



**Full Time Position**

**Provisional Appointment Pending Civil Service Exam**

**Starting Salary: \$40,215**

**CSEA Benefits Apply**

**Preference in Appointment May be Given to City of Newburgh Residents**

## **Water Treatment Plant Operator Trainee**

This is a trainee position in the competitive class for which candidates are selected on the basis of general intelligence, basic knowledge of elementary chemistry and general science and mechanical aptitude. Term of appointment is limited to one year, during which time employees are required to satisfactorily complete the training and experience requirements of the New York State Sanitary Code for a certificate appropriate to the plant.

### **GENERAL STATEMENT OF DUTIES:**

Undergoes on-the-job training to become qualified as an Operator of a water treatment plant; Assist in the operation and maintenance of a water treatment plant; Does related work as required.

### **DISTINGUISHING FEATURES OF THE CLASS:**

This is a trainee position involving responsibility for learning the duties and routines in the operation and maintenance of a water treatment plant. The work is performed under immediate supervision of a qualified operator.

### **EXAMPLES OF WORK (Illustrative Only)**

- Performs study and reading assignments, observes demonstrations and otherwise learns the techniques of operation and maintenance of a water treatment plant;
- Learns and assists in the operation and adjustment of pumps, valves and related mechanical equipment;
- Learns and assists in the inspection, maintenance and repair of pumps, valves and related mechanical equipment;
- Learns and assists in the making of physical tests of water for color, odor and taste;
- Learns and assists in the making of chemical tests of water for alkalinity and residual chlorine;
- Learns and assists in regulating and adjusting chlorinators and other chemical feeders, washing filter and settling basins;
- Learns and assists in the preparation and maintenance of activity records and reports;
- Performs increasingly responsible duties as assigned in the operation and maintenance of a water treatment plant.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Familiarity with elementary principles of chemistry and general science; Good general intelligence; Good observation; Mechanical aptitude; Ability to learn principles and procedures relating to operation and maintenance of a water treatment plant; Ability to develop skill in the operation and maintenance of pumps, valves and related mechanical equipment; Ability to get along well with others; Ability to understand and follow oral and written instructions; dependability, tact and courtesy. Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a high school equivalency diploma.

Send resume with cover letter to [mmills@cityofnewburgh-ny.gov](mailto:mmills@cityofnewburgh-ny.gov) through 1/15/16

The City of Newburgh is an Equal Opportunity Employer.

[www.cityofnewburgh-ny.gov](http://www.cityofnewburgh-ny.gov)

**CITY OF NEWBURGH – AN EQUAL OPPORTUNITY EMPLOYER**