

A regular meeting of the City Council of the City of Newburgh was held on Monday, February 24, 2014 at 7:00 P.M. in the third floor Council Chambers at City Hall, 83 Broadway, Newburgh, NY.

The Prayer was led by Rabbi Larry Freedman of Temple Beth Jacob followed by the Pledge of Allegiance.

Present: Mayor Kennedy, presiding; Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Councilwoman Mejia - 7

#### PRESENTATIONS

Vanessa Cheatham read her contest winning Rev. Dr. Martin Luther King essay.

Aquiala A. Walden sang "Lift Every Voice" in honor of Black History Month.

# CITY OF NEWBURGH

## *ARBOR DAY PROCLAMATION 2014*

February 24, 2014



In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a Special day be set aside for the planting of trees.  
The holiday, called Arbor Day, was first observed with the planting of  
More than a million trees in Nebraska  
Now, Arbor Day is observed throughout the nation and the world.

Trees can reduce the erosion of our precious topsoil by wind and water,  
Moderate the temperature, clean the air, produce oxygen and  
Create a habitat for wildlife, and  
Wherever they are planted, are a source of joy and spiritual renewal

The City of Newburgh is proud to have earned the “Tree City USA” designation;  
and  
We look forward to continuing this for years to come.

**NOW, THEREFORE**, I Judy Kennedy, Mayor of the City of Newburgh,  
Do hereby proclaim the last Friday of April of each year as  
**Arbor Day in the City of Newburgh**, and

Further, I urge all our residents to plant and care for trees, knowing that  
Trees enhance our well-being and are living legacies  
For future generations to enjoy.

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**JUDITH L. KENNEDY, MAYOR**

## COMMUNICATIONS

**Councilwoman Lee moved and Councilwoman Angelo seconded that the minutes of the City Council meeting of February 10, 2014 be approved.**

**Ayes- Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Councilwoman Mejia, Mayor Kennedy - 7**

**CARRIED**

**COMPTROLLER'S UPDATE  
MONTHLY FINANCIAL SUMMARY  
(COPY ATTACHED)**

Ladies and Gentlemen,

Below are the highlights of the City of Newburgh Revenue and Expenses for the period of January 1, 2014 (FY2014).

### General Fund Revenue

During the month of January 2014, the City of Newburgh collected \$3.3 million compared to the annual revenue budget of \$44.2 million. Of \$3.3 million collected, \$2.5 million (75%) was for Real Property Taxes and PILOT Payments. The remaining \$800k is mostly fund balance transfer and Departmental Income.

### General Fund Expense

For the month of January the City of Newburgh expended \$4.7 million including \$200k in FY-2013 encumbrances rolled into FY2014. As we continue to close out FY2013, these encumbrances will be cancelled, accrued back to FY2013 or charged against the FY2014 Departmental Budgets. The official close for FY2013 will occur in April.

Overall Departmental expenses are in-line with the approved budgets with the exception of Police and Fire overtime. Based upon current spend rates, the Fire Department is anticipated to exceed their overtime budget by \$400k and the Police Department by \$275k. I have requested the City Manager set up meetings with both Department's to discuss the overtime and develop an overtime control plan.

### Enterprise Fund Revenue

For the month of January 2014, the Enterprise Funds (Water, Sewer and Sanitation) generated \$770k in revenue.

Water and Sewer bills for FY2014 1<sup>st</sup> quarter are not scheduled to go out until April 2014, thus with the exception of employee health contributions, there have been no revenue generated at this point in time.

The Sanitation Fund collected \$765k for the month of January. This represents 23% percent of the total budgeted for FY2014. It should be noted that due to the snow storms sewer bills for the first quarter are still being processed by the Tax Collectors Office.

### Enterprise Fund Expense

For the month of January 2014, Enterprise Funds expended \$988k. All three Enterprise funds are projected to spend within their FY2014 Adopted Budget.

### Closing

During the last budget presentation, I mentioned the City received notification that Moody's Investment Services was reviewing our Government Obligation Bond rating for possible upgrade. I am happy to report I met with Moody's on February 21, 2014 to review our financials and discuss major projects/development plans scheduled for Newburgh. I will receive their findings and recommendation on March 6, 2014. An increase to investment grade will allow the City to fund future capital projects at a lower interest rate. In addition, I can work with our investment firm to resell some of our older bonds (with higher interest rates) at lower rates thus reducing the City's current debt service payments.

City of Newburgh

Revenue

General Fund

Jan 2014

TYPE

FUND	OSC Expense/Revenue Description	Department Description	Revenue		
			YTD Activity	YTD ADJUSTED BUDGET	Revenue Collected vs Adjusted Budget
A	Real Property Taxes	Tax Collector	\$ 2,428,243.17	\$ 19,862,564.00	12.23%
	<b>Real Property Taxes Total</b>		<b>\$ 2,428,243.17</b>	<b>\$ 19,862,564.00</b>	<b>12.23%</b>
	Real Property Tax Items	Tax Collector	\$ 34,991.85	\$ 1,230,040.00	2.84%
	<b>Real Property Tax Items Total</b>		<b>\$ 34,991.85</b>	<b>\$ 1,230,040.00</b>	<b>2.84%</b>
	Non-Property Tax Items	Tax Collector	\$ 16,847.39	\$ 11,435,000.00	0.15%
	<b>Non-Property Tax Items Total</b>		<b>\$ 16,847.39</b>	<b>\$ 11,435,000.00</b>	<b>0.15%</b>
	Charges for Svcs to Other Govt's		\$ 20,000.00	\$ 179,166.00	11.16%
	<b>Charges for Svcs to Other Govt's Total</b>		<b>\$ 20,000.00</b>	<b>\$ 179,166.00</b>	<b>11.16%</b>
	Departmental Income	Assessor	\$ 50.00	\$ 1,300.00	3.85%
		City Clerk	\$ 6,952.00	\$ 87,960.00	7.90%
		Civil Service	\$ -	\$ 1,500.00	0.00%
		Codes	\$ 9,419.87	\$ 790,000.00	1.19%
		Comptroller	\$ -	\$ 700.00	0.00%
		Fire	\$ 317.50	\$ 300.00	105.83%
		Miscellaneous	\$ -	\$ 1,000.00	0.00%
		Parking Violations Bureau	\$ 32,840.00	\$ 643,000.00	5.11%
		Police	\$ 6,080.00	\$ 208,600.00	2.91%
		Recreation	\$ -	\$ 80,000.00	0.00%
		Tax Collector	\$ 2,025.00	\$ 253,284.00	0.80%
	<b>Departmental Income Total</b>		<b>\$ 57,684.37</b>	<b>\$ 2,067,644.00</b>	<b>2.79%</b>
	Interfund Revenue	General Fund Services	\$ -	\$ 2,395,316.00	0.00%
	<b>Interfund Revenue Total</b>		<b>\$ -</b>	<b>\$ 2,395,316.00</b>	<b>0.00%</b>
	Licenses & Permits	City Clerk	\$ 11,850.00	\$ 76,500.00	15.49%
		Codes	\$ 2,333.50	\$ 146,200.00	1.60%
	<b>Licenses &amp; Permits Total</b>		<b>\$ 14,183.50</b>	<b>\$ 222,700.00</b>	<b>6.37%</b>
	Miscellaneous		\$ 9,895.27	\$ 120,000.00	8.25%
	<b>Miscellaneous Total</b>		<b>\$ 9,895.27</b>	<b>\$ 120,000.00</b>	<b>8.25%</b>
	Sale Prop & Compensation for Loss		\$ 34.29	\$ 517,000.00	0.01%
	<b>Sale Prop &amp; Compensation for Loss Total</b>		<b>\$ 34.29</b>	<b>\$ 517,000.00</b>	<b>0.01%</b>
	Use of Money & Property		\$ 13,220.51	\$ 123,000.00	10.75%
	<b>Use of Money &amp; Property Total</b>		<b>\$ 13,220.51</b>	<b>\$ 123,000.00</b>	<b>10.75%</b>
	Local Government		\$ -	\$ 5,312,656.00	0.00%
	<b>Local Government Total</b>		<b>\$ -</b>	<b>\$ 5,312,656.00</b>	<b>0.00%</b>
	Appropriated Fund Balance		\$ 736,000.00	\$ 736,000.00	100.00%
	<b>Appropriated Fund Balance Total</b>		<b>\$ 736,000.00</b>	<b>\$ 736,000.00</b>	<b>100.00%</b>
<b>A Total</b>			<b>\$ 3,331,100.35</b>	<b>\$ 44,201,086.00</b>	<b>7.54%</b>
<b>Grand Total</b>			<b>\$ 3,331,100.35</b>	<b>\$ 44,201,086.00</b>	<b>7.54%</b>

City of Newburgh  
Expense  
General Fund  
Jan 2014

			Expense-Summary		
FUND	OSC Expense/Revenue Description	Group Description	YTD Activity	YTD ADJUSTED BUDGET	% of Expenditures to Adjusted Budget
A	General Government Support	Salaries	\$ 163,832.69	\$ 2,451,532.00	6.68%
		Equipment	\$ 2,729.91	\$ 55,869.66	4.89%
		Services	\$ 84,801.63	\$ 2,149,611.42	3.94%
		Benefits	\$ 86,713.24	\$ 1,842,171.00	4.71%
		Miscellaneous	\$ -	\$ 448,464.00	0.00%
	<b>General Government Support Total</b>		<b>\$ 338,077.47</b>	<b>\$ 6,947,648.08</b>	<b>4.87%</b>
	Public Safety	Salaries	\$ 999,236.60	\$ 14,442,464.00	6.92%
		Equipment	\$ -	\$ 137,000.00	0.00%
		Services	\$ 103,007.57	\$ 1,249,382.40	8.24%
		Benefits	\$ 529,836.84	\$ 10,581,168.00	5.01%
	<b>Public Safety Total</b>		<b>\$ 1,632,081.01</b>	<b>\$ 26,410,014.40</b>	<b>6.18%</b>
	Transportation	Salaries	\$ 103,588.73	\$ 850,490.00	12.18%
		Equipment	\$ -	\$ 274,600.00	0.00%
		Services	\$ 9,351.86	\$ 1,170,168.72	0.80%
		Benefits	\$ 37,487.41	\$ 682,381.00	5.49%
	<b>Transportation Total</b>		<b>\$ 150,428.00</b>	<b>\$ 2,977,639.72</b>	<b>5.05%</b>
	Culture and Recreation	Salaries	\$ 11,248.45	\$ 519,699.00	2.16%
		Equipment	\$ -	\$ 159,450.00	0.00%
		Services	\$ 1,274.93	\$ 339,330.00	0.38%
		Benefits	\$ 13,565.29	\$ 348,041.00	3.90%
		Miscellaneous	\$ -	\$ 27,850.00	0.00%
	<b>Culture and Recreation Total</b>		<b>\$ 26,088.67</b>	<b>\$ 1,394,370.00</b>	<b>1.87%</b>
	Home and Community Services	Salaries	\$ 8,398.36	\$ 221,785.00	3.79%
		Services	\$ 1,521.99	\$ 92,132.00	1.65%
		Benefits	\$ 7,641.62	\$ 178,526.00	4.28%
	<b>Home and Community Services Total</b>		<b>\$ 17,561.97</b>	<b>\$ 492,443.00</b>	<b>3.57%</b>
	Debt Service	Miscellaneous	\$ 4,701.00	\$ 178,636.00	2.63%
		Principal	\$ 8,369.89	\$ 1,873,489.00	0.45%
		Interest	\$ 64,188.76	\$ 1,665,737.00	3.85%
		Capital Leases Princip	\$ 4,867.18	\$ 30,384.00	16.02%
	<b>Debt Service Total</b>		<b>\$ 82,126.83</b>	<b>\$ 3,748,246.00</b>	<b>2.19%</b>
	Interfund Transfers	Interfund Transfer	\$ 2,444,350.00	\$ 2,444,350.00	100.00%
	<b>Interfund Transfers Total</b>		<b>\$ 2,444,350.00</b>	<b>\$ 2,444,350.00</b>	<b>100.00%</b>
<b>A Total</b>			<b>\$ 4,690,713.95</b>	<b>\$ 44,414,711.20</b>	<b>10.56%</b>
<b>Grand Total</b>			<b>\$ 4,690,713.95</b>	<b>\$ 44,414,711.20</b>	<b>10.56%</b>

City of Newburgh  
Revenue  
Enterprise Funds  
Jan 2014

FUND	Department Description	ACCOUNT_NO	ACCOUNT_DESCRIPTION	TYPE		
				Revenue		Activity vs Adjusted Budget
				YTD Activity	YTD ADJUSTED BUDGET	
F	Water Fund	F.0000.2140	SALE OF METERED WATER..	\$ -	\$ 4,498,825.00	0.00%
		F.0000.2141	WATER FACILITY CHARGE	\$ -	\$ 1,024,802.00	0.00%
		F.0000.2148	INTEREST & PENALTIES..	\$ -	\$ 51,000.00	0.00%
		F.0000.2401	EARNINGS ON INVESTMENTS..	\$ 93.73	\$ 1,000.00	9.37%
		F.0000.2410.0020	RENT 696 LITTLE BRITAIN RD..	\$ 800.00	\$ 9,600.00	8.33%
		F.0000.2709	EMPLOYEE HEALTH CONTRIBUTIONS	\$ 1,424.16	\$ 10,000.00	14.24%
		F.0000.2818	SEWER FUND - INTERFUND REVENUE ..	\$ -	\$ 108,636.00	0.00%
		F.0000.0599.1000	APPROPRIATED FUND BALANCE..	\$ -	\$ 272,792.00	0.00%
<b>F Total</b>				<b>\$ 2,317.89</b>	<b>\$ 5,976,655.00</b>	<b>0.04%</b>
G	Sewer Department	G.0000.2120	SEWER USAGE..	\$ -	\$ 4,513,000.00	0.00%
		G.0000.2128	INTEREST & PENALTIES..	\$ -	\$ 41,000.00	0.00%
		G.0000.2374	SEWER SERVICES FOR OTHER GOVTS..	\$ -	\$ 662,895.00	0.00%
		G.0000.2401	EARNINGS ON INVESTMENTS..	\$ -	\$ 1,000.00	0.00%
		G.0000.2590	PERMITS..	\$ -	\$ 23,000.00	0.00%
		G.0000.2700	SEVERN TRENT SLUDGE CREDIT	\$ -	\$ 68,000.00	0.00%
		G.0000.2701	TOWN OF NEWBURGH DEBT REIM	\$ -	\$ 167,933.00	0.00%
		G.0000.2709	EMPLOYEE HEALTH CONTRIBUTIONS	\$ 949.44	\$ 7,680.00	12.36%
		G.0000.0599.1000	APPROPRIATED FUND BALANCE..	\$ -	\$ 234,689.00	0.00%
<b>G Total</b>				<b>\$ 949.44</b>	<b>\$ 5,719,197.00</b>	<b>0.02%</b>
S	Sanitation	S.0000.1093	INTEREST AND PENALTIES ON SANITATION	\$ -	\$ 36,000.00	0.00%
		S.0000.1710.0100	NEWSPAPER RECYCLING.	\$ -	\$ 12,000.00	0.00%
		S.0000.2130	USER FEE-SANITATION	\$ 765,044.87	\$ 3,200,000.00	23.91%
		S.0000.2130.0001	SANITATION-SPECIAL BULK PICKUP..	\$ -	\$ 2,400.00	0.00%
		S.0000.2590.0003	DUMPSTER PERMITS..	\$ -	\$ 4,600.00	0.00%
		S.0000.2709	EMPLOYEE HEALTH CONTRIBUTIONS	\$ 2,005.71	\$ 16,700.00	12.01%
		<b>S Total</b>				<b>\$ 767,050.58</b>
<b>Grand Total</b>				<b>\$ 770,317.91</b>	<b>\$ 14,967,552.00</b>	<b>5.15%</b>

