



CITY OF NEWBURGH
COUNCIL MEETING AGENDA
February 24, 2014
7:00 pm

Mayor:

1. Prayer
2. Pledge of Allegiance

City Clerk:

3. Roll Call

Presentations:

4. Black History Month Presentations
 - "Lift Every Voice" performed by Josiah Borden and Aquiala A. Walden
 - Vanessa Cheatham, (Rev. Dr. Martin Luther King, Jr. Essay Contest winner) will read her essay
5. Arbor Day is proclaimed for the last Friday of April of every year

Communications:

6. Approval of the minutes of the meeting of February 10, 2014

Comptroller's Report:

7. Monthly Financial Summary

Public Hearings:

8. A public hearing concerning a local law amending Section C3.00 entitled "municipal officers enumerated", rescinding Article XIII entitled "the Department of Human Services" in its entirety and replacing said Article XIII to provide for the creation of "the Department of Recreation" within the Charter of the City of Newburgh.

Comments from the public regarding the agenda:

Comments from the Council regarding the agenda:

City Manager's Report:

9. Local Law No. 1-2014
A local law amending Section C3.00 entitled "Municipal Officers Enumerated", rescinding Article XIII entitled "the Department of Human Services" in its entirety and replacing said Article XIII to provide for the creation of "the Department of Recreation" within the Charter of the City of Newburgh.
10. Resolution No. 37-2014
A resolution of the City Council of the City of Newburgh accepting the draft zoning code update.
11. Resolution No. 38-2014
A resolution conferring the honorary title of Deputy Mayor to Regina M. Angelo.
12. Resolution No. 39-2014
A resolution appointing Cedric Brown as the City Council President Pro-Tem to serve in the absence of the Mayor as the presiding official at City Council meetings.
13. Resolution No. 40-2014
A resolution authorizing the Interim City Manager to accept a proposal and execute an agreement with Quality Environmental Solutions & Technologies, Inc. for microbial assessment, sampling and pre-remediation services for the Police Department and City Hall at a cost of \$16,725.00.
14. Resolution No. 41-2014
A resolution authorizing the Interim City Manager to enter into an agreement with Norman Bros., Inc. to relocate the City of Newburgh archival records from the Newburgh Armory to 123 Grand Street at a cost of \$35,376.60.
15. Resolution No. 42-2014
A resolution of the City Council of the City of Newburgh, New York expressing support of the construction of a skateboard park at Delano Hitch Stadium.
16. Resolution No. 43-2014
A resolution authorizing the Interim City Manager to accept a proposal and execute a contract with Grindline Skateboard Parks, Inc. in the amount of \$49,325.00 for professional engineering design services in connection with the City of Newburgh Skateboard Park Plaza project.
17. Resolution No. 44-2014
A resolution amending the 2014 City of Newburgh Personnel Analysis Book and amending Resolution No. 247-2013, the 2014 Budget for the City of Newburgh, New

York to transfer \$10,000.00 from City Manager Salary to DPW Streets & Bridges Temporary to fund the hiring of five part-time temporary positions for snow removal.

18. Resolution No. 45-2014

A resolution amending the 2014 City of Newburgh Personnel Analysis Book and amending Resolution No. 247-2013, the 2014 Budget for the City of Newburgh, New York to reallocate \$10,000.00 in the Mayor's budget to reallocate funding for the Mayor's intern and \$20,000.00 in the Water Department Budget for the purpose of funding a temporary part-time assistant maintenance mechanic.

Old Business:

19. Resolution No. 36-2014

A resolution appointing a President Pro-Tem of the City Council of the City of Newburgh.

New Business:

Public Comments Regarding General Matters of City Business:

Further Comments from the Council:

Adjournment:

LOCAL LAW NO.: 1 - 2014

OF

A LOCAL LAW AMENDING SECTION C3.00 ENTITLED "MUNICIPAL OFFICERS
ENUMERATED", RESCINDING ARTICLE XIII ENTITLED "THE DEPARTMENT OF
HUMAN SERVICES" IN ITS ENTIRETY AND REPLACING SAID ARTICLE XIII TO
PROVIDE FOR THE CREATION OF "THE DEPARTMENT OF RECREATION" WITHIN
THE CHARTER OF THE CITY OF NEWBURGH

BE IT ENACTED, by the Council of the City of Newburgh, New York as follows:

SECTION 1 - TITLE

This Local Law shall be referred to as "A Local Law amending Section C3.00 entitled 'Municipal Officers Enumerated,' Rescinding Article XIII entitled 'Department of Human Services' in its entirety and replacing said Article XIII to provide for the creation of the 'Department of Recreation' within the Charter of the City of Newburgh".

SECTION 2. PURPOSE AND INTENT

All of the citizens of the City of Newburgh highly value the many parks and recreational facilities located in and operated and administered by the City. The City's parks and facilities offer vital opportunities to every resident to recreate, exercise, and enjoy invigorating activities to foster growth through individual and group activities and programs.

The children and youth of the City of Newburgh should be provided with the various opportunities, programs, services and facilities which the City can offer to foster their healthy growth and development into the successful adult citizens of tomorrow. The citizens of the City of Newburgh who have reached advanced years also should be provided with the various opportunities, programs, services and facilities which the City can offer to this group of special citizens who have greatly contributed to the welfare and well-being of their community and their fellow citizens and may have come to require special consideration in meeting the particular needs of their status and condition. The City government shall do all it can to offer children and youth all of the services and programs possible and available to maintain and to promote the health and well-being of family members.

These functions of City government have achieved a prominent role in maintaining a high quality of life for the citizens of the City. It is therefore appropriate and necessary for the Charter of the

~~Strikethrough~~ denote deletions

Underlining denotes additions

City of Newburgh to be amended to provide the appropriate structures and staffing organization to properly support the administration and operation of these vital functions.

SECTION 3. AMENDMENTS TO CITY CHARTER

§ C 3.00, Paragraph C of the City Charter is hereby amended as follows:

The officers of the city or municipality shall be as follows:

C. One Corporation Counsel, one City Comptroller, one City Assessor, one City Collector, one City Purchasing Agent, one City Engineer, one Superintendent of Public Works, one Superintendent of Water, one Police Chief, one Fire Chief, one Building Inspector, one Plumbing Inspector, one Registrar of Vital Statistics, one Deputy Registrar of Vital Statistics and one Director of Human Services Recreation Director.

Article XIII of the City Charter is hereby rescinded in its entirety and the following is substituted therefor:

Article XIII. Department of Recreation

§ C 13.00. Department established.

There is hereby created and established a Department of Recreation. It shall be headed by a Recreation Director. The Department of Recreation shall include a Youth Bureau.

§ C 13.01. Recreation Director.

The Recreation Director shall, subject to the supervision and oversight of the City Manager, have supervision and control of the Recreation Department and shall oversee and coordinate the administration and functions of the Youth Bureau. The Recreation Director shall be appointed by the City Manager, shall report directly to the City Manager, and in addition to having immediate responsibility for the operations of the Department shall have responsibility for such other functions and duties as may be assigned by the City Manager.

§ C 13.02. Department scope, powers and duties.

The Department of Recreation shall administer, supervise, plan, promote and conduct recreation activities and programs on City-owned recreational facilities, as well as other recreation activities approved by the City.

§ C 13.03. Youth Bureau. .

There shall be a Youth Bureau within the Department of Recreation which shall develop, arrange, promote, administer, supervise and conduct recreational and other programs for the City's youth. The Youth Bureau shall be supervised by the Recreation Director.

SECTION 4. VALIDITY

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law that can be given effect without such invalid provision.

SECTION 5 - EFFECTIVE DATE

This Local Law shall take effect immediately when it is filed in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

RESOLUTION NO.: 37 - 2014

OF

FEBRUARY 24, 2014

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWBURGH
ACCEPTING THE DRAFT ZONING CODE UPDATE**

WHEREAS, by Resolution No. 172-2011 of September 12, 2011, the City Council of the City of Newburgh ("City Council" or "City") adopted a Future Land Use Plan as an amendment to the City's Sustainable Master Plan pursuant to Section 28-a of the New York State General City Law; and

WHEREAS, the City Council recognizes that subsequent to the adoption of the Future Land Use Plan it is necessary to revise and update the City's Zoning Code to be consistent with the policies and goals of the Future Land Use Plan; and

WHEREAS, by Resolution No. 87-2012 of June 18, 2012, the City Council accepted the report of the Pace Law School Land Use Law Center making recommendations for the streamlining of the City's land use process; supported a comprehensive review and update of the City's land use laws, including an update of the City's entire Zoning Code; and authorized the City Manager to take such steps as are necessary to seek funding sources for a comprehensive update of the City's Zoning Code; and

WHEREAS, the City, in coordination with the Greater Newburgh Partnership ("GNP"), appointed a Zoning Advisory Team which has revised City of Newburgh Zoning Code and Map to comply with and conform to land use policy recommendations clearly set forth in the 2011 Future Land Use Plan; and

WHEREAS, the Zoning Advisory Team has presented a Draft Zoning Code Update to the City Council; and

WHEREAS, the City Council supports the comprehensive update of the City's Zoning Code and finds continuing the process to be in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Newburgh hereby accepts the Draft Zoning Code Update from the Zoning Advisory Team and agrees to take such steps as are necessary and appropriate to review, adopt and implement a comprehensive update of the City of Newburgh Zoning Code.

