

City of Newburgh Sustainable Master Planning
Built Environment Focus Group

Notes from the meeting of **11/15/05**.

Present: Blaine Yatabe, Brian Flannery, Betsy McKean, Animal Hughes, Chuck Thomas

The meeting was held in the conference room at City Hall.

Betsy McKean gave an **introduction** to the process and a discussion followed of the roles and organization of the Focus Groups.

A discussion was held on the advantages of having common information for the each group on the **website** such as maps, statistics, notes and agendas from meetings to facilitate sharing of information. In this fashion members of different focus groups can see when discussions will be held that are of interest to their focus group or their own personal interests.

The **survey questionnaire** was distributed and discussed; comments due November 21 at the general Stakeholders meeting. Can **boxes and surveys** be placed at the library? Yes, surveys can be distributed at the library and it is recommended that a box to deposit the surveys be available with Stakeholder logo on it. Also Spanish language survey forms are needed. Need to investigate circulating surveys through the school district.

SWOT asset inventory discussion set for Thursday 11 am for those who can attend.

Types of Reports that may be available to assist study ~ Logan will look into this.

- Water filtration report
- Emergency management plans
- DEC Dam and stream reports
- SPEDES reports

Transportation modeling: Discussion also followed about what information the bus companies may have for modeling – all 12 bus companies. Rob Parrington and Fred Buddy were mentioned.

Information Notes: The library has a copy of, but not the results of, a survey that was conducted by NEWBURGH NOW in 1968, and a conference that was held in June of that year. Richard Jones of the OC Planning Dept. participated in the conference; perhaps Blaine could see what Richard has.

Next Key Stakeholders Meeting is Monday, December 19th at 7 PM at OCCC/Key Bank. **Next Built Environment Focus Group** is Tuesday December 20th at 6 PM at City Hall. New members of the group are welcome always.