Council Sponsored
CC 8/14/15
PC 8/19/15
CM 8/21/15

Hands Across Newburgh

THE CITY OF NEWBURGH
PERMIT APPLICATION

83 Broadway
Newburgh, NY 12550
845 569-7301

1. **Check where applicable. Complete all questions. Print or type**
2. **$50.00 fee must be submitted with application.**
3. **Permit must be submitted at least two weeks prior to event.**

1. **NAME OF ORGANIZATION:** Mayor Kennedy & Lite Stations Centers of Excellence
2. **TYPE:** not for profit X community _____ church _____ club _____
3. **ADDRESS:** P.O. Box 10655 Newburgh. NY 12550
4. **TELEPHONE:** 845-418-400 **Date of permit submission** 8/14/15
5. **NAME OF OFFICER OR DIRECTOR:** Leslie Haskins + Latoya Flowers
6. **CONTACT PERSON:** Betty Lewis **same** _____

   TITLE: _____
7. **ADDRESS:** PO Box 10655 Newburgh, NY 12550
8. **TELEPHONE** 845-391-7165 845-520-0630 **FAX:** _____

   E-Mail info@litecoe.org
9. **REASON FOR PERMIT:** Hold a Stop the Violence Rally + Solidarity Rally
10. **LOCATION (exact):** Liberty to 9W and Washington to So. Johnston St. Nbg. NY.
11. **DATE OF ASSEMBLY:** 9/11/15 time 7pm - 12pm ? 12am

    11pm - 2am clean-up

12. **PLANNED ACTIVITIES:** _____
Talent _____
Table Games (specify type): _____
Water Games (i.e. sprinkler): _____
Amusement Rides (specify type): _____
Parade (include route): _____
_____
Animals (specify type): _____
Ministry: X **Rally:** X **Music:** _ **Live**___ **or Recorded**___ ___**/Location of music:** Broadway + Johnston St. Newburgh. NY. 12550

MUST BE IN ACCORDANCE WITH THE CITY'S CODE OF ORDINANCES. NO ELECTRONIC AMPLIFICATION IS ALLOWED. SEE ALSO PERMIT CONDITIONS

13. **Other (explain)** _____WILL GET GENERATOR

14. **Admission charge:** Yes _____ No __X___x__

15. **Sanitary Facilities:** Yes _____No X__Type and Location: _____

16. **Special Requests (i.e. barricades** None

17. **Estimated number of participants:** 1,000

Age Groups: Young children _____Adolescents _____Adults X

18. **Security to be provided:** No

19. **Has the applicant previously sought permits for assemblies in public places?** NO **If so, state when and where:** _____
_____

PERMIT CONDITIONS

All persons holding any event under a permit issued under this article or which would be within this article, although a permit was not obtained, shall be responsible for the following:

1. **After the conclusion of the event, cleaning the area used for the event, removing all rubbish, trash garbage and debris, and returning said area to substantially the same condition it was prior to said event.**
2. **Paying to the City of Newburgh the cost of repairing or replacing any City Property damaged during the course of the event.**

3. **During an event, the use of mechanical or electrical amplification equipment for the playing music, speaking or other purposes shall be forbidden between the hours of 11 p.m. and 10 a.m. within 2,000 feet of any residence and shall be forbidden within 2,000 feet of any house of worship during the conducting therein of any worship service. All other municipal ordinances relating to noise shall remain in full force and effect.**

INSURANCE REQUIREMENTS

A certificate of Liability Insurance, covering the event to be held must be approved by the Corporation Counsel. The City of Newburgh must be a named as an additional insured on the Certificate with the limits of liability of at least one million dollars ($1,000,000) for each occurrence and two million dollars ($2,000,000) aggregate for bodily injury and fifty thousand dollars ($50,000) for each occurrence and one hundred thousand dollars ($100,000) aggregate for property damage. In instances where, in the judgment of the City Manager, unusual risk of liability are present, he may require a sufficient additional amount of insurance to indemnify the City against the additional risk of loss. The policy must be written by a company authorized to do business in New York State and must be acceptable to the City Manager.

APPLICATION REGULATIONS FOR PROCESSING

The application required by Section 17-132 must be filed with the Office of the City Manager at least two weeks prior to the date on which the event is sought to be held The application shall be reviewed by the Police Department, Fire Department, Department of Public Works and Recreation, who may recommend approval or disapproval. The Corporation Counsel shall review and approve, and upon payment of the required fee, the City Manager may approve the application and issue the permit subject to such conditions as are imposed by this article or in his discretion to protect the public health, safety, convenience and welfare.

THIS IS TO CERTIFY THAT I HAVE READ AND UNDERSTOOD THE WITHIN DESCRIBED CONDITIONS SET FORTH IN THE ORDINANCE AND WILL COMPLY AND OBSERVE ALL REGULATIONS AND LAWS AS STATED WITHIN THIS ORDINANCE FOR ASSEMBLIES IN PUBLIC PLACES.

Betty A [illegible] 8/15/15

Applicant Signature **Date**

If organization, state name of organization and applicant's title in the organization:

Lyte Station Center of Excellence

Organization **Title**

FOR OFFICE USE ONLY

Permit Fee Payment:

Date_____ Receipt No. _____ N/A_____

Certificate of Insurance:

Date: 8/14/15 Approved: _____ Disapproved: _____ Not Required ✓:

_____

CORPORATION COUNSEL

Date	Department	Name/Title	Recommendation		Adjustment
	Codes		Yes ___	No___	
8/20/15	Fire	Chief Vatter LB	Yes ✓	No ___	
8/19/15	Police	Chief D. Cameron LB	Yes ✓	No ___	
8/19/15	DPW	G. Gamson LB	Yes ✓	No ___	
8/20/15	Recreation	D Stanton LB	Yes ✓	No ___	

CITY MANAGER: approved ✓ **denied** _____

_____ 8-21-15

MICHAEL G. CIARAVINO
City Manager **DATE**