RESOLUTION NO. 38 - 2014

OF

FEBRUARY 24, 2014

A RESOLUTION CONFERRING THE HONORARY TITLE OF
DEPUTY MAYOR TO REGINA M. ANGELO

WHEREAS, Regina M. Angelo has been serving the City of Newburgh in an official capacity since 1972, including numerous terms as a City Councilwoman representing the entire City as well as her current position as Councilwoman representing Ward 3; and

WHEREAS, Ms. Angelo co-founded the Newburgh Citizens Advisory Committee in 1991; and

WHEREAS, Ms. Angelo has served on the boards of directors of some of the most vital organizations dedicated to improving our City, such as the Historical Society of the Newburgh Bay and the Highlands; the YMCA and Big Brothers/Big Sisters; the Downing Park Planning Committee, the Friends of Historic Sites, Club 60, the NAACP; Trestle, Inc., for which she also served as membership chair; and the Glenn E. Hines Boys and Girls Club of Newburgh for 30 years, for which she also served as its board secretary; and

WHEREAS, Ms. Angelo has provided the impetus and work on innumerable beautification and clean-up projects citywide; and

WHEREAS, Ms. Angelo established the Newburgh International Festival more than 25 years ago and is responsible for the City's annual Memorial Day Parade and our annual July 4th festivities and has spurred the procuring, delivery and decoration of our Broadway Christmas tree; and

WHEREAS, Ms. Angelo has been informally and most affectionately known and recognized by all residents of Newburgh as a faithful attendee at grand openings of businesses and at welcoming and anniversary ceremonies and ground-breakings for commercial and religious organizations and continues to represent the city well and faithfully at all such events.

NOW, THEREFORE, BE IT PROCLAIMED by the City Council of the City of Newburgh that Regina M. Angelo shall hold the honorary title of Deputy Mayor for the City of Newburgh.

RESOLUTION NO. 39 - 2014

OF

FEBRUARY 24, 2014

A RESOLUTION APPOINTING CEDRIC BROWN AS THE
PRESIDENT PRO-TEM TO SERVE IN THE ABSENCE OF THE MAYOR
AS THE PRESIDING OFFICIAL AT CITY COUNCIL MEETINGS

WHEREAS, it is the official duty of the Mayor of the City of Newburgh to preside over the Council meetings to ensure that business of the city is performed according to the Rule of Order; and

WHEREAS, it is sometimes necessary for the Mayor to be absent either through illness or must attend another meetings that are essential to the betterment of the affairs of the City; and

WHEREAS, Section C4.11 of the City Charter states that "the Council may appoint one of its members as President Pro Tem, who, in the absence or disability of the Mayor, shall preside over the meetings of the Council and perform the duties, exercise all the functions and have the powers of the Mayor during the continuance of such absence or other disability".

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newburgh that Cedric Brown is appointed as President Pro Tem to serve in the absence of the Mayor with the appointment to end on December 31, 2015.

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NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newburgh that Cedric Brown is appointed as President Pro Tem to serve in the absence of the Mayor with the appointment to end on December 31, 2015.

RESOLUTION NO.: 40 - 2014

OF

FEBRUARY 24, 2014

**A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER
TO ACCEPT A PROPOSAL AND EXECUTE AN AGREEMENT WITH
QUALITY ENVIRONMENTAL SOLUTIONS & TECHNOLOGIES, INC. (QUES&T)
FOR MICROBIAL ASSESSMENT, SAMPLING AND PRE-REMEDICATION SERVICES FOR
THE POLICE DEPARTMENT AND CITY HALL AND AT A COST OF \$16,725.00**

WHEREAS, the City of Newburgh wishes to accept a proposal and execute an agreement with Quality Environmental Solutions & Technologies, Inc. (QUES&T) for microbial assessment, sampling and pre-remediation services for certain parts of the Police Department and City Hall; and

WHEREAS, the proposal includes evaluation and required asbestos inspections, developing the Scope of Work for the actual remediation, site walks and preparing bid documents for obtaining services for the actual remediation from appropriate vendors; and

WHEREAS, the cost for these services will be \$16,725.00; and

WHEREAS, the City Council has reviewed the annexed proposal and has determined that such work would be in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the Interim City Manager be and he is hereby authorized to accept a proposal and execute an agreement with Quality Environmental Solutions & Technologies, Inc. for microbial assessment, sampling and pre-remediation services for the Police Department and City Hall at a cost of \$16,725.00.

QuES&T

Quality Environmental Solutions & Technologies, Inc.

February 21, 2014

City of Newburgh
88 Pierces Rd
Newburgh, NY 12550

Attn: Jason Morris, Assistant City Engineer

RE: Industrial Hygiene Consulting – Police Station, 55 Broadway

Dear Jason:

Thank you for the opportunity to discuss the needs of The City of Newburgh in the environmental consulting and remediation services area. Quality Environmental Solutions & Technologies, Inc. is pleased to submit the attached proposal to provide Industrial Hygiene services at your Newburgh, NY facility. QuES&T offers a wide range of environmental consulting, training, testing and "Turn-Key" Remediation Project services to the public and private commercial-industrial business sector.

QuES&T is a NYS Certified Minority Business Enterprise committed to remaining a leader in the environmental training and technical consulting industry. QuES&T's extensive Nuclear Power Industry experience makes us uniquely qualified to provide technical support in state-of-the-art techniques for engineering and contamination control. Additionally, this experience enables us to integrate the essential concepts of "critical path" schedules and minimizing personnel exposures while maintaining a high level of attention to the specific details of each project. QuES&T personnel satisfy numerous ANSI and NUREG experience requirements of the Nuclear Regulatory Commission. Our staff has served in various capacities in the Health Physics and Nuclear Engineering disciplines in operational power reactors, nuclear powered vessels, radio-pharmaceuticals and government prototypes.

We are confident you recognize that selection of a qualified technical consultant for professional services, such as pre-construction inspection, project design, project management and air monitoring, represents a step as critical as selecting a reputable environmental remediation contractor. QuES&T feels strongly that the success of any remediation project is defined primarily in the planning and design phase. A technically sound project design combined with proper oversight provides the most cost-effective solution and ensures the gains recognized are not at the expense of future liability to The City of Newburgh.

In this regard, QuES&T has successfully completed remediation projects, for our client companies, in support of Nuclear and Fossil commercial power plant maintenance outages, facility renovation and demolition, cGMP facility upgrades, recovery from contamination following catastrophic events (e.g. steam line explosions, fires), school building renovations, Corporate asbestos management programs, facility Operations & Maintenance (O&M) programs, UST removals, sub-surface investigations, contaminated soil remediation, LBP stabilization and commercial/residential asbestos & lead abatements.

Technical consulting services are available in the area of regulatory compliance audits, OSHA safety, air monitoring, respiratory protection, laboratory services, building hazard assessments (EPA, HUD, commercial), LBP Risk Assessments, management plans, NYS/NESHAP pre-demolition inspections and full scope project management; including development of remediation response actions and management of all required project and personnel records. Our staff of experienced environmental professionals can prepare all required specifications and procedures to ensure your programs comply with federal, state and municipal regulatory requirements.

QuES&T offers a wide range of OSHA and environmental safety training. Our full range of asbestos safety certification training ensures that our client's employees receive the appropriate training to maximize their safety and minimize your liability. QuES&T offers accredited initial and refresher training programs for Operations & Maintenance (O&M), Asbestos Abatement Workers and Supervisors, Project Monitors, Asbestos Project Sampling Technicians (RH-II), Asbestos Project Designers, Asbestos Inspectors (RH-III) and Management Planners. Our accredited training facility (EPA, NYS) contains the most modern equipment to support the hands-on portion of each training program. On-site training services are available for groups of at least twenty-five students and can be tailored to meet the specific needs of The City of Newburgh.

