



# CITY OF NEWBURGH

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City Hall - 83 Broadway  
Newburgh, New York 12550  
Phone: 845-569-7301  
Facsimile: 845-569-7370

Michael G. Ciaravino, City Manager

July 28, 2016

Benjamin Rung, P.E.  
Division of Environmental Remediation  
New York State Department of Environmental Conservation  
625 Broadway, 12<sup>th</sup> Floor  
Albany, New York 12233

Dear Mr. Rung:

We are looking forward to meeting with you and the Towns of New Windsor and Newburgh on Wednesday August 3, 2016 to review the proposed installation of mitigation measures at the City of Newburgh's Water Filtration Plant.

We are eager to keep the project on a fast track and to that end we would like to use the opportunity to meet either before or after the scheduled meeting regarding the project plan and schedule. We have also invited our counsel to be present so that we can be prepared to expedite review of draft agreements.

As explained in the attached letter, the City of Newburgh would like to finalize a Memorandum of Understanding regarding the installation at the City of Newburgh's water plant site.

We understand that Arcadis has scheduled a pre-bid meeting for August 2, 2016. We ask that City Engineer Jason Morris be copied on the bid documents, any addenda thereto, and any communications issued to prospective bidders, and that he be present at the pre-bid meeting. It would also be helpful for Jason to have a copy of the current Arcadis contract and amendments as they pertain to this project so that we can coordinate our requirements. We believe this will assist in moving the project to completion as quickly as possible.

We appreciate your assistance with this project.

Sincerely,

Michael G. Ciaravino  
City Manager, Newburgh, New York

Cc: Michael Cruden, NYSDEC  
Brianna Scharf, NYSDEC  
Gerard Burke, NYSDEC