve & Accept: John Powell**  
**Motion Second: Thomas Foti**  
**Motion Carried: Unanimous**

**Certifications:**

Neighborhood Stabilization Coordinator # 60205  
**Motion to Establish for 1 Year: John Powell**  
**Motion Second: Thomas Foti**  
**Motion Carried: Unanimous**

Planner # 68279

**Motion to Establish for 1 Year: John Powell**

**Motion Second: Thomas Foti**

**Motion Carried: Unanimous**

Librarian I #66328

**Motion to Establish for 2 Years: John Powell**

**Motion Second: Thomas Foti**

**Motion Carried: Unanimous**

**New Business:**

Request to amend job description for Sr. Network Analyst for NECSD

**Motion to Approve: John Powell**

**Motion Second: Thomas Foti**

**Motion Carried: Unanimous**

Request to amend eligible list for Police Officer (SS)

**Motion: John Powell**

**Motion Second: Thomas Foti**

**Motion Defeated: Unanimous**

**Old Business:**

1. NECSD Desk Audit – Pending information
2. Request to amend title of Matron for NECSD and schedule public hearing

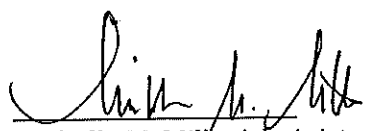
**Motion to Adjourn: John Powell**

**Motion Second: Thomas Foti**

**Motion Carried: Unanimous**

**Meeting Adjourned 1:37pm**

Respectfully Submitted,



Michelle M. Mills, Administrator



Vera Best, Chairperson