QuES&T provides a full range of services in the area of Respiratory Protection. Our technical staff has extensive experience in the development of regulatory compliance programs for NUREG 0041 and OSHA 1910.134 Respiratory Protection Programs. Quantitative or qualitative respirator fit services can be provided at QuES&T's facility or yours.

For additional information concerning any of our services, please contact me. We look forward to working with The City of Newburgh in the environmental consulting and remediation services area.

Sincerely,



Kenneth C. Eck CIH, CSP, CFPS, DABFE, FACFEI, LEED AP
Director, Safety, Environmental & Educational Services

QuES&T to perform the following:

Task I Microbial Assessment

Police Station, 55 Broadway, Newburgh, NY

- Perform a visual inspection of the spaces as directed by the client to identify suspected microbial growth and areas of moisture impact. The visual inspection may include the use of a borescope to examine interior wall cavities and a FLIR B-400 Thermal Imaging Camera to identify areas of moisture. Where possible a Delmhorst BD-2100 Moisture Survey meter will be used to verify the findings of the visual and IR survey's. The inspection will be focused on the areas of concern as indicated by the client and by the presence of visual indications of moisture impacts.
- Collect four (4) micro-vac dust samples from carpeting located within the client identified spaces. Samples will be collected using a 37mm Polycarbonate filter connected to a vacuum pump. Samples will be cultured on Malt Extract Agar (MEA) and Dichloran 18% Glycerol Agar (DG-18) with identification and quantification of fungal organisms being completed following a standard 7-10 day culturing period.
- Twenty (20) swab/tape lift/bulk samples shall be collected from areas of suspected microbial growth based upon the findings of the visual inspection. Samples shall be collected using a sterile swab to wipe an area not to exceed 4 x 4 inch's or a Gel Tape to collect a tape lift. Samples shall be analyzed by optical microscopy for total fungal spore counts and cultured for viable fungal spore counts on MEA and DG-18 Agar Plates. Samples collected shall be submitted to Q-labs of Metuchen, NJ for analysis on a standard 7-10 day turnaround time.
- Ten (10) static environmental air samples to be analyzed for total fungal spore counts at locations within the client identified spaces. Two (2) environmental samples shall be collected during the interior sample collection for comparison purposes. Two (2) additional blank samples shall be included for QA/QC purposes.
- Provide a written report of the findings of the assessment, including remedial recommendations, if indicated, for review and consideration by the City of Newburgh.

Task II Pre Remediation Asbestos Sampling

- QuES&T will provide a New York State certified asbestos inspector to collect appropriate samples of installed building materials that may be disturbed during the microbial remediation process. Based on the results of the visual inspection and analytical results, samples shall be collected from all suspect and/or presumed asbestos containing materials and shall be forward to Eastern Analytical Services of Elmsford, NY for appropriate analysis.
- The client will be provided a copy of the asbestos inspection report upon completion and prior to the microbial remediation. If any of the samples test positive for the presence of asbestos as defined by 6 NYCRR Part 56, also known as ICR 56, the client will be notified of such information and a new proposal provided for the development, management and sampling of an asbestos abatement project as required.

Task III Microbial Remediation Work Scope & Project Documentation Development

QuES&T will provide personnel to develop the required remediation specifications and contract documents. Preparation of the required specifications shall include incorporation of remediation information as outlined in the NYC Department of Health Document “**Guidelines on the Assessment and Remediation of Fungi in Indoor Environments**” to ensure the most cost-effective and technically sound solution is implemented. Quality Environmental Solutions & Technologies, Inc. will:

Phase 1 - Project Scope of Work Documents Development and Coordination

- Outline specific pre-remediation activities and remediation procedures and strategies for compressing the project schedule and providing the most cost-effective solution to environmental remediation requirements. The design will consider utilizing existing applicable technologies, new technologies and means and methods for dealing with operational constraints, adjacent occupied areas, isolation of the work areas and specific remediation procedures and criteria.
- Develop microbial remediation project documents, including working drawings and specification for the purpose of securing competitive pricing to perform microbial remediation.
- Assist in preparation of contractor lists, review of contractor submittals and assist in the selection of the Microbial Remediation contractor.
- Conduct on-site walk through with prospective contractors and resolve outstanding questions on contract scope and deliverables prior to project award.
- Obtain project quotations from at least three (3) qualified contractors for submittal to The City of Newburgh for review and consideration.

Phase 2 – Remediation Management and Monitoring

Item 1 - Supervision of Microbial Remediation Activities (Project Management)

- Perform project monitoring, inspection and acceptance of the work.
- Review Contractor submittals, act as an agent of The City of Newburgh in providing oversight of the activities of the microbial remediation contractor to ensure compliance with applicable federal, state and municipal regulatory requirements.
- Complete work step lists and documentation packages for final closeout and approve contractor closeout submittals.
- Oversee contractor waste disposal operations at the work site and verify all waste manifests associated with work on this project.
- Perform a final visual inspection of the remediation areas to verify that all microbial impacted materials have been removed, the area properly cleaned and treated as per specifications.

**Project Cost Estimate
Proposal # Q14-3728r2**

Task I Microbial Assessment

<i>CIH Labor (4hrs @ \$175)</i>	\$ 700.00
<i>IH Technician Labor (1 day @ \$500)</i>	\$ 500.00
<i>Swab/Tape Lift/Bulk Samples (20 @ \$ 190)</i>	\$ 3,800.00
<i>Viable Fungal Samples (4 @ \$ 190)</i>	\$ 760.00
<i>Total Fungal Spore Traps (14 @ \$80)</i>	\$ 1,120.00
<i>Thermal Imaging Camera (\$225/day)</i>	\$ 225.00
<i>Delmhorst Moisture Meter</i>	\$ 100.00
<i>Report Fee</i>	\$ 450.00
<i>Shipping & Supplies</i>	\$ 125.00
<i>Travel & Misc.</i>	\$ 50.00
Estimated Total	\$ 7,830.00

Task II Pre Remediation Asbestos Sampling

<i>NYS Asbestos Inspector (1/2 day @ \$320)</i>	\$ 320.00
<i>CIH Labor (4hrs @ \$175)</i>	\$ 700.00
<i>Analytical Charges</i>	\$ TBD*
<i>Report Fee</i>	\$ 250.00
<i>Travel & Shipping Charges</i>	\$ 125.00
Estimated Total	\$ TBD*

* Sample costs will be based on the materials to be remediated and shall be charged at standard company rates.

Task III Microbial Remediation Work Scope & Project Documentation Development

Phase 1: Development of Microbial Remediation project documents for the purpose of securing competitive bidding to perform microbial remediation. Includes development of AutoCAD drawings to support bid specification-

Police Station \$ 3,500.00

Phase 2:

Item 1

Labor: IH Technician

-\$320/4-hr day

-\$500/8-hr day

-\$ 65/hr Applies to hours: > 8 hrs/day
> 40 hrs/wk
Weekends & Holidays

Certified Safety Professional

4 Hour Minimum

-\$175/hr Applies to hours: > 8 hrs/day
> 40 hrs/wk
Weekends & Holidays

Item 1 Labor Continued

Certified Industrial Hygienist

4 Hour Minimum

-\$175/hr Applies to hours: > 8 hrs/day
> 40 hrs/wk
Weekends & Holidays

Task III Project Price Summary:

Phase 1 – Police Station	\$ 3,500.00
Phase 2 -	\$ Remediation cost to be provided by contractors and will be additional to costs provided
Item 1 Labor	\$ Final pricing for project management will be provided based on contractors estimate of project length.

Project Notes/Assumptions

- This price does not include cost of remediation or Project Management. Pricing to be provided by contractors following site inspection with management fee based upon total length of project.**
- Mileage will be billed at a rate of \$ 0.55 for actual mileage traveled.
- Any additional services provided to the client will be billed at standard company rates plus travel, tolls, materials, samples and miscellaneous expenses.
- OT Rate Applies to hours: > 8 hrs/day; > 40 hrs/wk; Weekends & Holidays
- Labor will be billed at half day and full day rates.
- Taxes are not included in this proposal.
- Building permits, if required are the responsibility of the owner.
- Client will be responsible for providing access to water and electric power, at no additional cost.
- 48 Hour notification is required for all job work and cancellations, failure to notify within 48 hours will incur billing charges for equipment and supplies.