City of Newburgh  
Expense  
Enterprise  
Summary  
Jan 2014

FUND	Department Description	Group Description	Expense-Summary		
			YTD Activity	YTD ADJUSTED BUDGET	% of Expenditures to Adjusted Budget
F	General Fund Services	Services	\$ 206,150.00	\$ 1,097,510.00	18.78%
	<b>General Fund Services Total</b>		<b>\$ 206,150.00</b>	<b>\$ 1,097,510.00</b>	<b>18.78%</b>
	Special Items	Services	\$ -	\$ 60,164.55	0.00%
		Miscellaneous	\$ 60,628.49	\$ 886,980.00	6.84%
	<b>Special Items Total</b>		<b>\$ 60,628.49</b>	<b>\$ 947,144.55</b>	<b>6.40%</b>
	BAN Interest	Interest	\$ -	\$ 11,825.00	0.00%
	<b>BAN Interest Total</b>		<b>\$ -</b>	<b>\$ 11,825.00</b>	<b>0.00%</b>
	Bond Interest	Interest	\$ -	\$ 461,745.00	0.00%
	<b>Bond Interest Total</b>		<b>\$ -</b>	<b>\$ 461,745.00</b>	<b>0.00%</b>
	Bond Principal	Principal	\$ -	\$ 707,546.00	0.00%
	<b>Bond Principal Total</b>		<b>\$ -</b>	<b>\$ 707,546.00</b>	<b>0.00%</b>
	Water: Administration	Salaries	\$ 21,061.35	\$ 332,227.00	6.34%
		Equipment	\$ -	\$ 1,500.00	0.00%
		Services	\$ 9,814.18	\$ 83,036.93	11.82%
		Benefits	\$ 9,919.41	\$ 242,968.00	4.08%
	<b>Water: Administration Total</b>		<b>\$ 40,794.94</b>	<b>\$ 659,731.93</b>	<b>6.18%</b>
	Water: Ponds and Reservoirs	Salaries	\$ 5,478.49	\$ 90,270.00	6.07%
		Services	\$ -	\$ 50,125.00	0.00%
		Benefits	\$ 6,405.46	\$ 112,090.00	5.71%
	<b>Water: Ponds and Reservoirs Total</b>		<b>\$ 11,883.95</b>	<b>\$ 252,485.00</b>	<b>4.71%</b>
	Water: Purification	Salaries	\$ 27,847.42	\$ 448,103.00	6.21%
		Equipment	\$ -	\$ 55,500.00	0.00%
		Services	\$ 1,900.08	\$ 397,572.46	0.48%
		Benefits	\$ 13,797.91	\$ 325,543.00	4.24%
	<b>Water: Purification Total</b>		<b>\$ 43,545.41</b>	<b>\$ 1,226,718.46</b>	<b>3.55%</b>
	Water: Distribution	Salaries	\$ 13,285.50	\$ 210,617.00	6.31%
		Equipment	\$ -	\$ 17,000.00	0.00%
		Services	\$ 290.40	\$ 189,651.25	0.15%
		Benefits	\$ 9,718.86	\$ 205,703.00	4.72%
		Principal	\$ 306.84	\$ 4,912.00	6.25%
		Interest	\$ 22.71	\$ 116.00	19.58%
	<b>Water: Distribution Total</b>		<b>\$ 23,624.31</b>	<b>\$ 627,999.25</b>	<b>3.76%</b>
<b>F Total</b>			<b>\$ 386,627.10</b>	<b>\$ 5,992,705.19</b>	<b>6.45%</b>
G	General Fund Services	Services	\$ 206,150.00	\$ 1,345,430.00	15.32%
	<b>General Fund Services Total</b>		<b>\$ 206,150.00</b>	<b>\$ 1,345,430.00</b>	<b>15.32%</b>
	Special Items	Miscellaneous	\$ -	\$ 711,454.53	0.00%
	<b>Special Items Total</b>		<b>\$ -</b>	<b>\$ 711,454.53</b>	<b>0.00%</b>
	Bond Interest	Interest	\$ -	\$ 259,133.00	0.00%
	<b>Bond Interest Total</b>		<b>\$ -</b>	<b>\$ 259,133.00</b>	<b>0.00%</b>
	Bond Principal	Principal	\$ -	\$ 227,391.00	0.00%
	<b>Bond Principal Total</b>		<b>\$ -</b>	<b>\$ 227,391.00</b>	<b>0.00%</b>
	DPW: Sewers	Salaries	\$ 25,937.51	\$ 393,844.00	6.59%
		Equipment	\$ -	\$ 125,000.00	0.00%
		Services	\$ 172,886.47	\$ 2,462,077.59	7.02%
		Benefits	\$ 9,645.60	\$ 266,193.00	3.62%
	<b>DPW: Sewers Total</b>		<b>\$ 208,469.58</b>	<b>\$ 3,247,114.59</b>	<b>6.42%</b>
<b>G Total</b>			<b>\$ 414,619.58</b>	<b>\$ 5,790,523.12</b>	<b>7.16%</b>
S	DPW: Sanitation	Salaries	\$ 56,800.45	\$ 894,804.00	6.35%
		Services	\$ 2,321.08	\$ 864,890.00	0.27%
		Benefits	\$ 39,626.24	\$ 724,165.00	5.47%
	<b>DPW: Sanitation Total</b>		<b>\$ 98,747.77</b>	<b>\$ 2,483,859.00</b>	<b>3.98%</b>
	General Fund Services	Services	\$ -	\$ 454,395.00	0.00%
	<b>General Fund Services Total</b>		<b>\$ -</b>	<b>\$ 454,395.00</b>	<b>0.00%</b>
	Interfund Transfers	Services	\$ 88,350.00	\$ 88,350.00	100.00%
		Debt	\$ -	\$ 29,917.00	0.00%
	<b>Interfund Transfers Total</b>		<b>\$ 88,350.00</b>	<b>\$ 118,267.00</b>	<b>74.70%</b>
	Special Items	Salaries	\$ -	\$ 179,292.00	0.00%
		Miscellaneous	\$ -	\$ 18,895.00	0.00%
	<b>Special Items Total</b>		<b>\$ -</b>	<b>\$ 198,187.00</b>	<b>0.00%</b>
	Bond Interest	Debt Interest	\$ -	\$ 11,446.00	0.00%
	<b>Bond Interest Total</b>		<b>\$ -</b>	<b>\$ 11,446.00</b>	<b>0.00%</b>
	Bond Principal	Debt Principal	\$ -	\$ 5,546.00	0.00%
	<b>Bond Principal Total</b>		<b>\$ -</b>	<b>\$ 5,546.00</b>	<b>0.00%</b>
<b>S Total</b>			<b>\$ 187,097.77</b>	<b>\$ 3,271,700.00</b>	<b>5.72%</b>
<b>Grand Total</b>			<b>\$ 988,344.45</b>	<b>\$ 15,054,928.31</b>	<b>6.56%</b>

City of Newburgh  
Overtime Detail  
Jan 2014

Department Description	DEPT	ITEM	ACCOUNT_DE	Expense-Detail		
				-YTD Activity	YTD ADJUSTED BUDGET	% of Expenditures to Adjusted Budget
City Comptroller	1315		103 OVERTIME..	\$ 510.97	\$ 3,000.00	17.03%
<b>City Comptroller Total</b>				<b>\$ 510.97</b>	<b>\$ 3,000.00</b>	<b>17.03%</b>
Code Compliance	3620		103 OVERTIME..	\$ -	\$ 5,000.00	0.00%
<b>Code Compliance Total</b>				<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>0.00%</b>
DPW: DH Park & Stadium	7188		103 OVERTIME..	\$ -	\$ 11,000.00	0.00%
<b>DPW: DH Park &amp; Stadium Total</b>				<b>\$ -</b>	<b>\$ 11,000.00</b>	<b>0.00%</b>
DPW: Garage	5132		103 OVERTIME..	\$ 481.23	\$ 12,000.00	4.01%
<b>DPW: Garage Total</b>				<b>\$ 481.23</b>	<b>\$ 12,000.00</b>	<b>4.01%</b>
DPW: Municipal Buildings	1620		103 OVERTIME..	\$ -	\$ 1,000.00	0.00%
<b>DPW: Municipal Buildings Total</b>				<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>0.00%</b>
DPW: Parks	7110		103 OVERTIME..	\$ -	\$ 6,000.00	0.00%
<b>DPW: Parks Total</b>				<b>\$ -</b>	<b>\$ 6,000.00</b>	<b>0.00%</b>
DPW: Police Garage	5133		103 OVERTIME..	\$ 4,150.79	\$ 25,000.00	16.60%
<b>DPW: Police Garage Total</b>				<b>\$ 4,150.79</b>	<b>\$ 25,000.00</b>	<b>16.60%</b>
DPW: Property Management - Maintenance	1365		103 OVERTIME..	\$ -	\$ 1,000.00	0.00%
<b>DPW: Property Management - Maintenance Total</b>				<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>0.00%</b>
DPW: Snow Removal	5142		103 OVERTIME..	\$ 9,578.23	\$ 55,000.00	17.41%
<b>DPW: Snow Removal Total</b>				<b>\$ 9,578.23</b>	<b>\$ 55,000.00</b>	<b>17.41%</b>
DPW: Streets and Bridges	5110		103 OVERTIME..	\$ 883.01	\$ 10,000.00	8.83%
<b>DPW: Streets and Bridges Total</b>				<b>\$ 883.01</b>	<b>\$ 10,000.00</b>	<b>8.83%</b>
DPW: Traffic Control	3310		103 OVERTIME..	\$ 21.06	\$ 5,000.00	0.42%
<b>DPW: Traffic Control Total</b>				<b>\$ 21.06</b>	<b>\$ 5,000.00</b>	<b>0.42%</b>
Engineering	1440		103 OVERTIME..	\$ -	\$ 5,000.00	0.00%
<b>Engineering Total</b>				<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>0.00%</b>

City of Newburgh  
Overtime Detail  
Jan 2014

				Expense-Detail		
Department Description	DEPT	ITEM	ACCOUNT_DE	-YTD Activity	YTD ADJUSTED BUDGET	% of Expenditures to Adjusted Budget
Fire	3412		103 OVERTIME..	\$ 111,679.69	\$ 933,000.00	11.97%
<b>Fire Total</b>				<b>\$ 111,679.69</b>	<b>\$ 933,000.00</b>	<b>11.97%</b>
Information Systems	1680		103 OVERTIME..	\$ 387.73	\$ 2,000.00	19.39%
<b>Information Systems Total</b>				<b>\$ 387.73</b>	<b>\$ 2,000.00</b>	<b>19.39%</b>
Police	3120		103 OVERTIME..	\$ 89,516.06	\$ 800,000.00	11.19%
<b>Police Total</b>				<b>\$ 89,516.06</b>	<b>\$ 800,000.00</b>	<b>11.19%</b>
Traffic Violations Bureau	1130		103 OVERTIME	\$ -	\$ 100.00	0.00%
<b>Traffic Violations Bureau Total</b>				<b>\$ -</b>	<b>\$ 100.00</b>	<b>0.00%</b>
<b>Grand Total</b>				<b>\$ 217,208.77</b>	<b>\$ 1,874,100.00</b>	<b>11.59%</b>
			DPW Total	\$ 126,794.01	\$ 1,064,000.00	11.92%
			DPW without snow removal OT		\$ 1,009,000.00	12.57%

## PUBLIC HEARING

Mayor Kennedy called a public hearing that was advertised for this meeting concerning a local law amending Section C3.00 entitled "Municipal Officers Enumerated", rescinding Article XIII entitled "Department of Human Services" in its entirety and replacing said Article XIII to provide for the creation of "Department of Recreation" within the Charter of the City of Newburgh.

Janet Gianopoulos, City of Newburgh, said that she read the proposed draft quickly and she found some of the language kind of inarticulate. She requested that this go back to the table to be articulated a bit more because she doesn't believe that she is the only one who feels this way. She thinks that there was something previously stated in the Charter about the Youth Bureau and it is her understanding that now everyone falls under Recreation so perhaps it could be called Parks and Recreation. She also wonders what Advisory Boards will be participating in the expenditures like the Comptroller just mentioned certain money for one Park but we have twenty-one Parks here.

Kippy Boyle, Grand Street, said that she also read this but did not find it easy to access so she doesn't know how much of the public saw it. She said that it is geared towards the Youth Bureau but she doesn't know what a Youth Bureau is. Is there an adult division and a senior division? She said that we have many Parks; it might even be more than twenty-one but they are not all active Parks. Some of them are passive Parks and there is no reference in this new Department to Parks at all. Since the Parks and Recreation Commission was removed back when the CAC was formed who is in charge of the Parks now? It says that the appointment of the Recreation Director shall be at the discretion of the City Manager but it does not refer to any professional qualifications or if this will be a Civil Service appointment with an exam. We don't want to find ourselves in the position once again of one person appointing somebody and then having a lot of problems. She thinks that this is a good start for the discussion but she would like to see the structure of this new Department laid out a little more clearly as to what they are looking for. She feels that the Council should table this for now and make sure that future discussion includes the stakeholders.

