

**CITY OF NEWBURGH
ARCHITECTURAL REVIEW COMMISSION**

Brigidanne Flynn, Acting Chairperson
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**MINUTES
ARCHITECTURAL REVIEW COMMISSION
Meeting of
December 8, 2015**

The regular meeting of the City of Newburgh Architectural Review Commission was held on Tuesday, December 8, 2015 at 7:30 p.m. In City Council Chambers, 83 Broadway

Members Present: Brigidanne Flynn, Acting Chairperson
Rich Rosencrans
Paula Stevens
Christopher Hanson
Michelle Basch
Isaac Diggs

Also Present: Timothy Kramer, Assistant Corporation Counsel
Eliana Diaz, Land Use Board Secretary

The meeting was called to order at 7:30 p.m. after a quorum was confirmed.

OLD BUSINESS

AR 2015-38 243 Grand Street
Amend approved application to use 3 over 3 sashes instead of single three panel sash on all basement windows.
Applicant/Owner: Eric Young and Reggie Young

Discussion

Eric Young, applicant/owner of the property appeared. He made an application to the ARC at the September 8, 2015 meeting at which time he received an approval on his application, which included the installation of three pane, single sash windows for the street facing windows with shutters. He would like to amend the application for approval to install 3 over 3 sashes in order to make the basement windows subservient to the main floors. The 3 over 3 sashes would make the panes on the basement windows smaller than the panes on upper floors, which can be found on similar properties such as the one located on 28 Spring Street.

A motion to amend the previously approved application to use 3 over 3 sashes instead of single three panel sash on all basement windows was made by Christopher Hanson and seconded by Isaac Diggs.

The motion was approved 6-0

AR 2015-44

17 Bush Avenue

To erect a fence on the front property line and rear yard.

Applicant/Owner: Flowmin Charles

Discussion

Flowmin Charles, applicant/owner of the property appeared. The ARC tabled Ms. Charles's application at a previous meeting in an effort to give her time to consider alternatives to erecting a fence along the front property line. Alternatives included placing hedges in the front and moving the front fence back to the corner of the house leaving the side and backyard fenced. Ms. Charles stated that she considered other options as solutions however, neither would serve the purpose of enclosing the front yard. Ms. Charles stated that other properties around her neighborhood have front yard fences. It was stated that these fences may have been grandfathered in before the colonial terraces guidelines were implemented in 2005. The proper steps for obtaining a permit were outlined for Ms. Charles who had placed the fence around her property before obtaining a permit. A discussion was held regarding fences according to the Colonial Terraces guidelines. Article 7, Section C of the Colonial terraces guidelines state that fences shall be limited to rear yards and to 4 feet in height. Therefore the ARC must limit itself to uphold the established guidelines. Ms. Charles stated that she had no previous knowledge of any guidelines for Colonial Terraces, and that she does not have sufficient funds to remove the fence around her property. It was stated that Ms. Charles should inform the Building Department about what she intended to do regarding the fence.

A motion to approve the application as submitted was made by Paula Stevens and seconded by Rich Rosencrans.

The motion was denied 6-0

Minutes of the November 10, 2015 Meeting

A motion to approve the minutes of the November 10, 2015 meeting was made by Michelle Basch and seconded by Paula Stevens.

The motion was carried 6-0.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Eliana Diaz
Secretary
Architectural Review Commission