RESOLUTION NO.: 41 -2014

OF

FEBRUARY 24, 2014

**A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH NORMAN BROS., INC.
TO RELOCATE THE CITY OF NEWBURGH ARCHIVAL RECORDS
FROM THE NEWBURGH ARMORY TO 123 GRAND STREET
AT A COST OF \$35,376.60**

WHEREAS, it has become necessary for the City of Newburgh's Archival Records to be relocated from the Armory to 123 Grand Street; and

WHEREAS, the City of Newburgh solicited proposals from moving companies to provide relocation services for the records relocation; and

WHEREAS, Norman Bros., Inc. has provided the most cost-effective proposal for the relocation at a cost of Thirty-Five Thousand Three Hundred Seventy-Six and 60/100 (\$35,376.60) Dollars, and in accordance with the proposal and specifications attached hereto and made a part hereof; and

WHEREAS, funding for such services shall be derived from 2013 BAN; and

WHEREAS, this Council has reviewed the proposal and has determined that accepting the proposal of Norman Bros., Inc. is in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the Interim City Manager be and is hereby authorized to accept the proposal and enter into an agreement, subject to terms and conditions as may be required by the Corporation Counsel, with Norman Bros., Inc. for the relocation of the City of Newburgh Archival Records to 123 Grand Street.

NORMAN BROS., INC.
MOVING AND STORAGE

PHONE: (845) 565-5050 1-800-464-2002

453 Little Britain Rd. Newburgh, NY 12550

FEBUARY 7, 2014

**CITY OF NEWBURGH
ATTN: BETSY MACKEAN
RE: RELOCATION OF THE RECORDS DEPT**

**THE FOLLOWING ARE THE CHARGES TO
RELOCATE THE RECORDS DEPT FROM THE
NEWBURGH ARMORY BASEMENT TO SIX
DIFFERENT LOCATIONS PER BETSY \$33,395.00.
SUPPLY BOX'S FOR MAPS AND NEWSPAPERS
\$1981.60. TOTAL \$35,376.60.**

THANKS
Don

RESOLUTION NO.: 42 - 2014

OF

FEBRUARY 24, 2014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWBURGH, NEW YORK
EXPRESSING SUPPORT OF THE CONSTRUCTION OF A SKATEBOARD PARK
AT DELANO HITCH RECREATION PARK

WHEREAS, the City of Newburgh wishes to develop a skateboard park facility at the Delano Hitch Recreation Center located at 401 Washington Street; and

WHEREAS, the project will fill the need for diverse recreation platforms within the City of Newburgh; and

WHEREAS, the construction of a skateboard park facility would support the economic vitality of surrounding businesses and the City at large; and

WHEREAS, over sixty-five (65) youth and young adults have attended numerous City Council meetings to express the need for dedicated skate park recreation space; and

WHEREAS, the City designates the construction of a skateboard park facility a "a priority project"; and

WHEREAS, the City of Newburgh has allocated \$200,000.00 of the United States Department of Housing and Urban Development Community Development Block Grant funding for this purpose; and

WHEREAS, the City has retained a qualified design professional for the development of plans for the construction of a skateboard park;

WHEREAS, the City Council remains committed to ensuring additional recreational access to the public and encourages City staff to continue to seek out and apply for additional funding; and

NOW, THEREFORE, BE IT RESOLVED, that this City Council of the City of Newburgh, New York does hereby express support for the further development of a skateboard park facility at Delano Hitch Recreation Park which will prove to be beneficial to the targeted population that it is designed to serve.

RESOLUTION NO.: 43 -2014

OF

FEBRUARY 24, 2014

**A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER
TO ACCEPT A PROPOSAL AND EXECUTE A CONTRACT WITH
GRINDLINE SKATEBOARD PARKS, INC.
IN THE AMOUNT OF \$49,325.00 FOR
PROFESSIONAL ENGINEERING DESIGN SERVICES IN CONNECTION WITH THE
CITY OF NEWBURGH SKATEBOARD PARK PLAZA PROJECT**

WHEREAS, the City of Newburgh issued a Request for Qualifications for professional engineering services for the design of the City of Newburgh Skateboard Park Plaza Project (the "Project"); and

WHEREAS, the City of Newburgh received eight responses to the RFQ, and after review and evaluation by a review committee, invited two engineering firms to submit proposals for the design of the Project through a Request for Proposals; and

WHEREAS, upon review and evaluation of the two proposals submitted, the review committee recommends that a contract for design services for the Project be awarded to Grindline Skateboard Parks, Inc.; and

WHEREAS, funding for said project in the amount of \$49,325.00 shall be derived from CD1.8686.0448.8125.2013; and

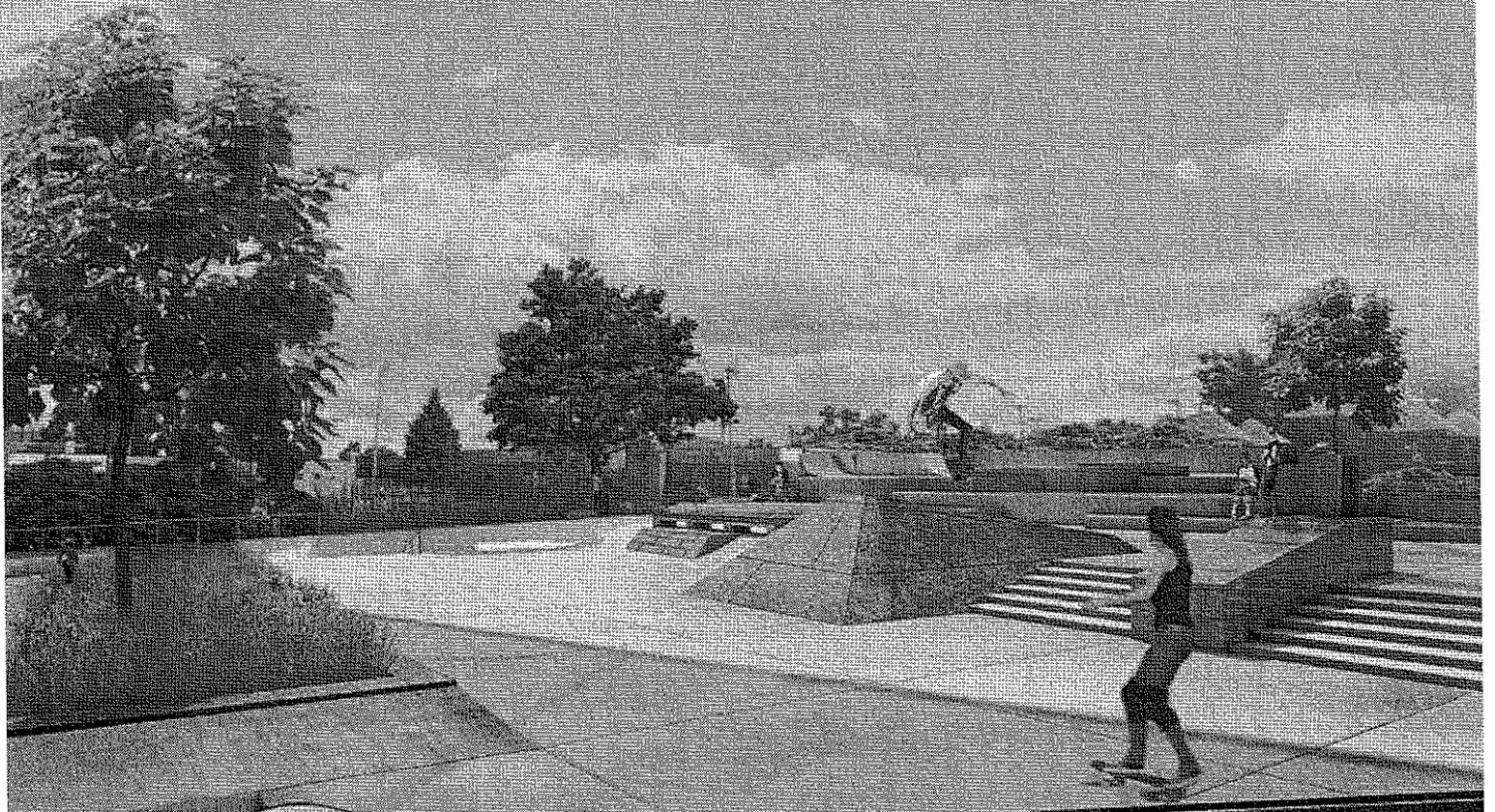
WHEREAS, this Council has reviewed the proposal and determined that entering into a contract with Grindline Skateboard Parks, Inc. is in the best interests of the City of Newburgh and its further development;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that Interim City Manager be and he is hereby authorized to accept a proposal and to execute a contract with Grindline Skateboard Parks, Inc., in the amount of \$49,325.00 for professional services in connection with the design of the City of Newburgh Skateboard Park Plaza.