Mary Ellen Korchinsky, 2 Central Avenue, thinks that the idea of a Recreation Department is wonderful but she thinks the Comptroller just said that there is money to spend on the roof at the Recreation Department so she is a little confused about why we need to create another Recreation Department if we already have one. She does think it is a good idea to explore the possibilities of activities for all age levels; children, seniors and people in the

middle range. This is important because these are the people who are going to come into the City to buy property and encourage more community development. She thinks that most of the language in the proposal is a little too general and it is an important opportunity for everyone to have input. She found out about this accidentally which she thinks is another issue that has to be addressed. When the Agendas for the Work Sessions are published two or three hours prior to the meeting it makes it difficult to attend and learn about what is going on. There are community calendars and Websites that everyone pays attention to so it would be wonderful if those Agendas could be posted earlier so that everyone could be clear on what will be discussed at the meeting. She feels that there has been a great improvement so far with this Council with communication but they all need to keep working on that. She also encouraged the Council to table this resolution for tonight and to publicize a big public hearing on this topic so that even more people could attend to give input.

Roxie Royal, City of Newburgh said that she agrees this is a good idea but that it should be held off for a while until the public could hear more about it. She knows that we need the recreation for our children because they have nothing else to do and we complain about them being on the streets. She feels that the public should be advised about what is going on with the Recreation Department.

There being no ones else wishing to speak, Councilwoman Abrams moved and Councilwoman Holmes seconded that the Public Hearing remain open.

Councilwoman Lee said that she thinks they should move forward with developing the department as they are not talking about the activities. Her sense is that they are talking about the department itself and if they delay developing the Department of Recreation then they are going to delay the activities that are coming up in the summer. Her recommendation would be to not table it and to move forward with developing the Department of Recreation. The job descriptions have been online and they have received a pretty good response to it so she thinks that they should move forward and develop the department and consider what they are going to do with the children later.

Councilman Brown asked if they held interviews for the Director.

Interim City Manager, James Slaughter, said that they held the first round. He added that the whole concept of the Department of Recreation is

designed in such a way to bring in balance what was run by the 21<sup>st</sup> Century Grant when it was more in terms of the Youth Bureau. This Department is switching back to recreational opportunities for everyone in every age group and part of that is to bring back a lot of the programs that were once at Delano-Hitch and other areas. In addition to basketball, they are going to put the skateboarding there and will have a much more active involvement in terms of the uses for the fields. For the Summer Camp, we are preparing to do a joint project with the Armory and we are partnering with other agencies and groups where we can work cooperatively together. The summer programs have to be put into place now as they are actually late with this process. This is beyond just the Rec Center and it's beyond using all of our facilities to really incorporate what is available in this community. They also worked with CDBG and recreation with the Playground on Wheels and there are several other initiatives going on outside the two main recreational facilities. They are also trying to use Recreation as a guide and will begin to apply for Grants to try to fix the various fields and equipment. He recognizes the importance for public input and they have been talking about this for a while now but the programming activities need to occur in this department for this summer and part of the way to reach that is by being able to run joint programs and work with other agencies.

Mayor Kennedy asked if they were to extend this for two weeks would that put things behind schedule?

Interim City Manager, James Slaughter said in terms of the operational side they are going to move ahead and hire a Recreation Director because it is a Civil Service position.

Mayor Kennedy asked if they would hire someone within two weeks.

Interim City Manager, James Slaughter, said that he feels that the public is not talking in terms of Personnel but with an issue of programming. We have to move ahead and put the pieces in order to create a department. In terms of the programming, if it is the Council's wish, they can move ahead and receive more input in terms of how the department is shaped. To be able to provide the basic programs for this summer they need to get some people. We right now have a Recreation Department with one person.

Councilwoman Mejia said then we cannot hire for this department because it is not created?

Interim City Manager, James Slaughter said that they can hire because the positions are budgeted for this year but he has to move ahead with the

process of staffing the department. They can certainly have discussions on how they want to shape the programming.

Councilwoman Mejia said that she thinks it's a little more complicated than just the programming aspect of it. She feels that a conversation is needed between the person leading the Recreation Department and how our Parks are maintained.

Interim City Manager, James Slaughter, said that right now our Parks are maintained by DPW because there is not adequate staff in Recreation. If the Council wants to put that in Recreation then it is going to mean more money and they will have to increase staff. There is money right now in the Budget to do the programming, staffing and for everything they need for the summer and fall programs.

Mayor Kennedy said that we are talking about creating a new Department and it sounds like there a lot of questions.

Michelle Kelson, Corporation Counsel, wished to point out what the purpose of the Local Law was intended to do. The City Charter had a Recreation Department and a Youth Bureau and they were separate and distinct pieces of the Charter and City Code. In 2008 a Local Law was written to create the Department of Human Sources which had several components none of which ever functioned as they are set forth in the Charter if you look at it today. In proposing and adopting the 2014 Budget, a different vision was articulated and what we are trying to do here is to have the positions in the Charter reflect that. Maintenance of the City Parks at different times has been handled by different departments and presently the Park maintenance is within the auspices of the Department of Public Works. If they want to change something like that, they will have to create additional positions and staffing and they may have duplication of services. One of the reasons that the maintenance was shifted back to Public Works was to eliminate duplication of services and duplication in positions. She said that she is happy to revise the Local Law but it has been in their packets now for two Work Sessions and without additional specific feedback it is very hard to write legislation.

Councilwoman Abrams said that she still feels it is too soon to vote this in without contemplating it longer.

Councilwoman Holmes said that she agrees with Councilwoman Abrams. The Recreation Center is supposed to be where her Ward meetings are held so when the roof is fixed then she can agree on this.

Councilwoman Angelo noted that a while back we had a volunteer Recreation Commission and she feels that would be a help to the Recreation Director.

Councilman Brown said that he agrees with Councilwoman Lee that we need to go forward and vote this Department in to get it set up and moving in the right direction. They can then come back at a later date and address the public's comments on how they think the department should be structured.

Councilwoman Abrams moved and Councilwoman Holmes seconded that the Public Hearing be extended through the next meeting.

Ayes - Councilwoman Abrams, Councilwoman Angelo, Councilwoman Holmes, Mayor Kennedy - 4

Nays - Councilman Brown, Councilwoman Lee, Councilwoman Mejia -3  
CARRIED

## COMMENTS FROM THE PUBLIC REGARDING THE AGENDA

Janet Gianopoulos, said in regard to approval of the Minutes of February 10, 2014 that the Minutes were not attached to the Agenda online so the public was not able to view the Minutes which the Council voted on. By State Law she believes that they need to supply to the public the information that they are voting on so that should be corrected. In regard to Resolution #39-2014, appointing a President Pro-Tem, she said that according to the City Charter the Mayor is to run all meetings in the City of Newburgh. When we look at the meetings that have already happened this year of the Council, the Mayor ran a meeting on January 13<sup>th</sup>, an unnamed person, according to the public records, ran a meeting four times and Councilman Brown ran two meetings. Before we create additional rules so that unnamed persons can dictate policies to the record which should not be happening she thinks that they should put this aside and revisit it. If they need to address the Mayor being absent she suggested that the Council address that and figure out how to handle it.

Barbara Smith, Powell Avenue, said that she also finds Resolutions #38-2014 and #39-2014 very confusing. Is he only being appointed to serve in the absence of the Mayor as the presiding official at City Council meetings? Does the Mayor also perform marriages and other ceremonies? Who will do that? Will the President Pro-Tem or Deputy Mayor do it?

Brenda McPhail, City of Newburgh said in regard to resolution #43-2014 that she is not against the Skateboard Park but she has watched the young men who have been skateboarding down Broadway and behind the Library and her concern is that they don't wear any safety equipment. People will say that they won't sue but once a parent receives \$30,000.00 in Hospital bills then everyone will see what she is talking about. In regard to resolution #45-2014, last year the Mayor asked for \$5,000.00 for and Intern and now she is requesting money be allocated so that this person can become part-time. She would like to know when this job was posted for anyone who might have been interested to apply. In regard to resolution #39-2014, she told the Council to remember that they are all elected officials and they are all just one vote. If the Mayor is absent then anyone sitting at the front table should be able to run this meeting. She feels that for them to appoint someone when they have a Deputy Mayor is a slap in the face because the Deputy Mayor is the only person who is going to attend all of the events in Newburgh and hold up the City like they are supposed to.

There being no further comments, this portion of the meeting was closed.

## COMMENTS FROM THE COUNCIL REGARDING THE AGENDA

Councilwoman Angelo thanked the Council for resolution #38-2014. It is a kind gesture and it is nice to be recognized but she has held the title of Deputy Mayor for thirty-two years. Whenever the Mayor was absent she conducted the meetings and she did everything that the President Pro-Tem will be doing. She hopes that the President Pro-Tem is not absent when the Mayor is absent otherwise the Council will have to appoint someone to fill in.

Councilman Brown asked Michelle Kelson, Corporation Counsel, if the Mayor does appoint him and they are both absent then how does that work.

Michelle Kelson, Corporation Counsel read aloud Section C4.11 of the City Charter which is entitled President Pro-Tem. She added that the appointment of a President Pro-Tem is a decision of the City Council. She has looked through previous City Council meetings and it has been done in a couple of different ways. There have been resolutions such as the one that is on the table tonight appointing one person to hold that position for a Council term and there have also been meetings where the Mayor clearly has been absent and at the beginning of the meeting after roll call one of the City Council members moves and it is seconded by another for one of those members to serve as President Pro-Tem for that particular meeting.

Councilwoman Lee said in relation to President Pro-Tem that she thinks it should have been discussed in public. She saw it on the Agenda for tonight along with the Deputy Mayor but it wasn't discussed in public and that concerned her because she never got a chance to hear from Councilman Brown on how he felt about it. In regard to presentations for Black History Month, the song sang earlier was "Lift Every Voice" and it happens to be the Black National Anthem. She noted that she is usually quiet during Black History Month because she is black all year. She has been keeping up with a program called "Due Process" and they have talked about a lot of cases in the month of February that had to do with African Americans. She doesn't talk about Black History Month publicly because it is too painful and this is what she thinks about, *"The Scottsboro Boys, Emmett Till, the formation of the NAACP and CORE The Congress of Racial Equality, Malcolm X, Nat Turner and Dred Scott which is a decision that says no white man or woman has to respect the opinion of a black person."* She also thinks about, *"Sojourner Truth, Harriet Tubman, Angela Davis, Miriam Makeba and the list goes on."* These are people and organizations that have had the most difficulty in her lifetime. When she thinks of Black History Month she never thinks of it as a celebration because it is probably the most depressing month for her and she would really like to think about it as a memorial. What about Trayvon Martin? Florida is a

disaster where you can just shoot kids based on the color of their skin. She said that she didn't join the NAACP because she thought it was a cool place, she joined when she was born by virtue of who she is and how she was born. The race she was born into makes her a member of the NAACP not \$30.00. She noted that she is also a lifetime member of CORE.

Mayor Kennedy noted that the Library is sponsoring a film, "The New Jim Crow" from PBS which helps us to understand more and she attended on Saturday. In regard to the President Pro-Tem and the honorary title of Deputy Mayor she said that Councilwoman Angelo has served many years in this City and she turns up at events all over the place. She said that she appreciates what she does and has done which is why they are giving her this title. There is no such legal title in our Charter but she deserves to have the honorary title and she wanted to make that official. There is an official title called President Pro-Tem in order to divide up the duties because there are a lot of things to do so they have asked Councilman Brown if he would help with that. She said that she does plan to be here for the meetings but in the event that she is handling other official business we will have someone here.

There being no further comments, this portion of the meeting was closed.

**LOCAL LAW NO.: 1 - 2014**

**OF**

**JANUARY 24, 2014**

**A LOCAL LAW AMENDING SECTION C3.00 ENTITLED "MUNICIPAL OFFICERS ENUMERATED", RESCINDING ARTICLE XIII ENTITLED "THE DEPARTMENT OF HUMAN SERVICES" IN ITS ENTIRETY AND REPLACING SAID ARTICLE XIII TO PROVIDE FOR THE CREATION OF "THE DEPARTMENT OF RECREATION" WITHIN THE CHARTER OF THE CITY OF NEWBURGH**

**BE IT ENACTED**, by the Council of the City of Newburgh, New York as follows:

**SECTION 1 - TITLE**

This Local Law shall be referred to as "A Local Law amending Section C3.00 entitled 'Municipal Officers Enumerated,' Rescinding Article XIII entitled 'Department of Human Services' in its entirety and replacing said Article XIII to provide for the creation of the 'Department of Recreation' within the Charter of the City of Newburgh".

**SECTION 2. PURPOSE AND INTENT**

All of the citizens of the City of Newburgh highly value the many parks and recreational facilities located in and operated and administered by the City. The City's parks and facilities offer vital opportunities to every resident to recreate, exercise, and enjoy invigorating activities to foster growth through individual and group activities and programs.

The children and youth of the City of Newburgh should be provided with the various opportunities, programs, services and facilities which the City can offer to foster their healthy growth and development into the successful adult citizens of tomorrow. The citizens of the City of Newburgh who have reached advanced years also should be provided with the various opportunities, programs, services and facilities which the City can offer to this group of special citizens who have greatly contributed to the welfare and well-being of their community and their fellow citizens and may have come to require special consideration in meeting

the particular needs of their status and condition. The City government shall do all it can to offer children and youth all of the services and programs possible and available to maintain and to promote the health and well-being of family members.

These functions of City government have achieved a prominent role in maintaining a high quality of life for the citizens of the City. It is therefore appropriate and necessary for the Charter of the City of Newburgh to be amended to provide the appropriate structures and staffing organization to properly support the administration and operation of these vital functions.

### **SECTION 3. AMENDMENTS TO CITY CHARTER**

#### **§ C 3.00, Paragraph C of the City Charter is hereby amended as follows:**

The officers of the city or municipality shall be as follows:

C. One Corporation Counsel, one City Comptroller, one City Assessor, one City Collector, one City Purchasing Agent, one City Engineer, one Superintendent of Public Works, one Superintendent of Water, one Police Chief, one Fire Chief, one Building Inspector, one Plumbing Inspector, one Registrar of Vital Statistics, one Deputy Registrar of Vital Statistics and one Director of Human Services Recreation Director.

**Article XIII of the City Charter is hereby rescinded in its entirety and the following is substituted therefor:**

Article XIII. Department of Recreation

§ C 13.00. Department established.

There is hereby created and established a Department of Recreation. It shall be headed by a Recreation Director. The Department of Recreation shall include a Youth Bureau.

§ C 13.01. Recreation Director.

The Recreation Director shall, subject to the supervision and oversight of the City Manager, have supervision and control of the Recreation Department and shall oversee and coordinate the administration and functions of the Youth Bureau. The Recreation Director shall be appointed by the City Manager, shall report

directly to the City Manager, and in addition to having immediate responsibility for the operations of the Department shall have responsibility for such other functions and duties as may be assigned by the City Manager.

§ C 13.02. Department scope, powers and duties.

The Department of Recreation shall administer, supervise, plan, promote and conduct recreation activities and programs on City-owned recreational facilities, as well as other recreation activities approved by the City.

§ C 13.03. Youth Bureau.

