BWCP - 8 (8/2003) Version 1.0

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

3-12

**SPDES General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewers (MS4s), Permit No. GP- 02-02 Municipal Compliance Certification (Submitted with the SWMPAR)**

| **Section A. Small MS4 Owner/Operator Information** | | | Annual Report for the year ending: March 9, 2005 |
|---|---|---|---|
| SPDES No : NYR20A240 | MS4 Name: City of Newburgh | | |
| Contact Name: Jean-Ann McGrane | Contact Title: City Manager | | Phone No.: (845 ) 569-7301 |
| Mailing Address: | Street or P.O. Box: 83 Broadway | City: Newburgh | |
| | County: Orange | State: New York | Zip Code: 12550 |

Is any of this information new or changed since your last certification? (Please circle one answer) (Yes) No New Contact

**Section B. Watershed and MS4 Partnership Information** (Please circle one answer for each question)

1. a) Have you received notification from the Department that you are subject to the special conditions in Part III.B. of the permit ? Yes (No)

   b) If you answered yes to 1a), have all necessary changes been made to the Stormwater Management Program (SWMP) to ensure compliance with Part III.B. of the permit? (Yes) No N/A

2. a) Have any new MS4 partnerships developed, where another municipality will be responsible for carrying out a portion of your municipality's SWMP? If yes, please specify the municipality and the activity. Yes (No)

   b) Municipality: _____

   c) Activity: _____

   d) Has a legally binding intermunicipal agreement been executed? If yes, please include a copy of the agreement as an appendix to the Stormwater Management Program Annual Report (SWMPAR). Yes No (N/A)

**Section C. Evaluation of Compliance**

1. For each of the six minimum measures listed below, indicate if your program has made steady progress toward full implementation *and* has achieved all measurable goals scheduled to be completed during this reporting period. (Please circle one answer for each question)

| | Steady Progress | | Goals Achieved | |
|---|---|---|---|---|
| a) Public education | (Yes) | No | (Yes) | No |
| b) Public participation/involvement | (Yes) | No | (Yes) | No |
| c) Illicit discharge detection and elimination | (Yes) | No | Yes | (No) |
| d) Construction site stormwater runoff control | (Yes) | No | (Yes) | No |
| e) Post-construction stormwater management | (Yes) | No | Yes | (No) |
| f) Pollution prevention/good housekeeping for municipal operation | (Yes) | No | (Yes) | No |

2. Does your SWMP cover all areas, automatically and additionally designated, pursuant to 40 CFR 122.32(a), under your jurisdiction? (Yes) No

3. Have adequate resources been allocated to fully implement your SWMP no later than January 8, 2008? (Yes) No

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

**SPDES General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewers (MS4s), Permit No. GP- 02-02**
**Municipal Compliance Certification (Submitted with the SWMPAR), Page 2**

| SPDES No.: | MS4 Name |
|---|---|
| NYR20A240 | City of Newburgh: |

**Section D. Explanation of Compliance Evaluation**

If you answered No to question 1b in Section B or to any question in Section C, indicate the question number in the small box in the upper left hand corner, and provide a brief explanation, including action being taken to address the problem, in the space provided. With respect to any of the six minimum measures, your attached Stormwater Management Program Annual Report (SWMPAR) must include a detailed explanation of why implementation or compliance is not being achieved and what actions have been taken to ensure compliance with each minimum measure. Indicate where this explanation can be found in the SWMPAR. If necessary, attach extra sheets following the same format.

| Question # | Explanation |
|---|---|
| 1C | |

Illicit discharge detection is an ongoing process within the City. A large part of the city is served by a combined sewer system. Separate systems are required wherever possible for new or modified parts of the system. Local stormwater regulations being revised to further prohibit illicit discharges.

| Question # | Explanation |
|---|---|
| 1E | |

Post construction stormwater management has been implemented by City engineer and codes department. A new City ordinance is being written to identify the requirements.

| Question # | Explanation |
|---|---|
| | |

**Section E. Certification**

*"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."*

Print Name: Jean-Ann McGrane Title: City Manager

Signature: _____ Date: _____

The MCC form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in Part VI.I.2. of the permit. Send two completed **hard copies** (an original and a photocopy) of this form, the following SWMPAR Minimum Measures and the other reporting requirements to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505).