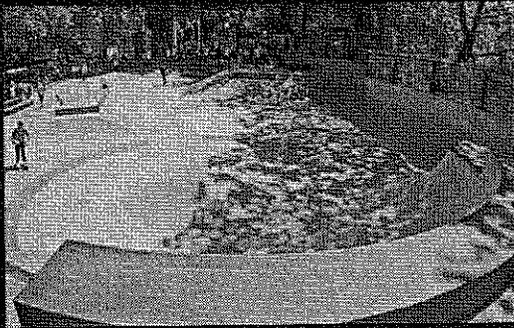
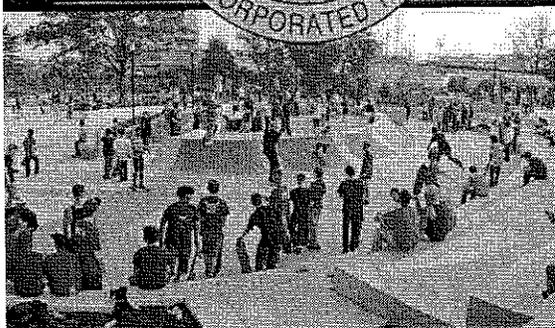
GRINDLINE

CONCRETE SKATEPARK DESIGN & CONSTRUCTION

EBERLIN & EBERLIN



PROPOSAL FOR DESIGN SERVICES
FOR THE SKATE BOARD PARK PLAZA
CITY OF NEWBURGH, NEW YORK



4619 14TH AVE SW SEATTLE, WA 98106 • PH. 206.932.6414 • FAX 206.932.6840 • WWW.GRINDLINE.COM

February 4, 2014

Courtney Kain
City of Newburgh
83 Broadway
Newburgh, NY 12550

PROPOSAL FOR DESIGN FIRM FOR A SKATE BOARD PARK PLAZA CITY OF NEWBURGH, NEW YORK

Thank you for selecting Grindline as a candidate to submit a proposal for the design of the City of Newburgh Skate Plaza. We greatly appreciate the opportunity to provide design services for the project and work with the Newburgh community. Through this process, we have learned a great deal about the residents of Newburgh and those who would actively use the skatepark and we feel we are best qualified to unite all of the stakeholder groups and bring a state-of-the-art skateboard plaza to your city.

After thoroughly examining the information provided by the City, we agree that a strong phasing plan to maximize the budget will provide a large benefit to the active and passive users in Newburgh. With the 12,000 square footage available and \$150,000-200,000 allocated for Phase 1 –Grindline is available to start the design process immediately and has the necessary manpower to complete the project as quickly as the City determines it necessary.

Within our proposal you will find our recommended methodology, the requested fee proposal, a preliminary project schedule. Collectively, Grindline and Eberlin-Eberlin are enthusiastic about this project and are excited about the prospect of delivering a Skatepark that will enhance the City of Newburgh and serve as an active recreation destination for the youth and families of the community.

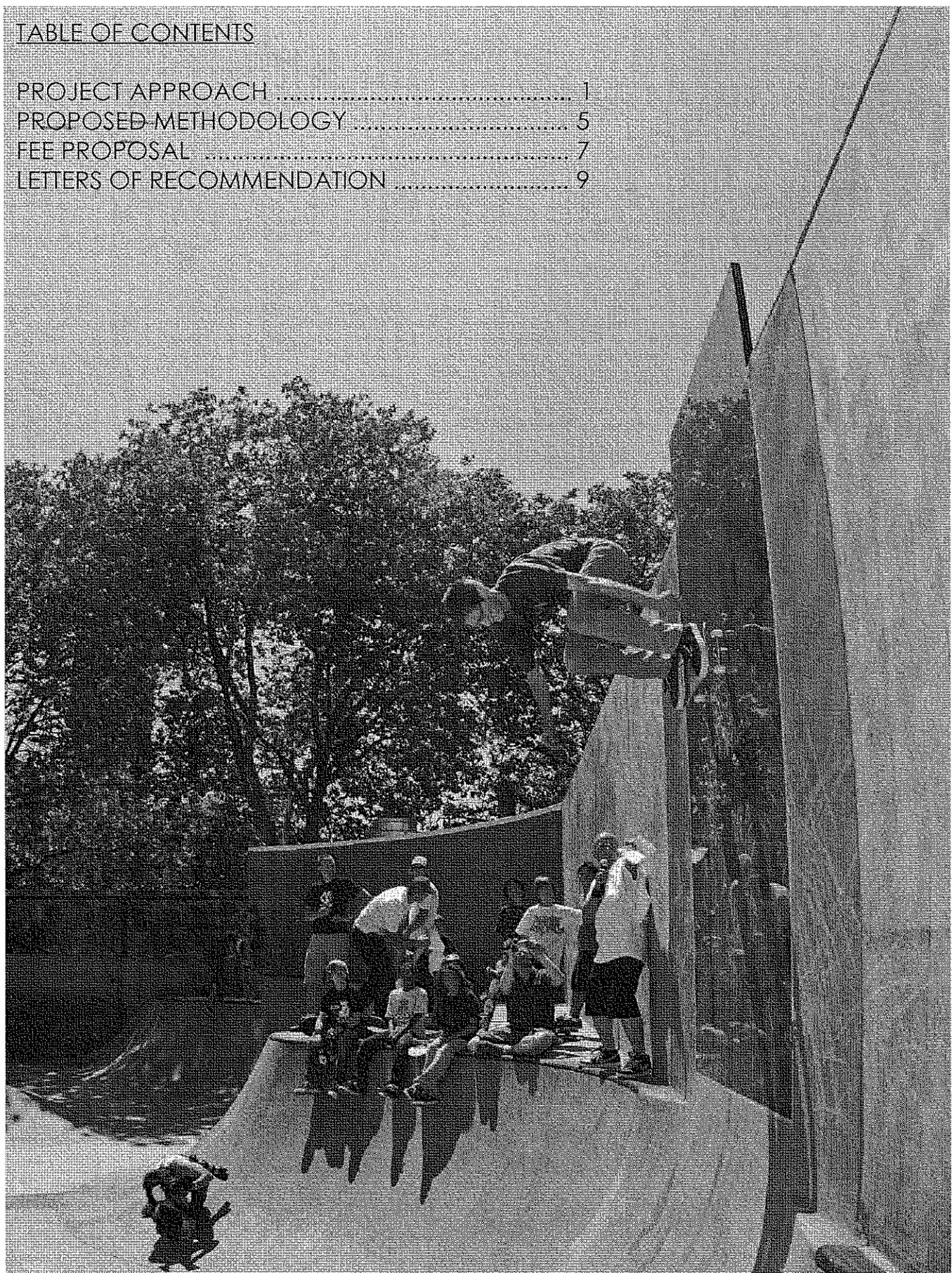
Micah Shapiro



Lead Designer
Grindline Skateparks
micah@grindline.com

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PROJECT APPROACH

Our vision for City of Newburgh Skateplaza Project will be based on of our principal design philosophy that every community and project site is unique - requiring a skatepark design tailored to its location. Throughout the process, we examine local factors: environment, aesthetics, safety, crime prevention, technical concerns, and most of all, the skate ability of our designs. Our designs appropriately blend with their existing surroundings through the selection of custom materials, landscape detailing and the use of green space around the park. Skate parks are not only athletic facilities, but are social gathering places and can be focal points for other activities like concerts, competitions, or open air markets. Facilities are designed to meet skating demands, incorporate areas for spectators, have sufficient parking areas nearby, integrate sufficient weather protection, and be fun and challenging for skaters at various skill levels.

Design Analysis

It is our understanding that the City desires a "Skateplaza" type skatepark and that the selected site is in an existing park with other user groups and activities. The Skatepark should integrate with these current uses at the park to prevent conflict. The City desires a cast in place skatepark that will cater to many ages and skill levels. The skatepark should function as a regional draw and incorporate historical/thematic elements that reflect the uniqueness of Newburgh. The design should consider some type of buffer between the skatepark and Lake St. and provide for an entrance from the adjacent parking lot. This entry would provide a good location for viewing and resting areas, possibly some type of entry plaza for spectators. Drainage will be important, and the design will need to examine whether or not there is a drainage tie-in close by or will stormwater need to be retained on site.