There shall be a Youth Bureau within the Department of Recreation which shall develop, arrange, promote, administer, supervise and conduct recreational and other programs for the City's youth. The Youth Bureau shall be supervised by the Recreation Director.

#### **SECTION 4. VALIDITY**

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law that can be given effect without such invalid provision.

#### **SECTION 5 - EFFECTIVE DATE**

This Local Law shall take effect immediately when it is filed in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**Councilwoman Lee moved and Councilwoman Angelo seconded that the local law be adopted.**

**Councilwoman Holmes moved and Councilwoman Abrams seconded that the local law be tabled.**

**Ayes - Councilwoman Abrams, Councilwoman Angelo, Councilwoman Holmes, Mayor Kennedy - 4**

**Nays- Councilman Brown, Councilwoman Lee, Councilwoman Mejia- 3  
TABLED**

**RESOLUTION NO.: 37 - 2014**

**OF**

**FEBRUARY 24, 2014**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWBURGH  
ACCEPTING THE DRAFT ZONING CODE UPDATE**

**WHEREAS**, by Resolution No. 172-2011 of September 12, 2011, the City Council of the City of Newburgh ("City Council" or "City") adopted a Future Land Use Plan as an amendment to the City's Sustainable Master Plan pursuant to Section 28-a of the New York State General City Law; and

**WHEREAS**, the City Council recognizes that subsequent to the adoption of the Future Land Use Plan it is necessary to revise and update the City's Zoning Code to be consistent with the policies and goals of the Future Land Use Plan; and

**WHEREAS**, by Resolution No. 87-2012 of June 18, 2012, the City Council accepted the report of the Pace Law School Land Use Law Center making recommendations for the streamlining of the City's land use process; supported a comprehensive review and update of the City's land use laws, including an update of the City's entire Zoning Code; and authorized the City Manager to take such steps as are necessary to seek funding sources for a comprehensive update of the City's Zoning Code; and

**WHEREAS**, the City, in coordination with the Greater Newburgh Partnership ("GNP"), appointed a Zoning Advisory Team which has revised City of Newburgh Zoning Code and Map to comply with and conform to land use policy recommendations clearly set forth in the 2011 Future Land Use Plan; and

**WHEREAS**, the Zoning Advisory Team has presented a Draft Zoning Code Update to the City Council; and

**WHEREAS**, the City Council supports the comprehensive update of the City's Zoning Code and finds continuing the process to be in the best interests of the City of Newburgh;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Newburgh hereby accepts the Draft Zoning Code Update from the Zoning Advisory Team and agrees to take such steps as are necessary and appropriate to review, adopt and implement a comprehensive update of the City of Newburgh Zoning Code.

**Councilwoman Abrams moved and Councilwoman Angelo seconded that the resolution be adopted.**

**Ayes - Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Mayor Kennedy - 6**

**Abstain - Councilwoman Mejia - 1**

**ADOPTED**

**RESOLUTION NO.: 38 - 2014**

**OF**

**FEBRUARY 24, 2014**

**A RESOLUTION CONFERRING THE HONORARY TITLE OF  
DEPUTY MAYOR TO REGINA M. ANGELO**

**WHEREAS**, Regina M. Angelo has been serving the City of Newburgh in an official capacity since 1972, including numerous terms as a City Councilwoman representing the entire City as well as her current position as Councilwoman representing Ward 3; and

**WHEREAS**, Ms. Angelo co-founded the Newburgh Citizens Advisory Committee in 1991; and

**WHEREAS**, Ms. Angelo has served on the boards of directors of some of the most vital organizations dedicated to improving our City, such as the Historical Society of the Newburgh Bay and the Highlands; the YMCA and Big Brothers/Big Sisters; the Downing Park Planning Committee, the Friends of Historic Sites, Club 60, the NAACP; Trestle, Inc., for which she also served as membership chair; and the Glenn E. Hines Boys and Girls Club of Newburgh for 30 years, for which she also served as its board secretary; and

**WHEREAS**, Ms. Angelo has provided the impetus and work on innumerable beautification and clean-up projects citywide; and

**WHEREAS**, Ms. Angelo established the Newburgh International Festival more than 25 years ago and is responsible for the City's annual Memorial Day Parade and our annual July 4<sup>th</sup> festivities and has spurred the procuring, delivery and decoration of our Broadway Christmas tree; and

**WHEREAS**, Ms. Angelo has been informally and most affectionately known and recognized by all residents of Newburgh as a faithful attendee at grand openings of businesses and at welcoming and anniversary ceremonies and ground-breakings for commercial and religious organizations and continues to represent the city well and faithfully at all such events.

**NOW, THEREFORE, BE IT PROCLAIMED** by the City Council of the City of Newburgh that Regina M. Angelo shall hold the honorary title of Deputy Mayor for the City of Newburgh.

**Councilwoman Abrams moved and Councilwoman Lee seconded that the resolution be adopted.**

**Ayes - Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Councilwoman Mejia, Mayor Kennedy - 7**

**ADOPTED**

**RESOLUTION NO.: 39 - 2014**

**OF**

**FEBRUARY 24, 2014**

**A RESOLUTION APPOINTING CEDRIC BROWN AS THE  
PRESIDENT PRO-TEM TO SERVE IN THE ABSENCE OF THE MAYOR  
AS THE PRESIDING OFFICIAL AT CITY COUNCIL MEETINGS**

**WHEREAS**, it is the official duty of the Mayor of the City of Newburgh to preside over the Council meetings to ensure that business of the city is performed according to the Rule of Order; and

**WHEREAS**, it is sometimes necessary for the Mayor to be absent either through illness or must attend another meetings that are essential to the betterment of the affairs of the City; and

**WHEREAS**, Section C4.11 of the City Charter states that "the Council may appoint one of its members as President Pro Tem, who, in the absence or disability of the Mayor, shall preside over the meetings of the Council and perform the duties, exercise all the functions and have the powers of the Mayor during the continuance of such absence or other disability".

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Newburgh that Cedric Brown is appointed as President Pro Tem to serve in the absence of the Mayor with the appointment to end on December 31, 2015.

**Councilwoman Abrams moved and Councilwoman Holmes seconded that the resolution be adopted.**

**Ayes - Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Councilwoman Mejia, Mayor Kennedy - 7**

**ADOPTED**

**RESOLUTION NO.: 40 - 2014**

**OF**

**FEBRUARY 24, 2014**

**A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT A PROPOSAL AND EXECUTE AN AGREEMENT WITH QUALITY ENVIRONMENTAL SOLUTIONS & TECHNOLOGIES, INC. (QUES&T) FOR MICROBIAL ASSESSMENT, SAMPLING AND PRE-REMEDICATION SERVICES FOR THE POLICE DEPARTMENT AT A COST OF \$16,725.00**

**WHEREAS**, the City of Newburgh wishes to accept a proposal and execute an agreement with Quality Environmental Solutions & Technologies, Inc. (QUES&T) for microbial assessment, sampling and pre-remediation services for certain parts of the Police Department; and

**WHEREAS**, the proposal includes evaluation and required asbestos inspections, developing the Scope of Work for the actual remediation, site walks and preparing bid documents for obtaining services for the actual remediation from appropriate vendors; and

**WHEREAS**, the cost for these services will be \$16,725.00; and

**WHEREAS**, the City Council has reviewed the annexed proposal and has determined that such work would be in the best interests of the City of Newburgh;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Newburgh, New York that the Interim City Manager be and he is hereby authorized to accept a proposal and execute an agreement with Quality Environmental Solutions & Technologies, Inc. for microbial assessment, sampling and pre-remediation services for the Police Department at a cost of \$16,725.00.

**Councilwoman Angelo moved and Councilwoman Holmes seconded that the resolution be adopted.**

**Ayes - Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Councilwoman Mejia, Mayor Kennedy - 7**

**ADOPTED**

Ho-14

# QuES&T

Quality Environmental Solutions & Technologies, Inc.

February 21, 2014

City of Newburgh  
88 Pierces Rd  
Newburgh, NY 12550

Attn: Jason Morris, Assistant City Engineer

RE: Industrial Hygiene Consulting – Police Station, 55 Broadway

Dear Jason:

Thank you for the opportunity to discuss the needs of The City of Newburgh in the environmental consulting and remediation services area. Quality Environmental Solutions & Technologies, Inc. is pleased to submit the attached proposal to provide Industrial Hygiene services at your Newburgh, NY facility. QuES&T offers a wide range of environmental consulting, training, testing and "Turn-Key" Remediation Project services to the public and private commercial-industrial business sector.

QuES&T is a NYS Certified Minority Business Enterprise committed to remaining a leader in the environmental training and technical consulting industry. QuES&T's extensive Nuclear Power Industry experience makes us uniquely qualified to provide technical support in state-of-the-art techniques for engineering and contamination control. Additionally, this experience enables us to integrate the essential concepts of "critical path" schedules and minimizing personnel exposures while maintaining a high level of attention to the specific details of each project. QuES&T personnel satisfy numerous ANSI and NUREG experience requirements of the Nuclear Regulatory Commission. Our staff has served in various capacities in the Health Physics and Nuclear Engineering disciplines in operational power reactors, nuclear powered vessels, radio-pharmaceuticals and government prototypes.

We are confident you recognize that selection of a qualified technical consultant for professional services, such as pre-construction inspection, project design, project management and air monitoring, represents a step as critical as selecting a reputable environmental remediation contractor. QuES&T feels strongly that the success of any remediation project is defined primarily in the planning and design phase. A technically sound project design combined with proper oversight provides the most cost-effective solution and ensures the gains recognized are not at the expense of future liability to The City of Newburgh.

In this regard, QuES&T has successfully completed remediation projects, for our client companies, in support of Nuclear and Fossil commercial power plant maintenance outages, facility renovation and demolition, cGMP facility upgrades, recovery from contamination following catastrophic events (e.g. steam line explosions, fires), school building renovations, Corporate asbestos management programs, facility Operations & Maintenance (O&M) programs, UST removals, sub-surface investigations, contaminated soil remediation, LBP stabilization and commercial/residential asbestos & lead abatements.

Technical consulting services are available in the area of regulatory compliance audits, OSHA safety, air monitoring, respiratory protection, laboratory services, building hazard assessments (EPA, HUD, commercial), LBP Risk Assessments, management plans, NYS/NESHAP pre-demolition inspections and full scope project management; including development of remediation response actions and management of all required project and personnel records. Our staff of experienced environmental professionals can prepare all required specifications and procedures to ensure your programs comply with federal, state and municipal regulatory requirements.

QuES&T offers a wide range of OSHA and environmental safety training. Our full range of asbestos safety certification training ensures that our client's employees receive the appropriate training to maximize their safety and minimize your liability. QuES&T offers accredited initial and refresher training programs for Operations & Maintenance (O&M), Asbestos Abatement Workers and Supervisors, Project Monitors, Asbestos Project Sampling Technicians (RH-II), Asbestos Project Designers, Asbestos Inspectors (RH-III) and Management Planners. Our accredited training facility (EPA, NYS) contains the most modern equipment to support the hands-on portion of each training program. On-site training services are available for groups of at least twenty-five students and can be tailored to meet the specific needs of The City of Newburgh.

QuES&T provides a full range of services in the area of Respiratory Protection. Our technical staff has extensive experience in the development of regulatory compliance programs for NUREG 0041 and OSHA 1910.134 Respiratory Protection Programs. Quantitative or qualitative respirator fit services can be provided at QuES&T's facility or yours.

For additional information concerning any of our services, please contact me. We look forward to working with The City of Newburgh in the environmental consulting and remediation services area.

Sincerely,



Kenneth C. Eck CIH, CSP, CFPS, DABFE, FACFEI, LEED AP  
Director, Safety, Environmental & Educational Services

QuES&T to perform the following:

**Task I Microbial Assessment**

**Police Station, 55 Broadway, Newburgh, NY**

- Perform a visual inspection of the spaces as directed by the client to identify suspected microbial growth and areas of moisture impact. The visual inspection may include the use of a borescope to examine interior wall cavities and a FLIR B-400 Thermal Imaging Camera to identify areas of moisture. Where possible a Delmhorst BD-2100 Moisture Survey meter will be used to verify the findings of the visual and IR survey's. The inspection will be focused on the areas of concern as indicated by the client and by the presence of visual indications of moisture impacts.
- Collect four (4) micro-vac dust samples from carpeting located within the client identified spaces. Samples will be collected using a 37mm Polycarbonate filter connected to a vacuum pump. Samples will be cultured on Malt Extract Agar (MEA) and Dichloran 18% Glycerol Agar (DG-18) with identification and quantification of fungal organisms being completed following a standard 7-10 day culturing period.
- Twenty (20) swab/tape lift/bulk samples shall be collected from areas of suspected microbial growth based upon the findings of the visual inspection. Samples shall be collected using a sterile swab to wipe an area not to exceed 4 x 4 inch's or a Gel Tape to collect a tape lift. Samples shall be analyzed by optical microscopy for total fungal spore counts and cultured for viable fungal spore counts on MEA and DG-18 Agar Plates. Samples collected shall be submitted to Q-labs of Metuchen, NJ for analysis on a standard 7-10 day turnaround time.
- Ten (10) static environmental air samples to be analyzed for total fungal spore counts at locations within the client identified spaces. Two (2) environmental samples shall be collected during the interior sample collection for comparison purposes. Two (2) additional blank samples shall be included for QA/QC purposes.
- Provide a written report of the findings of the assessment, including remedial recommendations, if indicated, for review and consideration by the City of Newburgh.

**Task II Pre Remediation Asbestos Sampling**

- QuES&T will provide a New York State certified asbestos inspector to collect appropriate samples of installed building materials that may be disturbed during the microbial remediation process. Based on the results of the visual inspection and analytical results, samples shall be collected from all suspect and/or presumed asbestos containing materials and shall be forward to Eastern Analytical Services of Elmsford, NY for appropriate analysis.
- The client will be provided a copy of the asbestos inspection report upon completion and prior to the microbial remediation. If any of the samples test positive for the presence of asbestos as defined by 6 NYCRR Part 56, also known as ICR 56, the client will be notified of such information and a new proposal provided for the development, management and sampling of an asbestos abatement project as required.

