

**CITY OF NEWBURGH
SUSTAINABLE MASTER PLANNING**

ECONOMIC OPPORTUNITIES & DEVELOPMENT FOCUS GROUP

**Meeting Notes from Committee Meeting
Held on November 15, 2005, 3:00 P.M., City Hall**

NOTES

- 1. James Raimo agreed to be the facilitator for the Economic Development Focus Group and will run meetings and follow-up with members on agreed-upon action tasks;**
- 2. Catherine Allgauer agreed to be Notetaker on items and action steps, send to Facilitator for posting. Also required to keep current list of group members with contact information;**
- 3. The Economic Opportunities & Development Focus group will meet regularly on the first Tuesday of each month, at 3:00 P.M. in City Hall. Every effort is to be made to limit the meeting to one hour;**
- 4. Visioning Questionnaires were reviewed in draft form. Each committee member will circulate the survey to one person and bring results to the next general meeting on Monday, November 21st at 7:00 P.M. The appropriateness of the questions will be discussed; if the questions glean the expected information;**
- 5. A Steering Committee will be formed whose specific goal is to organize the public outreach to the City of Newburgh's 29,000 citizens;**
- 6. Create an inventory of the City's assets, strengths, weaknesses or gaps in areas such as commerce, industry, housing, education/schools, the academic and/or technical expertise of the populace, tourism, parks, etc. so as to attract new development in the City.**

Note: The City Staff agreed to start pulling together appropriate data for our committee to review that will begin to give us a feel for the City's assets for our next meeting.

Jim Raimo