Project Planning & Kick Off

Our design process begins with a sequence of preliminary schematic design and site analysis meetings to determine the specific goals and expectations of the project. Collecting this information at the beginning of the process is essential to an efficient and creative design. The first kick off meeting with the City and Design Team will be targeted to finalizing the project objectives including scope, schedule and budget. Grindline will examine all existing site information such as topographical site surveys and geotechnical reports. If additional survey or geotechnical information is needed for the project, our team can provide these services. As part of this phase, the Design Team would conduct a site visit to review existing conditions, take inventory of the area designated for the expansion and discuss specific opportunities and constraints. Other items for discussion include:

- Connections to adjacent uses
- Consideration for site sustainability and maintenance factors
- Proper drainage and stormwater management
- Safety awareness and Crime Prevention Through Environmental Design standard principles
- Opportunities to add historic/thematic elements unique to Newburgh into the project. Grindline has been on the forefront of developing techniques to incorporate color, texture and skate-able art into its projects - improving the skatepark experience for its users as well as its surrounding community.

Public Involvement

Through a series of public meetings, we will engage park users and the surrounding community throughout the design journey with a professional, organized and fun attitude. We recommend 1-2 public input and review sessions for this project on top of the 4-5 design team meetings needed for a project of this scope. These sessions allow us to educate the community about the design process, establish open lines of communication and determine the ultimate vision for the skatepark. If a member of the community cannot attend an open house, we encourage them to contact us through email or our online forum that we can provide for this project. We can also make use of social networking such as Facebook and Twitter to promote meetings and encourage participation in the design process if necessary.

In order to address community members' varied ideas and ideals about skatepark design, our working sessions are highly interactive. In addition to vetting important issues through meaningful discussion, we encourage other types 'hands on' involvement such as writing, sketching, and real time modeling of park ideas/elements alongside our team within the meetings. We work through milestones in a logical order and highlight common goals between stakeholder groups. Moreover, by addressing questions at the beginning of the project, we can correct any misconceptions that sometimes surround skateparks.





Conceptual Design

Conceptual Designs illustrate our skatepark philosophy to key stakeholders and the community in interactive, full color presentations of the custom skate features and facilities included in the project. The end result is a design produced from the ideas and recommendations of ALL stakeholders involved with the project. We utilize our skatepark construction experience by doing a thorough analysis of the site, local material availability and labor costs to produce a preliminary cost estimate. This is refined throughout the design process to value engineer the design and preserve the project budget.

Construction Documents

Upon approval on the final concept plan from the City, Grindline will create construction documents. The development of the construction documents and technical specifications will provide the City and Design Team an opportunity to check adherence to local and state building codes and engineering requirements. The Grindline team's experience with the Public Works design process in over twenty states makes us versatile in formatting project technical specifications to match the needs and requirements of the project Owner. We are familiar with ACI, ASTM, CSI, as well as state organizational formats. We are also well versed with ASTM Section F2334 – Standard for Above Ground Public Use Skatepark Facilities, ASTM F2480 - 06 Standard Guide for In-ground Concrete Skateparks, as well as Skaters for Public Skateparks Public Skatepark Development Guide, the industry's most frequently used reference publications.

Cost Estimating and Accuracy Controls

Grindline is more than a skatepark design firm. We are a full service skatepark contractor that has constructed over 200 skatepark projects since our incorporation in 2002. Our extensive hands on knowledge of actual skatepark construction allows us to provide more precise cost estimates than our competition. We have constructed projects all over the US and internationally and have an intimate understanding of the large variance in material pricing and prevailing wage labor costs in different regions of the United States.

As a full service design/build contractor exclusively engaged in the art and science of skatepark development, our unmatched experience of hands on skatepark construction provides us the ability to accurately control budgets and value engineer our designs as we progress through the design process. Our expansive resume of projects throughout the United states has given us the skillset to develop a process which is tailored to each unique project we approach and gives us the intimate understanding of the large variance in material pricing and prevailing wage labor costs throughout the United States.

Funding, Phasing & Budget Management

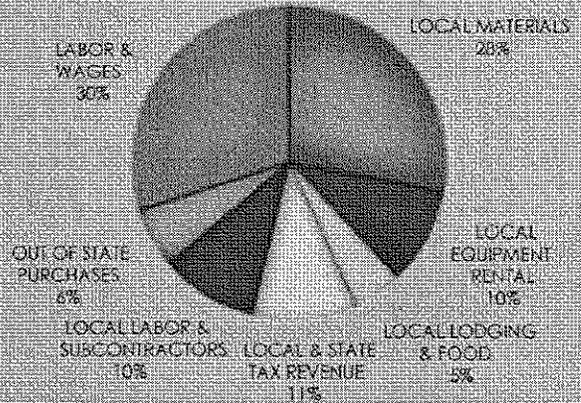
Grindline has worked with state funded projects, projects funded by private resources and a combination of both. We have structured budgets and contracts to encourage cash and in-kind donations from community supporters, local material suppliers and subcontractors. When funding presents a challenge, Grindline plays a key role in the mission to deliver a quality skatepark. Good planning and creative design can solve funding shortfalls. Grindline's approach to phasing bridges gaps between funding cycles.

Proper phasing and allocation of the existing budget will help secure more funding - once the park is drawing active and passive users - local donations pick up. Skatepark foundation grants, community donors and federal, state and community grants also become easier to obtain.

A Local Advocate for Economic Development

Our unique position as the principal designer and prime contractor of our skatepark design-build firm allows us to offer the greatest amount of local procurement opportunities on public projects. We can take a proactive position on sourcing services, materials and labor to local vendors since we can allocate the budget and services under one Project Director.

Grindline has measured and tracked the amount of money redistributed back into the local economies where our projects are built. \$.64 of every dollar spent on a Grindline cast-in-place concrete skatepark reenters the local economy through the purchase of local materials, local food and lodging, state and local tax revenue and local equipment rental as well as through wages and jobs by hiring local labor and subcontractors.



PROPOSED METHODOLOGY

TASK 1. PROJECT STARTUP

a) Topographic Survey/Geotechnical investigation: Conduct Topographic Survey and Geotechnical investigation. Two test borings will be performed to an assumed average depth of 15 ft. each. Appropriate field and laboratory testing to determine the classifications and strength/compressibility characteristics of the soils will be performed. An engineering evaluation of the accumulated data will be given to develop design criteria and recommendations.

b) Project Kick Off Meeting: Review survey, geotechnical information and finalize the project objectives including scope, schedule and budget. Determine if additional survey or soil information is needed. Communication plan made to identify preferred communication methods. Schedule key meetings and deliverables. Areas requiring coordination such as public meetings, online forums and exchange/review of documents identified.

c) Site Visit: Walk the site and identify impact skatepark will have on the site. Review means to collect storm water runoff from skate surface and deliver to single point of discharge. Identify applicable items such Vehicular, Pedestrian and Utility integration, Required/Desired Amenities, and Permitting Requirements and discuss solutions for identified items.

d) 1st Community Meeting: Client, community members, and stakeholders in a public input meeting on the skatepark design. Introduce Grindline to community, explain the design/public input process, and share how the community drives the project development. Meeting is open forum for public to ask questions and give opinions on proposed Skatepark concept. Community members given opportunity to provide input via verbal, written or online participation. Online forum hosted by Grindline created for the Skatepark project so community members access project information online and make comments for consideration.

Task 1 Deliverables & Final Products:

- A summary report for each site summarizing the results of the Project Startup Meetings for the City Staff to review and approve, including:
 1. Brief narrative listing the site constraints and opportunities
 2. Finalized Program, Schedule, and Budget for remainder of Design process
 3. Summary of Public Input Report from 1st Community Meeting.
 4. Topographic Survey and Geotechnical Report

TASK 2. CONCEPTUAL DESIGN

a) Preliminary Conceptual Design: Develop Preliminary Concept based on information from Project Startup Report. Submit to City for comment. Coordinate with City design staff the incorporation of amenities, landscaping and storm water management design. Concept will include the skatepark and include preliminary cost estimate.

b) 2nd Community Meeting: Host Meeting for Client, community members and stakeholders to present the Preliminary Concept and get feedback. Concepts will be presented through a combination of photos, Power Point slides, large presentation boards, and interactive 3-D models. This allows us to "walk or skate around the design" as well as pull dimensions upon request from the audience.

c) Design Review Meeting: Discuss input from the Public Input Meeting and comments left on the online forum. City Staff provide direction so Team can develop Final Design.