### **Task III Microbial Remediation Work Scope & Project Documentation Development**

QuES&T will provide personnel to develop the required remediation specifications and contract documents. Preparation of the required specifications shall include incorporation of remediation information as outlined in the NYC Department of Health Document “**Guidelines on the Assessment and Remediation of Fungi in Indoor Environments**” to ensure the most cost-effective and technically sound solution is implemented. Quality Environmental Solutions & Technologies, Inc. will:

#### **Phase 1 - Project Scope of Work Documents Development and Coordination**

- Outline specific pre-remediation activities and remediation procedures and strategies for compressing the project schedule and providing the most cost-effective solution to environmental remediation requirements. The design will consider utilizing existing applicable technologies, new technologies and means and methods for dealing with operational constraints, adjacent occupied areas, isolation of the work areas and specific remediation procedures and criteria.
- Develop microbial remediation project documents, including working drawings and specification for the purpose of securing competitive pricing to perform microbial remediation.
- Assist in preparation of contractor lists, review of contractor submittals and assist in the selection of the Microbial Remediation contractor.
- Conduct on-site walk through with prospective contractors and resolve outstanding questions on contract scope and deliverables prior to project award.
- Obtain project quotations from at least three (3) qualified contractors for submittal to The City of Newburgh for review and consideration.

#### **Phase 2 – Remediation Management and Monitoring**

##### **Item 1 - Supervision of Microbial Remediation Activities (Project Management)**

- Perform project monitoring, inspection and acceptance of the work.
- Review Contractor submittals, act as an agent of The City of Newburgh in providing oversight of the activities of the microbial remediation contractor to ensure compliance with applicable federal, state and municipal regulatory requirements.
- Complete work step lists and documentation packages for final closeout and approve contractor closeout submittals.
- Oversee contractor waste disposal operations at the work site and verify all waste manifests associated with work on this project.
- Perform a final visual inspection of the remediation areas to verify that all microbial impacted materials have been removed, the area properly cleaned and treated as per specifications.



*Item 1 Labor Continued*

Certified Industrial Hygienist  
4 Hour Minimum

-\$175/hr Applies to hours: > 8 hrs/day  
> 40 hrs/wk  
Weekends & Holidays

**Task III Project Price Summary:**

Phase 1 – Police Station	\$ 3,500.00
Phase 2 -	\$ Remediation cost to be provided by contractors and will be additional to costs provided
Item 1 Labor	\$ Final pricing for project management will be provided based on contractors estimate of project length.

**Project Notes/Assumptions**

- This price does not include cost of remediation or Project Management. Pricing to be provided by contractors following site inspection with management fee based upon total length of project.
- Mileage will be billed at a rate of \$ 0.55 for actual mileage traveled.
- Any additional services provided to the client will be billed at standard company rates plus travel, tolls, materials, samples and miscellaneous expenses.
- OT Rate Applies to hours: > 8 hrs/day; > 40 hrs/wk; Weekends & Holidays
- Labor will be billed at half day and full day rates.
- Taxes are not included in this proposal.
- Building permits, if required are the responsibility of the owner.
- Client will be responsible for providing access to water and electric power, at no additional cost.
- 48 Hour notification is required for all job work and cancellations, failure to notify within 48 hours will incur billing charges for equipment and supplies.



**RESOLUTION NO.: 41 - 2014**

**OF**

**FEBRUARY 24, 2014**

**A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER  
TO ENTER INTO AN AGREEMENT WITH NORMAN BROS., INC.  
TO RELOCATE THE CITY OF NEWBURGH ARCHIVAL RECORDS  
FROM THE NEWBURGH ARMORY TO 123 GRAND STREET  
AT A COST OF \$35,376.60**

**WHEREAS**, it has become necessary for the City of Newburgh's Archival Records to be relocated from the Armory to 123 Grand Street; and

**WHEREAS**, the City of Newburgh solicited proposals from moving companies to provide relocation services for the records relocation; and

**WHEREAS**, Norman Bros., Inc. has provided the most cost-effective proposal for the relocation at a cost of Thirty-Five Thousand Three Hundred Seventy-Six and 60/100 (\$35,376.60) Dollars, and in accordance with the proposal and specifications attached hereto and made a part hereof; and

**WHEREAS**, funding for such services shall be derived from 2013 BAN; and

**WHEREAS**, this Council has reviewed the proposal and has determined that accepting the proposal of Norman Bros., Inc. is in the best interests of the City of Newburgh;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Newburgh, New York that the Interim City Manager be and is hereby authorized to accept the proposal and enter into an agreement, subject to terms and conditions as may be required by the Corporation Counsel, with Norman Bros., Inc. for the relocation of the City of Newburgh Archival Records to 123 Grand Street.

**Councilwoman Abrams moved and Councilwoman Holmes seconded that the resolution be approved.**

**Ayes - Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Councilwoman Mejia, Mayor Kennedy - 7**

**ADOPTED**

44-14

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***NORMAN BROS., INC.***  
***MOVING AND STORAGE***

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PHONE: (845) 565-5050    1-800-464-2002    453 Little Britain Rd. Newburgh, NY 12550

**FEBRUARY 7, 2014**

**CITY OF NEWBURGH**  
**ATTN: BETSY MACKEAN**  
**RE: RELOCATION OF THE RECORDS DEPT**

**THE FOLLOWING ARE THE CHARGES TO  
RELOCATE THE RECORDS DEPT FROM THE  
NEWBURGH ARMORY BASEMENT TO SIX  
DIFFERENT LOCATIONS PER BETSY \$33,395.00.  
SUPPLY BOX'S FOR MAPS AND NEWSPAPERS  
\$1981.60. TOTAL \$35,376.60.**

THANKS  
Don

**RESOLUTION NO.: 42 - 2014**

**OF**

**FEBRUARY 24, 2014**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
NEWBURGH, NEW YORK  
EXPRESSING SUPPORT OF THE CONSTRUCTION OF A SKATEBOARD  
PARK AT DELANO HITCH RECREATION PARK**

**WHEREAS**, the City of Newburgh wishes to develop a skateboard park facility at the Delano Hitch Recreation Center located at 401 Washington Street; and

**WHEREAS**, the project will fill the need for diverse recreation platforms within the City of Newburgh; and

**WHEREAS**, the construction of a skateboard park facility would support the economic vitality of surrounding businesses and the City at large; and

**WHEREAS**, over sixty-five (65) youth and young adults have attended numerous City Council meetings to express the need for dedicated skate park recreation space; and

**WHEREAS**, the City designates the construction of a skateboard park facility a "a priority project"; and

**WHEREAS**, the City of Newburgh has allocated \$200,000.00 of the United States Department of Housing and Urban Development Community Development Block Grant funding for this purpose; and

**WHEREAS**, the City has retained a qualified design professional for the development of plans for the construction of a skateboard park;

**WHEREAS**, the City Council remains committed to ensuring additional recreational access to the public and encourages City staff to continue to seek out and apply for additional funding; and

**NOW, THEREFORE, BE IT RESOLVED**, that this City Council of the City of Newburgh, New York does hereby express support for the further development of a skateboard park facility at Delano Hitch Recreation Park which will prove to be beneficial to the targeted population that it is designed to serve.

**Councilwoman Lee moved and Councilwoman Angelo seconded that the resolution be adopted.**

**Ayes - Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Councilwoman Mejia, Mayor Kennedy - 7**

**ADOPTED**

**RESOLUTION NO.: 43 - 2014**

**OF**

**FEBRUARY 24, 2014**

**A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER  
TO ACCEPT A PROPOSAL AND EXECUTE A CONTRACT WITH  
GRINDLINE SKATEBOARD PARKS, INC.  
IN THE AMOUNT OF \$49,325.00 FOR  
PROFESSIONAL ENGINEERING DESIGN SERVICES IN CONNECTION  
WITH THE CITY OF NEWBURGH SKATEBOARD PARK PLAZA PROJECT**

**WHEREAS**, the City of Newburgh issued a Request for Qualifications for professional engineering services for the design of the City of Newburgh Skateboard Park Plaza Project (the "Project"); and

**WHEREAS**, the City of Newburgh received eight responses to the RFQ, and after review and evaluation by a review committee, invited two engineering firms to submit proposals for the design of the Project through a Request for Proposals; and

**WHEREAS**, upon review and evaluation of the two proposals submitted, the review committee recommends that a contract for design services for the Project be awarded to Grindline Skateboard Parks, Inc.; and

**WHEREAS**, funding for said project in the amount of \$49,325.00 shall be derived from CD1.8686.0448.8125.2013; and

**WHEREAS**, this Council has reviewed the proposal and determined that entering into a contract with Grindline Skateboard Parks, Inc. is in the best interests of the City of Newburgh and its further development;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Newburgh, New York that Interim City Manager be and he is hereby authorized to accept a proposal and to execute a contract with Grindline Skateboard Parks, Inc., in the amount of \$49,325.00 for professional services in connection with the design of the City of Newburgh Skateboard Park Plaza.

**Councilwoman Angelo moved and Councilwoman Lee seconded that the resolution be adopted.**

**Ayes - Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Councilwoman Mejia, Mayor Kennedy - 7**

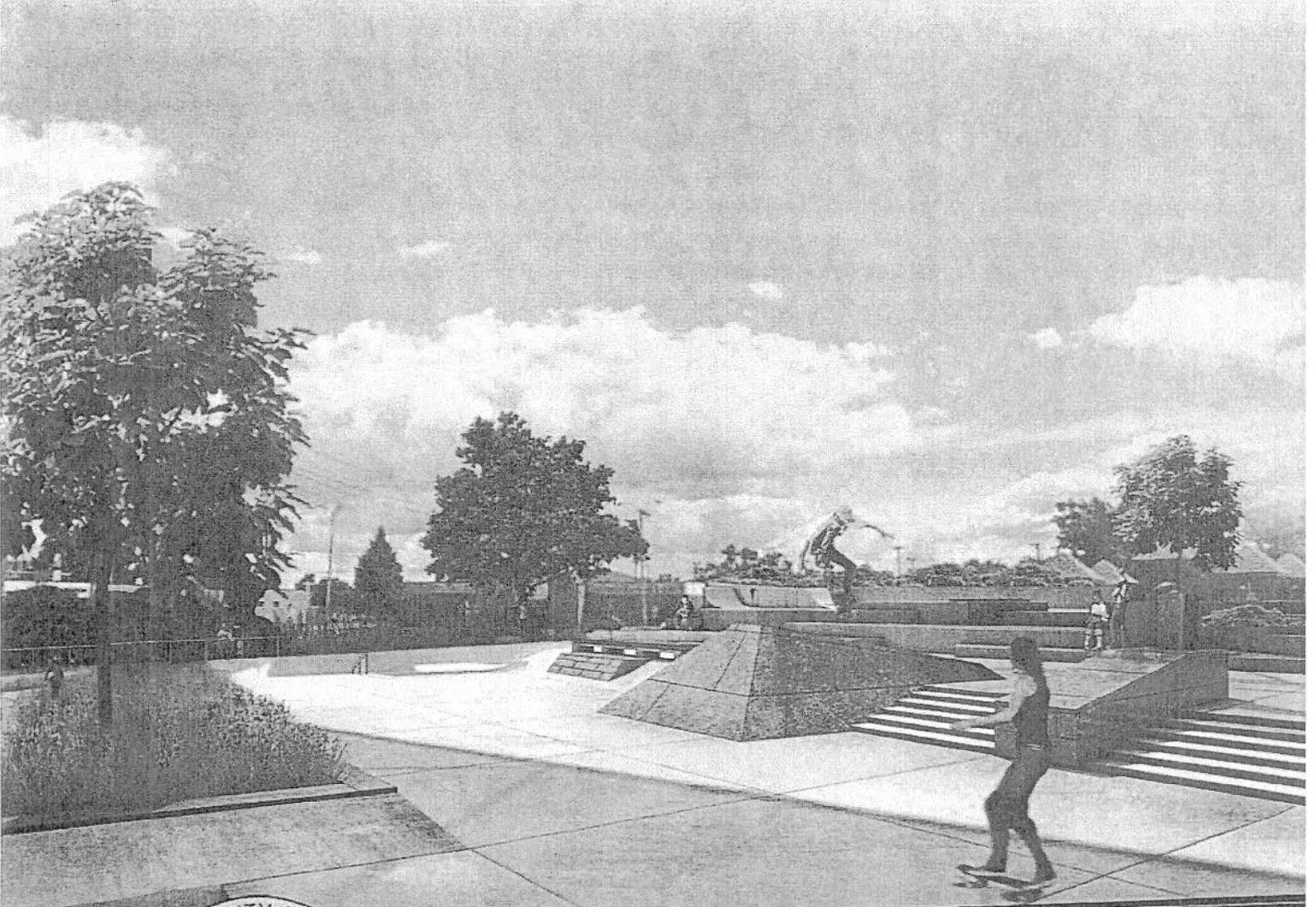
**ADOPTED**

43-14

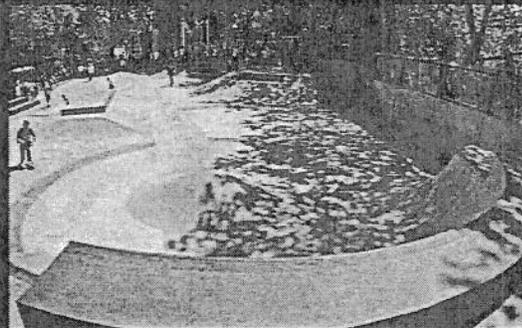
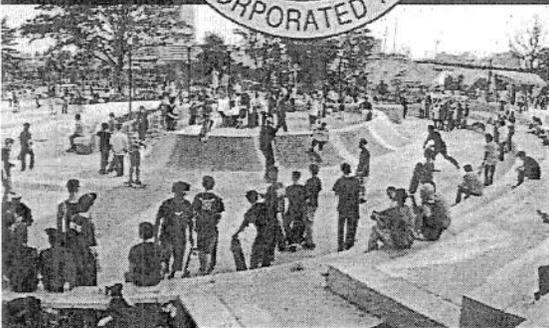
# GRINDLINE

CONCRETE SKATEPARK DESIGN & CONSTRUCTION

## EBERLIN & EBERLIN



PROPOSAL FOR DESIGN SERVICES  
FOR THE SKATE BOARD PARK PLAZA  
CITY OF NEWBURGH, NEW YORK



February 4, 2014

Courtney Kain  
City of Newburgh  
83 Broadway  
Newburgh, NY 12550

**PROPOSAL FOR DESIGN FIRM FOR A SKATE BOARD PARK PLAZA CITY OF NEWBURGH, NEW YORK**

Thank you for selecting Grindline as a candidate to submit a proposal for the design of the City of Newburgh Skate Plaza. We greatly appreciate the opportunity to provide design services for the project and work with the Newburgh community. Through this process, we have learned a great deal about the residents of Newburgh and those who would actively use the skatepark and we feel we are best qualified to unite all of the stakeholder groups and bring a state-of-the-art skateboard plaza to your city.

After thoroughly examining the information provided by the City, we agree that a strong phasing plan to maximize the budget will provide a large benefit to the active and passive users in Newburgh. With the 12,000 square footage available and \$150,000-200,000 allocated for Phase 1 –Grindline is available to start the design process immediately and has the necessary manpower to complete the project as quickly as the City determines it necessary.