# Stormwater Management Program Annual Report
## Six Minimum Measures Section
March 10, 2004 – March 9, 2005

Municipality Name City of Newburgh SPDES Number NYR20A240

Use this table to summarize your Stormwater Management Program (SWMP) Minimum Measures for Sections I through VI of the SWMPAR. We request that MS4s fill out this table electronically. The table is available in Microsoft Word and Corel WordPerfect, or you may duplicate this table manually. Send two completed **hard copies** (an original and a photocopy) of the previous MCC form, this form and the other SWMPAR reporting requirements to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505).

**MINIMUM MEASURE 1**: Public Education and Outreach in Stormwater Impacts

**A. If Needed, Provide Additional Notes to Explain and/or Describe Changes to this Minimum Measure in Your SWMP:**

| **B. Implementation of Best Management Practices** | | | | **C. Activities Planned for Upcoming Year** |
|---|---|---|---|---|
| **List the planned management practices and any additional ones that you worked on.** | **Any done in the past year?** | | **If YES, describe the measurable goals that were achieved and other accomplishments.** | **Describe activities that are planned for this minimum measure for next year's SWMP. List the BMPs, measurable goals and provide a schedule/timeline for implementation.** |
| | YES | NO | | |
| **REQUIRED TECHNIQUES** | | | | |
| Plan and conduct an ongoing public education and outreach program | X | | City provides pamphlets and fact sheets at public areas in City Hall. Public education is provided at all schools in the Newburgh Enlarged School district by the Orange County soil and water and water authority. | 1) Continue providing information.<br>2) Support public awareness in school programs.<br>3) Provide mailings of fact sheets in general City mailings. |
| **ADDITIONAL TECHNIQUES** | X | | Posters have been posted at Building Department for proper soil erosion techniques | |
| | | | | |

## MINIMUM MEASURE 2: Public Involvement/Participation

**A. If Needed, Provide Additional Notes to Explain and/or Describe Changes to this Minimum Measure in Your SWMP:**

| B. Implementation of Best Management Practices | | | | C. Activities Planned for Upcoming Year |
|---|---|---|---|---|
| **List the planned management practices and any additional ones that you worked on.** | **Any done in the past year?** | | **If YES, describe the measurable goals that were achieved and other accomplishments.** | **Describe activities that are planned for this minimum measure for next year's SWMP. List the BMPs, measurable goals and provide a schedule/timeline for implementation.** |
| | YES | NO | | |
| **REQUIRED TECHNIQUES** | | | | |
| Public notice and access to documents and information | X | | Public announcements – Legal Notice of annual report. | Continue public notice of hearing. |
| Public presentation and comments received on SWMP and annual report | X | | Held public hearing on stormwater plan and annual report. | Continue to hold hearing on plan and annual report. |
| Public involvement/ participation program | X | | Public hearing held on plan and annual report. | Public hearing held on plan and annual report |
| Contact person identified | X | | City Manager is contact person. | New City Manager Jean-Ann McGrane briefed on program requirements.. |
| **ADDITIONAL TECHNIQUES** | | | | |
| | | | | |

## MINIMUM MEASURE 3: Illicit Discharge Detection and Elimination

**A. If Needed, Provide Additional Notes to Explain and/or Describe Changes to this Minimum Measure in Your SWMP:**

| B. Implementation of Best Management Practices | | | | C. Activities Planned for Upcoming Year |
|---|---|---|---|---|
| **List the planned management practices and any additional ones that you worked on.** | **Any done in the past year?** | | **If YES, describe the measurable goals that were achieved and other accomplishments.** | **Describe activities that are planned for this minimum measure for next year's SWMP. List the BMPs, measurable goals and provide a schedule/timeline for implementation.** |
| | YES | NO | | |
| **REQUIRED ACTIVITIES** | | | | |
| Outfall mapping | X | | Ongoing mapping of separate storm system | Continue update of mapping. |
| Illicit discharges prohibited | X | | Sewer ordinance used as enforcement. | City ordinance will be adopted this year to codify prohibitions. |
| Public, employees, businesses informed of hazards from illicit discharges | X | | Code enforcements and DPW personnel are trained to identify illicit connections. | Provide additional awareness training to Code and DPW personnel. |
| Illicit discharges identified | X | | Constant review of system during maintenance. | Provide dye testing of any suspected illicit connections. |
| **ADDITIONAL ACTIVITIES** | | | | |
| | | | | |