Task 2 Deliverables & Final Products:

- Conceptual Designs suitable for display showing the site plan and program elements to scale. Submittal to include plan and 3D perspective views and will be submitted on a 24" x 36" sheets for presentation at meetings as well as in digital format
- Preliminary Cost Estimate with quantity of materials estimates for concepts
- Summary of Public Input Report from 2nd Community Meeting and Online Forum

TASK 3. FINAL DESIGN

a) Final Design: Create Final Design and submit to the City for review. Coordinate City design staff to finalize amenities, landscaping and storm water management design. Final Design is complete build out of the skatepark and non-skatepark components. Review comments to include information and changes relevant to local and state building codes and permits. Provide detailed line item cost estimate and schedule.

b) 3rd Community Meeting: Host Meeting with Client, community members, and stakeholders to present the Final Design. Design will be presented similar to task 2.2. Public will be updated on schedule for remainder of the project.

Task 3 Deliverables & Final Products:

- Final Design suitable for display showing the site plan and program elements to scale. Submittal to include plan and 3D perspective views and will be submitted on a 24" x 36" sheets for presentation at meetings as well as in digital format
- Final Cost Estimate with quantity of materials estimates for concepts

TASK 4. CONSTRUCTION DOCUMENTS

Grindline will deliver a 50% and 100% set of drawings and coordinate with City staff to review drawings. The City's review comments should include all information and changes relevant to local and state building codes and permits. Eberlin & Eberlin will provide the following services as needed: design of amenities associated with the skate park such as required parking improvements (ADA), connecting sidewalks, non-skate benches for parents/caretakers, landscape plan, security lighting, and storm water mitigation. Final Approved Plans will be submitted in digital PDF format unless specified otherwise by City.

Task 4 Deliverables & Final Products:

50% & 100% Construction Documents - Document set in digital PDF format. Submission to include:

- a) Site Plan & Details
- b) Grading, Drainage, Erosion Control Plans & Details
- c) Skatepark Materials Plan
- d) Skatepark Vertical Controls
- e) Skatepark Horizontal Controls
- f) Skatepark Jointing Plan
- g) Skatepark Sections
- h) Skatepark Details
- i) Technical Specifications



FEE PROPOSAL

City of Newburgh Design Services of a Skate Board Park Plaza

Item	Labor	Quantity	Unit	Rate	Cost	Totals
TASK 1: PROJECT START UP						
a. Site Analysis, Topographic Survey & Geotechnical Investigation						
	Principal - Matt Fluegge (Grindline)	1	hrs	\$125.00	\$125.00	\$8,325.00
	Lead Design - Micah Shapiro (Grindline)	1	hrs	\$125.00	\$125.00	
	Design Associate - Jimmy Jeghers (Grindline)	1	hrs	\$75.00	\$75.00	
	Civil Engineer Team - Eberlin & Eberlin	1	ls	\$8,000.00	\$8,000.00	
b. Project Kick Off Meeting/Sity Visit/1st Community Meeting						
	Principal - Matt Fluegge (Grindline)	2	hrs	\$125.00	\$250.00	\$3,250.00
	Lead Design - Micah Shapiro (Grindline)	12	hrs	\$125.00	\$1,500.00	
	Design Associate - Jimmy Jeghers (Grindline)	4	hrs	\$75.00	\$300.00	
	Project Manager - Leigh Jones (Eberlin)	2	hrs	\$125.00	\$250.00	
	Expenses - Travel	1	ls	\$950.00	\$950.00	
TASK 2: CONCEPTUAL DESIGN						
a. Preliminary Conceptual Design						
	Principal - Matt Fluegge (Grindline)	2	hrs	\$125.00	\$250.00	\$3,800.00
	Lead Design - Micah Shapiro (Grindline)	24	hrs	\$125.00	\$3,000.00	
	Design Associate - Jimmy Jeghers (Grindline)	4	hrs	\$75.00	\$300.00	
	Project Manager - Leigh Jones (Eberlin)	2	hrs	\$125.00	\$250.00	
b. 2nd Community Meeting/Design Review Meeting						
	Principal - Matt Fluegge (Grindline)	1	hrs	\$125.00	\$125.00	\$3,225.00
	Lead Design - Micah Shapiro (Grindline)	14	hrs	\$125.00	\$1,750.00	
	Design Associate - Jimmy Jeghers (Grindline)	2	hrs	\$75.00	\$150.00	
	Project Manager - Leigh Jones (Eberlin)	2	hrs	\$125.00	\$250.00	
	Expenses	1	ls	\$950.00	\$950.00	
TASK 3: FINAL DESIGN						
a. Final Design						
	Principal - Matt Fluegge (Grindline)	4	hrs	\$125.00	\$500.00	\$4,150.00
	Lead Design - Micah Shapiro (Grindline)	24	hrs	\$125.00	\$3,000.00	
	Design Associate - Jimmy Jeghers (Grindline)	2	hrs	\$75.00	\$150.00	
	Project Manager - Leigh Jones (Eberlin)	4	hrs	\$125.00	\$500.00	
b. 3rd Community Meeting/Design Review Meeting						
	Principal - Matt Fluegge (Grindline)	2	hrs	\$125.00	\$250.00	\$3,200.00
	Lead Design - Micah Shapiro (Grindline)	14	hrs	\$125.00	\$1,750.00	
	Design Associate - Jimmy Jeghers (Grindline)	0	hrs	\$75.00	\$0.00	
	Project Manager - Leigh Jones (Eberlin)	2	hrs	\$125.00	\$250.00	
	Expenses	1	ls	\$950.00	\$950.00	

TASK 4: CONSTRUCTION DOCUMENTS

50% Construction Documents

Principal - Matt Fluegge (Grindline)	4 hrs	\$125.00	\$500.00	\$12,725.00
Lead Design - Micah Shapiro (Grindline)	2 hrs	\$125.00	\$250.00	
Design Associate - Jimmy Jeghers (Grindline)	38 hrs	\$75.00	\$2,850.00	
Project Manager - Leigh Jones (Eberlin)	24 hrs	\$125.00	\$3,000.00	
Civil Engineer - Paul Pelusio (Eberlin)	35 hrs	\$175.00	\$6,125.00	

(a) site preparation demolition plan; (b) electrical plan; (c) grading and drainage plan; (d) sediment and erosion control plan; (e) landscaping plan; (f) detail sheet and sections and technical specifications for our work.

100% Sealed Construction Documents, Technical Specifications, Permits, Bidding

Principal - Matt Fluegge (Grindline)	2 hrs	\$125.00	\$250.00	\$10,650.00
Lead Design - Micah Shapiro (Grindline)	1 hrs	\$125.00	\$125.00	
Design Associate - Jimmy Jeghers (Grindline)	32 hrs	\$75.00	\$2,400.00	
Project Manager - Leigh Jones (Eberlin)	10 hrs	\$125.00	\$1,250.00	
Civil Engineer - Paul Pelusio (Eberlin)	35 hrs	\$175.00	\$6,125.00	

(a) site preparation demolition plan; (b) electrical plan; (c) grading and drainage plan; (d) sediment and erosion control plan; (e) landscaping plan; (f) detail sheet and sections and technical specifications for our work.

Expenses - Printing/Materials	1 ls	\$500.00	\$500.00	
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Task 1-4 Subtotal \$49,325.00

PART 3: CONSTRUCTION OVERSIGHT

Construction Oversight

Principal	30 hrs	\$125.00	\$3,750.00	\$11,650.00
Project Manager/Superintendent	30 hrs	\$55.00	\$1,650.00	
Subconsultant	12 hrs	\$125.00	\$1,500.00	
Expenses	5 ls	\$950.00	\$4,750.00	

Construction Phase Subtotal \$11,650.00

Total Services \$60,975.00



Greater Greenspoint Redevelopment Authority

Chairman
ELVIN FRANKLIN, JR.
Harris County Representative

Treasurer
JOHN O. CORNETT
Aldine Independent School
District Representative

Secretary
SETH L. SHARR
Spring Independent School
District Representative

ERVIN H. BAUMEYER, P.E.
City of Houston Representative

CHARLES H. MOCK
City of Houston Representative

ART MURILLO
METRO
City of Houston Representative

DR. STEVE HEAD
Lone Star College District
Representative

SALLY L. BRADFORD
Executive Director

January 20, 2014

Re: Spring Skate Park
Greenspoint Redevelopment Authority
Houston, Texas

Dear Sir or Madam:

This letter is a recommendation for Grindline Skateparks. I have had the pleasure of working with Grindline on both the design and construction of our public skate park. Spring Skate Park will be the largest skate park in North America. It is slated to be open in early July, 2014.