Within our proposal you will find our recommended methodology, the requested fee proposal, a preliminary project schedule. Collectively, Grindline and Eberlin-Eberlin are enthusiastic about this project and are excited about the prospect of delivering a Skatepark that will enhance the City of Newburgh and serve as an active recreation destination for the youth and families of the community.

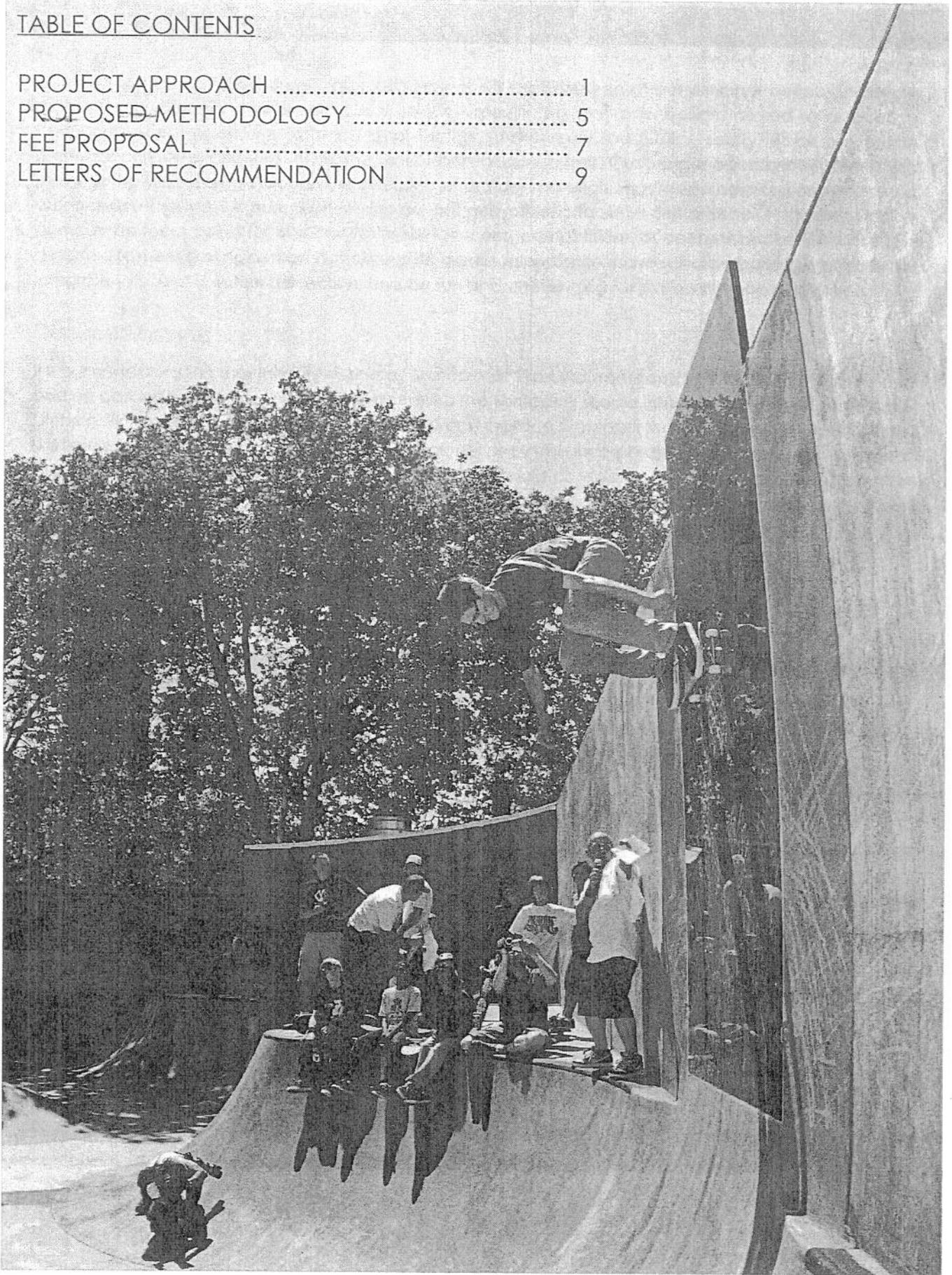
Micah Shapiro



Lead Designer  
Grindline Skateparks  
micah@grindline.com

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LETTERS OF RECOMMENDATION ..... 9





3D models allow us to clearly and effectively communicate our skatepark concepts to the client and community

## Conceptual Design

Conceptual Designs illustrate our skatepark philosophy to key stakeholders and the community in interactive, full color presentations of the custom skate features and facilities included in the project. The end result is a design produced from the ideas and recommendations of ALL stakeholders involved with the project. We utilize our skatepark construction experience by doing a thorough analysis of the site, local material availability and labor costs to produce a preliminary cost estimate. This is refined throughout the design process to value engineer the design and preserve the project budget.

## Construction Documents

Upon approval on the final concept plan from the City, Grindline will create construction documents. The development of the construction documents and technical specifications will provide the City and Design Team an opportunity to check adherence to local and state building codes and engineering requirements. The Grindline team's experience with the Public Works design process in over twenty states makes us versatile in formatting project technical specifications to match the needs and requirements of the project Owner. We are familiar with ACI, ASTM, CSI, as well as state organizational formats. We are also well versed with ASTM Section F2334 – Standard for Above Ground Public Use Skatepark Facilities, ASTM F2480 - 06 Standard Guide for In-ground Concrete Skateparks, as well as Skaters for Public Skateparks Public Skatepark Development Guide, the industry's most frequently used reference publications.

## Cost Estimating and Accuracy Controls

Grindline is more than a skatepark design firm. We are a full service skatepark contractor that has constructed over 200 skatepark projects since our incorporation in 2002. Our extensive hands on knowledge of actual skatepark construction allows us to provide more precise cost estimates than our competition. We have constructed projects all over the US and internationally and have an intimate understanding of the large variance in material pricing and prevailing wage labor costs in different regions of the United States.

As a full service design/build contractor exclusively engaged in the art and science of skatepark development, our unmatched experience of hands on skatepark construction provides us the ability to accurately control budgets and value engineer our designs as we progress through the design process. Our expansive resume of projects throughout the United states has given us the skillset to develop a process which is tailored to each unique project we approach and gives us the intimate understanding of the large variance in material pricing and prevailing wage labor costs throughout the United States.

## Prophasing & Budget Management

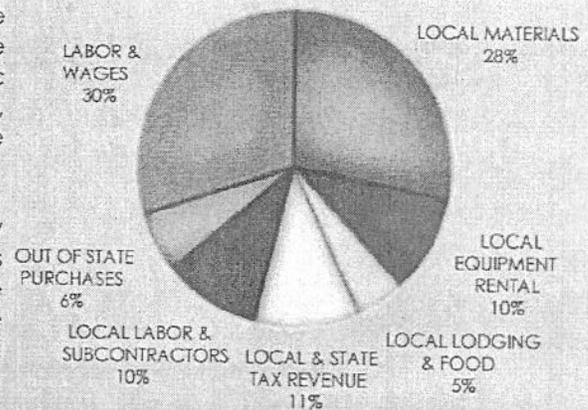
Grindline has worked with state funded projects, projects funded by private resources and a combination of both. We have structured budgets and contracts to encourage cash and in-kind donations from community supporters, local material suppliers and subcontractors. When funding presents a challenge, Grindline plays a key role in the mission to deliver a quality skatepark. Good planning and creative design can solve funding shortfalls. Grindline's approach to phasing bridges gaps between funding cycles.

Proper phasing and allocation of the existing budget will help secure more funding - once the park is drawing active and passive users - local donations pick up. Skatepark foundation grants, community donors and federal, state and community grants also become easier to obtain.

## A Local Advocate for Economic Development

Our unique position as the principal designer and prime contractor of our skatepark design-build firm allows us to offer the greatest amount of local procurement opportunities on public projects. We can take a proactive position on sourcing services, materials and labor to local vendors since we can allocate the budget and services under one Project Director.

Grindline has measured and tracked the amount of money redistributed back into the local economies where our projects are built. \$.64 of every dollar spent on a Grindline cast-in-place concrete skatepark reenters the local economy through the purchase of local materials, local food and lodging, state and local tax revenue and local equipment rental as well as through wages and jobs by hiring local labor and subcontractors.



### TASK 3. FINAL DESIGN

**a) Final Design:** Create Final Design and submit to the City for review. Coordinate City design staff to finalize amenities, landscaping and storm water management design. Final Design is complete build out of the skatepark and non-skatepark components. Review comments to include information and changes relevant to local and state building codes and permits. Provide detailed line item cost estimate and schedule.

**b) 3rd Community Meeting:** Host Meeting with Client, community members, and stakeholders to present the Final Design. Design will be presented similar to task 2.2. Public will be updated on schedule for remainder of the project.

#### Task 3 Deliverables & Final Products:

- Final Design suitable for display showing the site plan and program elements to scale. Submittal to include plan and 3D perspective views and will be submitted on a 24" x 36" sheets for presentation at meetings as well as in digital format
- Final Cost Estimate with quantity of materials estimates for concepts

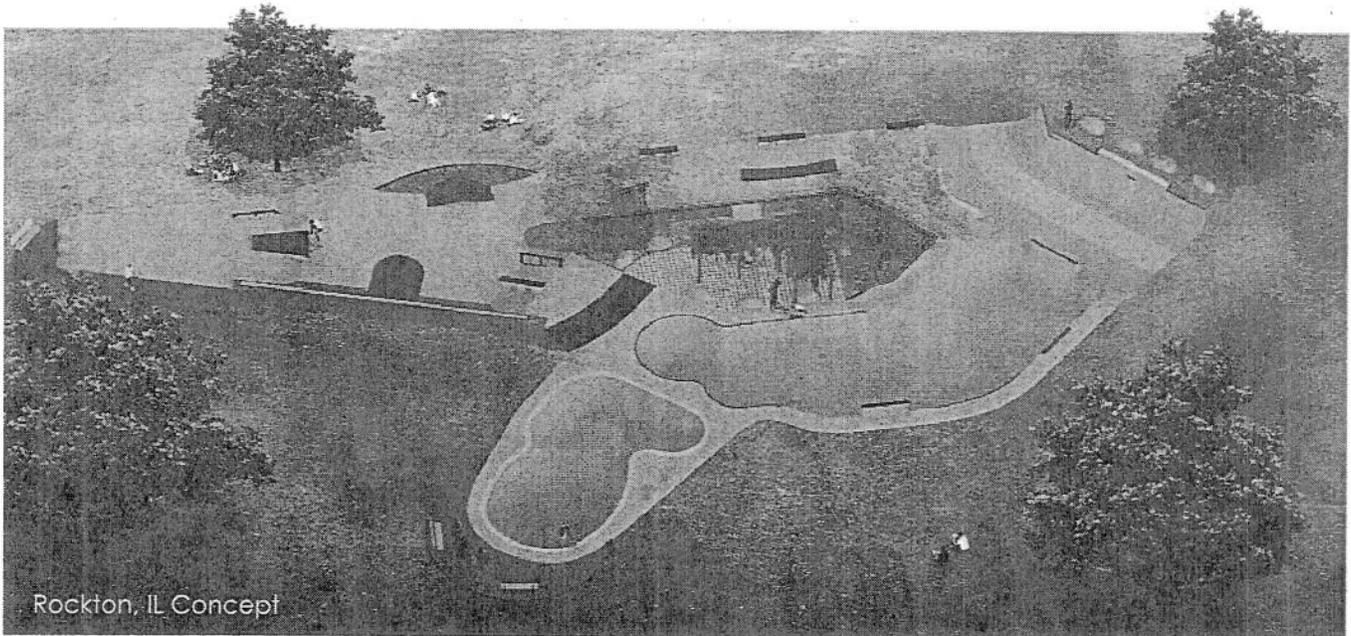
### TASK 4. CONSTRUCTION DOCUMENTS

Grindline will deliver a 50% and 100% set of drawings and coordinate with City staff to review drawings. The City's review comments should include all information and changes relevant to local and state building codes and permits. Eberlin & Eberlin will provide the following services as needed: design of amenities associated with the skate park such as required parking improvements (ADA), connecting sidewalks, non-skate benches for parents/caretakers, landscape plan, security lighting, and storm water mitigation. Final Approved Plans will be submitted in digital PDF format unless specified otherwise by City.

#### Task 4 Deliverables & Final Products:

50% & 100% Construction Documents - Document set in digital PDF format. Submission to include:

- a) Site Plan & Details
- b) Grading, Drainage, Erosion Control Plans & Details
- c) Skatepark Materials Plan
- d) Skatepark Vertical Controls
- e) Skatepark Horizontal Controls
- f) Skatepark Jointing Plan
- g) Skatepark Sections
- h) Skatepark Details
- i) Technical Specifications



# FEE PROPOSAL

## City of Newburgh Design Services of a Skate Board Park Plaza

Item	Labor	Quantity	Unit	Rate	Cost	Totals
<b>TASK 1: PROJECT START UP</b>						
a. Site Analysis, Topographic Survey & Geotechnical Investigation						
	Principal - Matt Fluegge (Grindline)	1	hrs	\$125.00	\$125.00	<b>\$8,325.00</b>
	Lead Design - Micah Shapiro (Grindline)	1	hrs	\$125.00	\$125.00	
	Design Associate - Jimmy Jeghers (Grindline)	1	hrs	\$75.00	\$75.00	
	Civil Engineer Team - Eberlin & Eberlin	1	ls	\$8,000.00	\$8,000.00	
b. Project Kick Off Meeting/Sity Visit/1st Community Meeting						
	Principal - Matt Fluegge (Grindline)	2	hrs	\$125.00	\$250.00	<b>\$3,250.00</b>
	Lead Design - Micah Shapiro (Grindline)	12	hrs	\$125.00	\$1,500.00	
	Design Associate - Jimmy Jeghers (Grindline)	4	hrs	\$75.00	\$300.00	
	Project Manager - Leigh Jones (Eberlin)	2	hrs	\$125.00	\$250.00	
	Expenses - Travel	1	ls	\$950.00	\$950.00	
<b>TASK 2: CONCEPTUAL DESIGN</b>						
a. Preliminary Conceptual Design						
	Principal - Matt Fluegge (Grindline)	2	hrs	\$125.00	\$250.00	<b>\$3,800.00</b>
	Lead Design - Micah Shapiro (Grindline)	24	hrs	\$125.00	\$3,000.00	
	Design Associate - Jimmy Jeghers (Grindline)	4	hrs	\$75.00	\$300.00	
	Project Manager - Leigh Jones (Eberlin)	2	hrs	\$125.00	\$250.00	
b. 2nd Community Meeting/Design Review Meeting						
	Principal - Matt Fluegge (Grindline)	1	hrs	\$125.00	\$125.00	<b>\$3,225.00</b>
	Lead Design - Micah Shapiro (Grindline)	14	hrs	\$125.00	\$1,750.00	
	Design Associate - Jimmy Jeghers (Grindline)	2	hrs	\$75.00	\$150.00	
	Project Manager - Leigh Jones (Eberlin)	2	hrs	\$125.00	\$250.00	
	Expenses	1	ls	\$950.00	\$950.00	
<b>TASK 3: FINAL DESIGN</b>						
a. Final Design						
	Principal - Matt Fluegge (Grindline)	4	hrs	\$125.00	\$500.00	<b>\$4,150.00</b>
	Lead Design - Micah Shapiro (Grindline)	24	hrs	\$125.00	\$3,000.00	
	Design Associate - Jimmy Jeghers (Grindline)	2	hrs	\$75.00	\$150.00	
	Project Manager - Leigh Jones (Eberlin)	4	hrs	\$125.00	\$500.00	
b. 3rd Community Meeting/Design Review Meeting						
	Principal - Matt Fluegge (Grindline)	2	hrs	\$125.00	\$250.00	<b>\$3,200.00</b>
	Lead Design - Micah Shapiro (Grindline)	14	hrs	\$125.00	\$1,750.00	
	Design Associate - Jimmy Jeghers (Grindline)	0	hrs	\$75.00	\$0.00	
	Project Manager - Leigh Jones (Eberlin)	2	hrs	\$125.00	\$250.00	
	Expenses	1	ls	\$950.00	\$950.00	