**MINIMUM MEASURE 4**: Construction Site Stormwater Runoff Control

**A. If Needed, Provide Additional Notes to Explain and/or Describe Changes to this Minimum Measure in Your SWMP:**

| **B. Implementation of Best Management Practices** | | | | **C. Activities Planned for Upcoming Year** |
|---|---|---|---|---|
| **List the planned management practices and any additional ones that you worked on.** | **Any done in the past year?** | | **If YES, describe the measurable goals that were achieved and other accomplishments.** | **Describe activities that are planned for this minimum measure for next year's SWMP. List the BMPs, measurable goals and provide a schedule/timeline for implementation.** |
| | YES | NO | | |
| **REQUIREMENTS** | | | | |
| Require erosion and sedimentation controls through an ordinance or other regulatory mechanism | X | | Site plans and subdivision regulations require erosion and sediment control. | New City ordinance will be adopted this year to codify erosion and sediments as well as stormwater management. |
| Provide opportunity for public comment on construction plans | X | | Public hearing held on all subdivision applications by the Planning Board. | Continue public hearing on development plans. |
| Require construction site plan review | X | | City Engineer, Codes and Planning Board provide necessary review. | Continue review. |
| Require overall construction site waste management | X | | City Codes Department reviews site for compliance. Meeting with developers/contractors are held prior to building permits. | Continue site reviews and meetings. City ordinance to codify. |
| Site inspection and enforcement | X | | City Engineers and Codes review construction sites for plan compliance. | Continue site review and inspections. |
| Education and training of construction site operators | X | | City Personnel attended contractor seminar on erosion control and stormwater management. | Continue support of seminar and training for construction site operations. |
| **ADDITIONAL PRACTICES** | | | | |
| | | | | |

**MINIMUM MEASURE 5**: Post-Construction Stormwater Management

**A. If Needed, Provide Additional Notes to Explain and/or Describe Changes to this Minimum Measure in Your SWMP:**

| **B. Implementation of Best Management Practices** | | | | **C. Activities Planned for Upcoming Year** |
|---|---|---|---|---|
| **List the planned management practices and any additional ones that you worked on.** | **Any done in the past year?** | | **If YES, describe the measurable goals that were achieved and other accomplishments.** | **Describe activities that are planned for this minimum measure for next year's SWMP. List the BMPs, measurable goals and provide a schedule/timeline for implementation.** |
| | YES | NO | | |
| **REQUIREMENTS** | | | | |
| Assess existing conditions throughout the MS4 and identify appropriate management practices to reduce pollutant discharge to the maximum extent practicable | X | | City Engineers review site development plans for implementation of best management practices. City consulting engineers attend seminars and continuing education courses to keep up with best management practices. | Continue to require best management practices. |
| Regulate post-construction runoff from development through an ordinance or other regulatory mechanism | X | | City Corporation Council is writing ordinance with input from City Council and City Engineer. Drainage districts are established for maintenance. | Adopt new City ordinance to regulate post development stormwater management. |
| Develop management practice inspection and maintenance program | | X | | New City ordinances will codify post development operation and maintenance. Tax districts will be established to find maintenance work. |
| **ADDITIONAL PRACTICES** | | | | |
| | | | | |

**MINIMUM MEASURE 6**: Pollution Prevention/Good Housekeeping

**A. If Needed, Provide Additional Notes to Explain and/or Describe Changes to this Minimum Measure in Your SWMP:**

| **B. Implementation of Best Management Practices** | | | | **C. Activities Planned for Upcoming Year** |
|---|---|---|---|---|
| **List the planned management practices and any additional ones that you worked on.** | **Any done in the past year?** | | **If YES, describe the measurable goals that were achieved and other accomplishments.** | **Describe activities that are planned for this minimum measure for next year's SWMP. List the BMPs, measurable goals and provide a schedule/timeline for implementation.** |
| | YES | NO | | |
| **REQUIREMENTS** | | | | |
| Prevent discharge of pollutants from municipal operations | X | | DPW is tasked with general house keeping of municipal properties. Salt storage is within enclosed structure. | Continue operation and maintenance of City properties involving Parks & Recreation in training. |
| Follow DEC NPS management Practices catalog, or equivalent | X | | DEC NPS on file at DPW | No action. |
| Conduct employee pollution prevention training | X | | DPW and codes personnel attended seminar on stormwater management and erosion control. | Continue training and awareness. |
| **ADDITIONAL PRACTICES** | | | | |
| | | | | |