Grindline helped us with our public meetings and did a great job of addressing questions by both skaters and non skaters. Their enthusiasm and expertise helped meeting participants understand the value of a skate board park as a community amenity.

Not only has Grindline created a terrific design for a 72,000 sf park, they have included features to make this a unique and highly skatable venue. They are nearing completion of construction and are true artists. Their dedication is amazing considering at times their crew worked in 102 degree Houston weather. All crew members were professional and worked very well with our general contractor and landscape architect. The quality of their work is amazing and they will complete the project within budget.

I highly recommend Grindline to design and or construct your skatepark. If you have any specific questions, or would like to arrange a site visit, please feel to contact me at 281-877-9952.

Sincerely,

Sally Bradford
Executive Director



CITY OF OCEANSIDE ENGINEERING

January 22, 2014

To Whom It May Concern,

Please consider this letter as my professional recommendation of Grindline Skateparks Inc. The Grindline team proved to be a successful firm in working with City staff and community members to develop Oceanside's skatepark system. The City of Oceanside California selected Grindline to design three of our most recently completed concrete skateparks.

In 2008 to 2009 through a design, bid, build process, the City awarded Grindline Skateparks a construction contract for two skateparks. In 2013, the third skatepark went through a design bid, build process, and a construction contract was awarded to a local skatepark construction firm as the low bid. Grindline successfully provided construction support to the City of Oceanside for the third skatepark. During this time Grindline, conducted site visits at key project milestones, and continued to provide crucial construction support during the project and project close-out.

Grindline's ability to manage the design of all three skateparks at once and then construct two of those skateparks simultaneously demonstrates the firm has a strong project team comprised of very skilled individuals. It has been a pleasure working with the entire Grindline team throughout the design and construction process. Their reputation for creating quality skateparks and a 10+ year track record of design/build experience contributed directly to the success, quality and extreme popularity of the City's skatepark system.

Sincerely

A handwritten signature in black ink, appearing to read "Nathan Mertz".

Nathan Mertz

Parks Development Manager

City of Oceanside



FRANKLIN'S PAINE
• SKATEPARK FUND •

January 22, 2014

To Whom It May Concern,

Please consider this letter as my professional recommendation of Grindline Skateparks. Franklin's Paine Skatepark Fund, in partnership with the City of Philadelphia, selected Grindline for the construction of Paine's Park- a unique multi-use skateable space in the shadow of the Philadelphia Museum of Art covering more than two acres of Philadelphia's premier cultural real estate along the Benjamin Franklin Parkway.

The Grindline team proved that they are a firm that can excel at undertaking contracts which demand sensitivity to the complexity of construction and development in the urban environment. Their ability to work seamlessly with non-skatepark contractors, architects, city agency representatives, and the rest of the client team; while producing an ultimately superior skateboarding facility; shows the depth and sensitivity of their management and the maturity and skill of their construction teams.

Despite the uniqueness of the project, Grindline was able to produce a solid estimate as part of the winning construction team and stick to their projected costs and schedules throughout. Long before the project began construction, Grindline provided important design feedback and value engineering suggestions to the architect and design team that was invaluable to getting the project to final design and funding.

It was a pleasure working with the entire Grindline team throughout the design and construction process. Their reputation and a 10+ year track record of in-house skatepark design/build experience contributed directly to the current success, popularity and quality of Paine's Park. We will not hesitate to use them again for future skateboarding projects in Philadelphia.

Sincerely,

/josh/

Joshua Nims, J.D.
Founder, FPSF
Project Manager, Paine's Park

129 S. 30th Street, Unit B
Philadelphia, PA 19104
215-222-4300
www.franklinspaine.com

RESOLUTION NO.: 44 - 2014

OF

FEBRUARY 24, 2014

A RESOLUTION AMENDING THE 2014 CITY OF NEWBURGH PERSONNEL ANALYSIS BOOK AND AMENDING RESOLUTION NO.: 247-2013, THE 2014 BUDGET FOR THE CITY OF NEWBURGH, NEW YORK TO TRANSFER \$10,000.00 FROM CITY MANAGER SALARY TO DPW STREETS & BRIDGES TEMPORARY IN CONNECTION WITH HIRING FIVE PART-TIME TEMPORARY (5) POSITIONS FOR SNOW REMOVAL

WHEREAS, it has become necessary to reallocate funds for the hiring of five (5) part-time temporary positions for the Department of Public Works for the purpose of snow removal from City Manager Salary to DPW-Streets and Bridges Temporary which requires an amendment to the 2014 Personnel Analysis Book; and

WHEREAS, this Council finds that it is in the best interests of the City of Newburgh to make said adjustment to the 2014 Budget for the City of Newburgh and the 2014 Personnel Analysis Book;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that the 2014 Personnel Analysis Book be and hereby is amended in connection with hiring of five (5) temporary part-time positions for snow removal and that Resolution No: 247-2013, the 2014 Budget of the City of Newburgh, is hereby amended as follows:

	<u>Decrease</u>	<u>Increase</u>
A.1230 City Manager .0101 Salary	\$10,000.00	
A.5110 DPW-Streets & Bridges .0110 Temporary		\$10,000.00

RESOLUTION NO.: 45 - 2014

OF

FEBRUARY 24, 2014

A RESOLUTION AMENDING THE 2014 PERSONNEL ANALYSIS BOOK
AND AMENDING RESOLUTION NO.: 247-2013,
THE 2014 BUDGET FOR THE CITY OF NEWBURGH, NEW YORK
TO REALLOCATE \$10,000.00 IN THE MAYOR'S BUDGET TO REALLOCATE THE
FUNDING FOR THE MAYOR'S INTERN AND \$20,000 IN THE WATER DEPARTMENT
FOR THE PURPOSE OF FUNDING A TEMPORARY PART-TIME
ASSISTANT MAINTENANCE MECHANIC

WHEREAS, the 2014 Budget of the City of Newburgh provided funding for a paid intern for the Mayor as a contractual expense; and

WHEREAS, it has become necessary to reallocate the funding for the Mayor's intern from contractual expense and other services to personal services and salary which requires an amendment to the 2014 Personnel Analysis Book; and

WHEREAS, the Water Department requires a temporary part-time assistant maintenance mechanic which requires an amendment to the 2014 Personnel Analysis Book and a reallocation of funds within the Water Department 2013 budget; and

WHEREAS, this Council finds that it is in the best interests of the City of Newburgh to provide make said adjustments to the 2014 Budget for the City of Newburgh and the 2014 Personnel Analysis Book;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that Resolution No: 247-2013, the 2014 Budget of the City of Newburgh, is hereby amended as follows:

	<u>Decrease</u>	<u>Increase</u>
A.1210.0448 Mayor - Other Services	\$10,000.00	
A.1210.0101 Mayor - Salary		\$10,000.00

BE IT FURTHER RESOLVED, by the Council of the City of Newburgh, that 2014 Personnel Analysis Book be and hereby is amended to create one position of temporary part-time assistant maintenance mechanic in the Water Fund and that Resolution No: 247-2013, the 2014 Budget of the City of Newburgh, is hereby amended as follows:

	<u>Decrease</u>	<u>Increase</u>
F.8330 Water Fund - Purification		
.0208 Construction & Major Alterations	\$20,000.00	
F.8320 Water Fund - Ponds & Reserves		
.0102 Part-time salary		\$20,000.00

RESOLUTION NO. 36-2014

OF

FEBRUARY 10, 2014

A RESOLUTION APPOINTING A PRESIDENT PRO TEM OF
THE CITY COUNCIL OF THE CITY OF NEWBURGH

WHEREAS, the City Council wishes to appoint a President Pro Tem pursuant to the provisions of Section C4.11 of the City Charter; and

WHEREAS, the City Council believes that it would be in the best interests of the City of Newburgh to appoint Councilwoman Regina Angelo to the office of President Pro Tem and to serve in that capacity during such times as the Mayor is unable.

NOW, THEREFORE, BE RESOLVED, by the City Council of the City of Newburgh that Councilwoman Regina Angelo is hereby appointed to the office of President Pro Tem of the City Council of the City of Newburgh and shall serve in that capacity during such times as the Mayor is unable; and

BE IT FURTHER RESOLVED, pursuant to Section C4.11 of the City Charter, that President Pro Tem Regina Angelo shall preside over the meetings of the City Council and perform all the duties, exercise all the functions and have all the powers of the Mayor of the City of Newburgh during such times as the Mayor is unable.