**TASK 4: CONSTRUCTION DOCUMENTS**

50% Construction Documents

Principal - Matt Fluegge (Grindline)	4 hrs	\$125.00	\$500.00	\$12,725.00
Lead Design - Micah Shapiro (Grindline)	2 hrs	\$125.00	\$250.00	
Design Associate - Jimmy Jeghers (Grindline)	38 hrs	\$75.00	\$2,850.00	
Project Manager - Leigh Jones (Eberlin)	24 hrs	\$125.00	\$3,000.00	
Civil Engineer - Paul Pelusio (Eberlin)	35 hrs	\$175.00	\$6,125.00	

(a) site preparation demolition plan; (b) electrical plan; (c) grading and drainage plan; (d) sediment and erosion control plan; (e) landscaping plan; (f) detail sheet and sections and technical specifications for our work.

100% Sealed Construction Documents, Technical Specifications, Permits, Bidding

Principal - Matt Fluegge (Grindline)	2 hrs	\$125.00	\$250.00	\$10,650.00
Lead Design - Micah Shapiro (Grindline)	1 hrs	\$125.00	\$125.00	
Design Associate - Jimmy Jeghers (Grindline)	32 hrs	\$75.00	\$2,400.00	
Project Manager - Leigh Jones (Eberlin)	10 hrs	\$125.00	\$1,250.00	
Civil Engineer - Paul Pelusio (Eberlin)	35 hrs	\$175.00	\$6,125.00	

(a) site preparation demolition plan; (b) electrical plan; (c) grading and drainage plan; (d) sediment and erosion control plan; (e) landscaping plan; (f) detail sheet and sections and technical specifications for our work.

Expenses - Printing/Materials	1 ls	\$500.00	\$500.00	
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**Task 1-4 Subtotal \$49,325.00**

**PART 3: CONSTRUCTION OVERSIGHT**

Construction Oversight

Principal	30 hrs	\$125.00	\$3,750.00	\$11,650.00
Project Manager/Superintendent	30 hrs	\$55.00	\$1,650.00	
Subconsultant	12 hrs	\$125.00	\$1,500.00	
Expenses	5 ls	\$950.00	\$4,750.00	

**Construction Phase Subtotal \$11,650.00**

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**Total Services \$60,975.00**



## Greater Greenspoint Redevelopment Authority

Chairman  
ELVIN FRANKLIN, JR.  
Harris County Representative

Treasurer  
JOHN O. CORNETT  
Aldine Independent School  
District Representative

Secretary  
SETH L. SHARR  
Spring Independent School  
District Representative

ERVIN H. BAUMEYER, P.E.  
City of Houston Representative

CHARLES H. MOCK  
City of Houston Representative

ART MURILLO  
METRO  
City of Houston Representative

DR. STEVE HEAD  
Lone Star College District  
Representative

SALLY L. BRADFORD  
Executive Director

January 20, 2014

Re: Spring Skate Park  
Greenspoint Redevelopment Authority  
Houston, Texas

Dear Sir or Madam:

This letter is a recommendation for Grindline Skateparks. I have had the pleasure of working with Grindline on both the design and construction of our public skate park. Spring Skate Park will be the largest skate park in North America. It is slated to be open in early July, 2014.

Grindline helped us with our public meetings and did a great job of addressing questions by both skaters and non skaters. Their enthusiasm and expertise helped meeting participants understand the value of a skate board park as a community amenity.

Not only has Grindline created a terrific design for a 72,000 sf park, they have included features to make this a unique and highly skatable venue. They are nearing completion of construction and are true artists. Their dedication is amazing considering at times their crew worked in 102 degree Houston weather. All crew members were professional and worked very well with our general contractor and landscape architect. The quality of their work is amazing and they will complete the project within budget.

I highly recommend Grindline to design and or construct your skatepark. If you have any specific questions, or would like to arrange a site visit, please feel to contact me at 281-877-9952.

Sincerely,

Sally Bradford  
Executive Director



# CITY OF OCEANSIDE ENGINEERING

January 22, 2014

To Whom It May Concern,

Please consider this letter as my professional recommendation of Grindline Skateparks Inc. The Grindline team proved to be a successful firm in working with City staff and community members to develop Oceanside's skatepark system. The City of Oceanside California selected Grindline to design three of our most recently completed concrete skateparks.

In 2008 to 2009 through a design, bid, build process, the City awarded Grindline Skateparks a construction contract for two skateparks. In 2013, the third skatepark went through a design bid, build process, and a construction contract was awarded to a local skatepark constructor firm as the low bid. Grindline successfully provided construction support to the City of Oceanside for the third skatepark. During this time Grindline, conducted site visits at key project milestones, and continued to provide crucial construction support during the project and project close-out.

Grindline's ability to manage the design of all three skateparks at once and then construct two of those skateparks simultaneously demonstrates the firm has a strong project team comprised of very skilled individuals. It has been a pleasure working with the entire Grindline team throughout the design and construction process. Their reputation for creating quality skateparks and a 10+ year track record of design/build experience contributed directly to the success, quality and extreme popularity of the City's skatepark system.

Sincerely

A handwritten signature in black ink, appearing to read "Nathan Mertz".

Nathan Mertz

Parks Development Manager

City of Oceanside

**RESOLUTION NO.: 44 - 2014**

**OF**

**FEBRUARY 24, 2014**

**A RESOLUTION AMENDING THE 2014 CITY OF NEWBURGH PERSONNEL ANALYSIS BOOK AND AMENDING RESOLUTION NO.: 247-2013, THE 2014 BUDGET FOR THE CITY OF NEWBURGH, NEW YORK TO TRANSFER \$10,000.00 FROM PLANNING AND DEVELOPMENT SALARY TO DPW STREETS & BRIDGES TEMPORARY IN CONNECTION WITH HIRING FIVE PART-TIME TEMPORARY (5) POSITIONS FOR SNOW REMOVAL**

**WHEREAS**, it has become necessary to reallocate funds for the hiring of five (5) part-time temporary positions for the Department of Public Works for the purpose of snow removal from Planning and Development Salary to DPW-Streets and Bridges Temporary which requires an amendment to the 2014 Personnel Analysis Book; and

**WHEREAS**, this Council finds that it is in the best interests of the City of Newburgh to make said adjustment to the 2014 Budget for the City of Newburgh and the 2014 Personnel Analysis Book;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Newburgh, New York, that the 2014 Personnel Analysis Book be and hereby is amended in connection with hiring of five (5) temporary part-time positions for snow removal and that Resolution No: 247-2013, the 2014 Budget of the City of Newburgh, is hereby amended as follows:

	<u>Decrease</u>	<u>Increase</u>
A.8684 Planning & Development .0101 Salary	\$10,000.00	
A.5110 DPW-Streets & Bridges .0110 Temporary		\$10,000.00

**Councilwoman Lee asked if this is just for snow removal or can it be used in other departments for training in other skills.**

**Interim City Manager, James Slaughter said that it is not just for snow removal. It could be used to help with the maintenance of City owned properties and other skill sets to assist DPW.**

**Councilwoman Holmes moved and Councilwoman Angelo seconded that the resolution be adopted.**

**Ayes - Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Councilwoman Mejia, Mayor Kennedy - 7**

**ADOPTED**

RESOLUTION NO.: 45- 2014

OF

FEBRUARY 24, 2014

**A RESOLUTION AMENDING THE 2014 PERSONNEL ANALYSIS BOOK  
AND AMENDING RESOLUTION NO.: 247-2013,  
THE 2014 BUDGET FOR THE CITY OF NEWBURGH, NEW YORK  
TO REALLOCATE \$10,000.00 IN THE MAYOR'S BUDGET TO REALLOCATE  
THE FUNDING FOR THE MAYOR'S INTERN AND \$20,000 IN THE WATER  
DEPARTMENT FOR THE PURPOSE OF FUNDING A TEMPORARY PART-  
TIME ASSISTANT MAINTENANCE MECHANIC**

**WHEREAS**, the 2014 Budget of the City of Newburgh provided funding for a paid intern for the Mayor as a contractual expense; and

**WHEREAS**, it has become necessary to reallocate the funding for the Mayor's intern from contractual expense and other services to personal services and salary which requires an amendment to the 2014 Personnel Analysis Book; and

**WHEREAS**, the Water Department requires a temporary part-time assistant maintenance mechanic which requires an amendment to the 2014 Personnel Analysis Book and a reallocation of funds within the Water Department 2013 budget; and

**WHEREAS**, this Council finds that it is in the best interests of the City of Newburgh to provide make said adjustments to the 2014 Budget for the City of Newburgh and the 2014 Personnel Analysis Book;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Newburgh, New York, that Resolution No: 247-2013, the 2014 Budget of the City of Newburgh, is hereby amended as follows:

	<u>Decrease</u>	<u>Increase</u>
A.1210.0448 Mayor - Other Services	\$10,000.00	
A.1210.0101 Mayor - Salary		\$10,000.00

**BE IT FURTHER RESOLVED**, by the Council of the City of Newburgh, that 2014 Personnel Analysis Book be and hereby is amended to create one position of temporary part-time assistant maintenance mechanic in the Water Fund and that Resolution No: 247-2013, the 2014 Budget of the City of Newburgh, is hereby amended as follows:

	<u>Decrease</u>	<u>Increase</u>
F.8330 Water Fund – Purification		
.0208 Construction & Major Alterations	\$20,000.00	
F.8320 Water Fund – Ponds & Reserves		
.0102 Part-time salary		\$20,000.00

**Councilwoman Abrams moved and Councilwoman Lee seconded that the resolution be adopted.**

**Ayes – Councilwoman Abrams, Councilwoman Angelo, Councilman Brown, Councilwoman Holmes, Councilwoman Lee, Councilwoman Mejia, Mayor Kennedy – 7**

**ADOPTED**

## **OLD BUSINESS**

**Resolution #36-2014 will remain tabled and therefore dies under Roberts Rules of Order.**

## GENERAL COMMENTS FROM THE PUBLIC

Lisa Silverstone, Executive Director of Safe Harbors, Cornerstone Residence, Ann Street Gallery and Ritz Theater said that she is here to speak briefly on the new proposed parking regulations. She applauded the Council for putting the brakes on that plan and taking the time to develop a plan that will make sense for our businesses, residents and visitors. While making those plans she hopes that they will remember the low and very low income residents as well as all of their neighbors and new and old businesses here. She is not fundamentally opposed to paid parking in general because it is standard in cities across the World. She also feels that city leadership speaks to promoting vibrancy in our downtown and an ill conceived plan could really thwart those efforts before they get underway. She is asking for a comprehensive parking study from people that understand city planning and use that study to make an informed decision.

John Panzella, 2 Lucas Drive, said that he is here to humbly apologize about some things that went on at 90 Broadway. He fell in love with that building a number of years ago and he had a dream for it but unfortunately it didn't work. With the few incidents that occurred the State suspended his Liquor License momentarily and he doesn't want to leave that premises with a revoked license. He is asking the Council to notify the Liquor Authority to give him another chance with the license if he changes the venue completely. No more Night Club just strictly a restaurant and a bar like they have down on the Waterfront. If the Council could do that for him he would be very much appreciated. He said that he will do the best he can but he may put the place up for sale or lease but if he leases it he would like to come to the Council with the new people where they could then be questioned on what their plans for the building would be. That way between him and the Council they can put the right people in that building. He also would like to change the time that they close at night to 2:00 a.m. After that hour is when the problems happen so there is no reason to be open past that time.

Mayor Kennedy agrees that all of the bars in this City should close at 2:00 a.m. because after that hour it is just trouble.

Richard Harper, 110 Dubois Street, Chairman of the Conservation Advisory Council, said that they recently formed this Council when the Shade Tree Commission and the Waterfront Advisory Committee were merged. He thanked the Council for appointing him Chairman and noted that they have already held two meetings and their next meeting will be held on March 13<sup>th</sup>. They meet the second Thursday of each month and they are advertised and open to the public. He mentioned the Crystal Run Medical Project that

everyone here is aware of out on Route 300 which is adjacent to Washington Lake; one of our Reservoirs for our drinking water. Back in mid January they had a united front at the Town of Newburgh Planning Board meeting questioning the process of the project with a letter from the City Manager, a very detailed letter from the City Engineer and a general comment letter of concern from the Conservation Advisory Council. That very night even though those letters were read into the record the Town of Newburgh Planning Board approved a grating and clearing permit. He said that they are very concerned about that and he wants to remind everyone about this because when the snow disappears the saws are going to come out and they are going to start taking down the trees. According to the plan that he saw they are going to take down about an acre of existing trees on land that drains into Washington Lake. There is going to be some radical changing of slopes out there and they just don't think that the Town of Newburgh is really taking a close look at their SEQRA review. In regard to our Local Waterfront Revitalization Program, that draft has been languishing a long time and it is their guide for reviewing projects so that needs to be made a priority.

Mayor Kennedy said that they will have to talk about what recourse they have with the Town.

Corporation Counsel, Michelle Kelson said that they have had some meetings and they can talk about it in an appropriate venue.

