

# Request for Community Event Grant Funds

## Application Form (Up to \$500.00) deadline: June 1, 2009

Name of Event:

Date(s) of Event:

Location of Venue:

Event Hours:

Type of Event: - sporting/community/youth/church/cultural/ arts etc

Amount of Sponsorship Requested:

Name of Organization:

Name of Contact Person:

Postal Address:

Telephone

Fax:

Mobile:

Email:

Is the event free to the public?

If not, what is the price for attendance/ participation?

Is the event organizer paid or voluntary?

Please list previous experience organizing events

### Concept/ Outline of Event

(Brief description to be submitted with completed permit application, safety plan, event/site plan, and parade route where applicable)

How many years has this event occurred?

Please **attach** proposal that clearly outlines the potential benefits of the event to the City of Newburgh

### BUDGET

Please **attach** detailed budget including cost of materials, supplies, promotion, electricity, sanitary facilities, food, personnel, insurance, etc as well as any other potential sponsors