Mark Coolidge, City of Newburgh, told the new Council Members that the last couple of summers have been very bad here in the City of Newburgh with violence and guns so he asked them what they are going to do for their section that will make a difference in our community. What are they going to do for our City to make our streets better? How do we get the guns out of the hands of our kids who are out shooting every night? How can we all work together instead of being enemies with the Police Department or the Police Department being enemies with the community? He told the Council to walk our streets because all of the blocks are affected. What are we going to do as a community to bring ourselves together and get the guns off the streets, stop the loitering and stop the garbage from being thrown in our streets? We need to come together on this because it is going to be a long hot summer and if we don't try to make a difference now it is going to get a lot worse. Councilwoman Lee mentioned Trayvon Martin in Florida but what are we going to do in our City to make sure that doesn't happen here? He was born and raised here in the City of Newburgh and he has watched it go from a beautiful to place to a deteriorating City filled with condemned buildings.

Barbara Smith, City of Newburgh said that her earlier question was not answered. Councilwoman Angelo deserves the honorary title of Deputy

Mayor but according to what the resolution reads the City Council may appoint one of its members as President Pro-Tem who in the absence or disability of the Mayor shall preside over the meetings of the Council and perform the duties and powers of the Mayor during that absence or disability. Her question was that if the Mayor is absent for any period of time and there are ceremonies to perform, who will perform those ceremonies? Will it be the President Pro-Tem or the Deputy Mayor? In regard to the Crystal Run threat and the watershed, she asked if there is any way that the City could keep up with this and note somewhere on the Website for people who are truly interested in this so that we will know where the process stands and what is happening. Our water supply is being threatened so she asked the Council to please keep the citizens informed as to where we are and what they are agreeing to do and not do and what do we intend to do if they do not follow through.

Janet Gianopoulos, City of Newburgh said to follow up on an earlier comment that crime does not only occur in the summer. We recently read about a one month old baby whose father bashed its head which was described as a heinous crime. These are the type of things that our police have to respond to all of the time. Another case was an older man chasing a younger man down with his car in the City and she thinks that one of the answers that we have to find is that we do not tolerate these kinds of things in our community. She thinks that we are too tolerant and maybe desensitized. She asked what the status is of the Fiscal Advisory Board. There was a document from the State Comptroller to the Council regarding oversight and there are many financial issues that she thinks they need to grasp more carefully. One of those is the water and sewer bills because they are no longer warranted out. At one point the Comptroller made a statement that the homestead tax rate in 2013 was \$7.84 but that is incorrect and this is another reason why you must attach the draft minutes that you are voting on so that taxpayers are aware of what you are voting on.

Kippy Bolye, Grand Street said that we are two thirds through the first quarter and she would like to be informed better about what has been tangibly accomplished even though she knows that a lot has been going on and the weather has been a deterrent. We were supposed to get turn signals on Broadway and Robinson Avenue and Broadway and West Street when the repaving of Robinson Avenue was finished but we don't have them yet. Who is in charge and who deals with the DOT on that? We were supposed to get a crosswalk light down at the Waterfront but it takes some action on our part. She asked if there is going to be enough money to fill all of the potholes because the roads are just awful. What is the process for that because it is a huge job. Is there someplace where the Board vacancies are being posted and have any of them been filled? The Council was going to ask for a five minute

synopsis from Boards and Commissions on what they are doing and what there issues are but we have heard no reports. Lastly the summer is going to be coming around and if it hadn't been for Councilwoman Mejia letting us know that the Newburgh Landing was not going to be available, we wouldn't have known that.

Alice Boykin, 133 Third Street asked the Council what they are going to do about the snow. Some people are saying that it is going away but there are many areas that it is not because no one is moving it. It is very dangerous on Broadway because you can't see around the snow and there was a fire on Grand Street this afternoon and the cars couldn't get through so they had to back up onto Broadway. On Third Street people shovel the snow and they come plow you right back in and this year they plowed it so high that it was above her car. Broadway is terrible with the snow too high and this is our main street. Something needs to be done before there is a serious accident.

Steve Ruelke, 85 Grand Street told Councilwoman Lee that he appreciated her comments about the shortest Month of the year and wonders why that is. He noted that the "New Jim Crow" series that is ongoing down at the Library is also sponsored by the Greater Newburgh Ministerial Association, Christian Ministerial Fellowship and Ecclesia Ministries. It is building on a book read or a film about Michelle Alexander's "The New Jim Crow Mass Incarceration" in an era of color blindness. It is about the drug laws and mass incarceration of people of color as a new way of keeping people down. They had the first part of their second film which was shown on Saturday and they have a discussion meeting at the Library on Thursday from 6:00 p.m. to 8:00 p.m. so he told everyone that if they are available to please come. As President of the Newburgh Interfaith Emergency Housing Organization, they operate Project Life and have done so for twenty one years for families, primarily women and their children as they transition to permanent housing. They have an interest in three HOGAR owned properties at 20, 41 and 43 Dubois Street. There is about \$380,000.00 of home money invested in them but they haven't paid taxes and the City is going to take them. They are interested in acquiring those properties and have made efforts to have a conversation with the City Administration but have not yet had that opportunity so he has come here to ask publicly if they could possibly do that. He was charged by his Board with the responsibility of getting that meeting together and he promised to do that. There are fifteen members on this Board and they could come to the Council Meetings and each speak for three minutes to make their pitch but there are more appropriate ways of doing that. He asked if they could please schedule a meeting to discuss this matter.

Sean Cheatham, said it was his daughter who read the Rev. Dr. Martin Luther King Jr. Essay and he has been listening to everyone here tonight. He

feels that the City needs to put a little more pride into their depressed areas by paving the streets and not just fixing the potholes. That way people start taking more pride in their streets and you will see some of the garbage being picked up and people taking more pride in their properties. For his book he started patrolling Newburgh on foot recently and when the weather gets warmer he will start interviewing people. If they are going to work with the community then they have to understand them.

Corey Allen, N. Montgomery Street asked what is the protocol for reporting a pothole and how does it get taken care of? He said in regard to the youth programs that he likes the fact that they are still dedicated to helping the up and comers of Newburgh. Recreation is a great thing but when you look at crime you have to associate poverty with it because these kids are poor. He thinks that they need jobs. Give them something that they can work towards with some type of reward system with something tangible that they can use in their lives. He will be holding a Financial Literacy Workshop on Thursday that is completely free that will teach people the importance of personal budgeting, how to improve your credit and how to start and maintain a business from the ground up.

Brenda McPhail, City of Newburgh said that she likes what they are doing about the parking and she wants to make sure that they hold their guns when they have meetings on particular parking lots. A lot of people want a free ride and we have been allowing it for too long. If you have to go to work in the City then they should have to pay to park. There are people at the Board of Education and the Library who make a lot of money and they are hollering about having to pay to park. Half of the people working at the Department of Social Services don't live here either so they should have to pay to park too. We have to stop this foolishness and she hopes to see the parking meters down at the Waterfront because people come from all over and park down there all day for free.

Mike Ferrara, Police Chief noted that in response to the potholes that they can be reported to the Police Department twenty-four hours a day. They are considered a road hazard and the Police Department keeps a road hazard log and they report them on a daily basis to the Department of Public Works.

There being no further comments, this portion of the meeting was closed.

## COMMENTS FROM THE COUNCIL

Councilwoman Abrams thanked everyone for coming tonight and said that she agrees with Police Chief Michael Ferrara's comments because she had a sinkhole in front of her house and she didn't know who to call. She called both the Police Department and DPW and neither one minded the call. In fact it was after hours that she called the DPW and they have a recording so you can leave a message and a short time later they were in front of her house with the trucks and flood lights trying to patch that hole. A short time later the hole sunk again and she called the Police Department and they said it's a hazard so they came and put up cones to prevent people from hitting it. She added that on March 12<sup>th</sup> at 11:00 a.m. and again at 7:00 p.m.. in her Ward, Ward 2, they are going to hold a conversation about parking in this City. It will be held in the Lobby at the Ritz Theater and it is free so she invited everyone to come and talk about this. She knows that working as a group they can come up with a better plan than what we have had in the past to figure out what to do with parking and to find the fairest, simplest and most efficient way to do that. She noted that the phone numbers residents can call in regard to the potholes are (845) 565-3297 for DPW and (845) 561-3131 for the Police Department.

Councilwoman Angelo said that she still has parade applications if anyone is interested and she will have them with her always. She noted that President's weekend over at Washington's Headquarters last week was fabulous. It was like being back in time with Brigades and Regiments and even George Washington was walking around. The first few days because of the snow storm they didn't have too many people but on Monday they had three hundred and fifty people come from out of town to tour. She told the soldiers there that now they know how George Washington and his men must have felt because it was freezing outside. She feels that they need to promote Washington's Headquarters more. She added that she received a call from Mr. Dillard asking her to come to Ebenezer Baptist Church where they honored our new Judge, Judge Williams, and they honored Curlie Dillard so that was another nice affair with cake and coffee. At the Library on the 25<sup>th</sup> you can go in for free blood pressure tests, diabetes tests and more. They will be doing it in the Lobby and it is free to the public. They will also be offering free assistance with taxes so the seniors should take advantage of that. They are going to have a program on February 26<sup>th</sup> on how to take care of your house plants and another "Who is Jim Crow" film series, Part II on Saturday, March 22<sup>nd</sup>. She noted that they always show free movies at the Library also. She asked the City Manager if at 123 Grand we have any empty offices available.

Interim City Manager, James Slaughter said that we still have offices on the third floor but they have not been cleaned or conditioned in terms of space.

Councilwoman Angelo said that she heard the Congressman was looking for more offices so that would have been nice.

Interim City Manager, James Slaughter said that the Congressman has cut down a little on his space but to the best of his knowledge he believes they are in good shape at the moment.

Councilwoman Angelo said she does not know if the public is aware that some of the Councilwomen have offices at 123 Grand Street.

Interim City Manager, James Slaughter said that the Council people have advertised themselves and we have let people know that their offices are there and the hours that they are available.

Councilman Brown thanked everyone for coming out and wished them a good night.

Councilwoman Holmes thanked everyone for coming tonight also. She asked Acting City Engineer, Jason Morris if he would please elaborate on the light at the Waterfront because she has been following up on it herself.

Jason Morris, Acting City Engineer said in regard to the traffic light crosswalk at the intersection of Dr. Martin Luther King Blvd. and Colden Street that the plans have been completed and they are currently at the New State Department of Transportation for permitting review and approval. The project will go out to bid in the spring and construction will probably begin in the summer.

Mayor Kennedy asked if they need any help from our State Legislators to help that move along.

Jason Morris, Acting City Engineer said that it is moving.

Interim City Manager, James Slaughter said that there is a detailed process on Traffic Signals so it will take some time.

Mayor Kennedy said that it has been two and a half years.

Councilwoman Holmes thanked Vanessa for coming to read her essay tonight and to answer Mr. Coolidge's question she told him that they are

working on an ordinance with the Police Department for each Ward. They are all reviewing it and working on it to make our City safer. To Mr. Allen's question about jobs, she said that Local 17 has an apprenticeship program with the school for eighteen to twenty-one year olds. It starts in April and they only take the applications one day a week so you can contact them or network to tell others who want to work or learn a trade. She added that she will talk with the City Manager about Washington Lake because that is our drinking water and it is very important to her. Things like that should be put online and publicized so everyone can see them in our community.

Councilwoman Lee said thank you and good night.

Councilwoman Mejia said that Arbor Day is really important and noted that the Conservation Advisory Council and Safe Harbors are going to soon have their Annual Community Cleanup. She said in response to Mr. Coolidge's comments that she is going to continue do the same things she did as a resident which is to organize on a block by block basis and make sure to instill community block pride. How do we do that in a city that has a very tight Budget? We do that with our sweat equity so once the weather gets a little warmer and similar to years previous they are going to be out there on every block every other week cleaning up. They usually use Safe Harbors Annual Community Cleanup as the kick off event for this so if anyone is interested in participating, the committee will be meeting tomorrow to start organizing this event which is currently scheduled for April 26<sup>th</sup>. She thanked Mr. Harper for taking on the Chairmanship of the new Conservation Advisory Council and noted that there are many other openings on other Committees. They have a lot of homework to do so that they can present a list of what is available with a description so that everyone is fully knowledgeable and warned about what they are volunteering for. She feels that the parking lot discussion is very important for our City and that they are going to try to work off of some data on what parking is available, what we are utilizing and what we need and she will also request some bike racks be put in. In regard to Crystal Run and our Watershed, this is extremely important. She knows that our Interim City Manager has been doing some follow up on this but in terms of what our next steps are approval for sewer hook ups of any development that takes place there is one of our leverage points. If we have neighbors who are not cooperating, then they shouldn't be allowed to hook up to our sewer system. She feels that we need to start leveraging and expanding that muscle a little bit more. She thanked everyone for coming and wished them a great night. She thanked the department heads and city workers for everything that they do for our City and she thanked her fellow Council members for their time.

Mayor Kennedy said that they have heard some great comments tonight and she knows that they have been doing a lot to deal with the snow. This snow fall has been over the top with a flood of snow. We have had a situation here that has been difficult to deal with and everybody's tempers are a little bit short trying to get through the streets. It has not been easy and there is no place to put all of the snow so she wanted to say thank you to everyone who has been dealing with it. Thank you to the Police Department, DPW and the people who have shoveled their driveways and walkways again and again because it has not been easy. She said that she doesn't have the solution but she hopes that they can work on it some more because it has been very difficult for everyone involved. She noted that it is great to know who to report the potholes to because she didn't know that. To the person who asked about clarifying the job descriptions for President Pro-Tem and Honorary Deputy Mayor, she said that everything is not spelled out in black and white. We have been kind of working things out as we go. They just wanted to set something in place here and they have to be a little fluid with it. If she is gone or can't be here on a Friday, the marriages wait until the next Friday because Councilman Brown is on the road. She reminded everyone that when they speak about there being nothing available for the youth that we have a Boys and Girls Club, the Center for Hope and the Armory with youth activities going on there. There are youth activities going on all over this City so she encouraged people to look for them. Last year, in regard to the job situation, she believes that they had fifty youth employed with the help of the County. Sometimes people don't know about specific things and make assumptions that nothing is happening when there are actually a lot of things going on so she encouraged everyone to go onto the Website to find out about these things and get informed about what really is going on. There are also activities at the Library so we need to keep making ourselves aware. She said that she really likes the idea of us working on putting in a city electronic bulletin board and her recommendation would be somewhere around Robinson Avenue and Broadway. They could post events, emergency warnings and information for our community so she would like to head up a committee to start working on that. She added that they are still working on getting information on all of the Boards together and they will be discussing that on March 19<sup>th</sup>.

There being no further business to come before the Council the meeting adjourned at 9:25 P.M.

LORENE VITEK  
CITY CLERK