

*City of Newburgh
Arts & Culture Commission
March 14th, 2007
Meeting Minutes*

Present Commissioners:

Garin Baker (GB)
Kevin White (KW)
Natasha Cotton (NC)
Ilyana Campos (IC)
Stuart Sachs (SS)
Marsha Zola (MZ)
Jim Hoekema (JH)
Clayton Buchanan (CB)
Peter Cody (PC)

Absent Commissioners:

Torrence Harvey (TH)

Call to Order: 7:08 pm by Garin Baker (GB), motion 2nd by Marsha Zola (MZ). All in favor.

Approval of meeting minutes: Correction of names to be made to February 21st's meeting minutes.

Welcome to observing guest and introductions by Commissioners.

Committee Reports

Nominating Committee (JH)

1st –New Commissioner Recommendations - Report given to commissioners)

JH informed commissioners of presentation to City Council on March 22nd, 2007 regarding formal recommendations of new commissioners. Throughout the year commission has created terms for new commissioners of 1 year, 2 years or 3 years and has discovered from Courtney Kain, City Manager's Assistant that this is illegal. As a result one of the member's that traded a one year term for a two year term's position has been officially declared expired. In addition one other commissioner has resigned which has created two more vacancies. Letter to City Manager will include recommendation for 4 previously recommended commissioners as well as two new recommendations. 2/3 of Commissioners must reside in the City of Newburgh. Discussion: Catherine Ventry will be a one year appointment and all others will have 3 year appointments. ~ Motion by JH to accept new recommendations, PC 2nd motion, all in favor.

2nd- Nomination of new officers- Process devised (Process handed out to commissioners)

Committee would like to have officers in place by next month's meeting and have proposed electronic ballots. Asking commissioners to submit nominations by Wednesday, March 21st, ballots will be sent electronically, vote on Monday, April 3.

Time Frame: Nominations by March 21, Ballot distribution by March 28 and vote by April 3; announcement of results no later than April 8, 2007.

~ Discussion by commissioners

~MZ motion to adopt process, SS 2nd motion, GB opposed

Artist Support & Advocacy Committee- (MZ-Reports given to commissioners)

1st- Held phone conversation with TH regarding Arts Center and to combine Artists Support & Advocacy Committee and Arts & Cultural Center Committee. TH has agreed and accepted.

~ Discussion by commissioners

~ Motion by MZ to combine two committees, 2nd motion, all in favor.

2nd - Gifts of Art. City of Newburgh requested that Commission create guidelines for accepting gifts of art. Commission worked diligently, did research, met with experts, drafted documents, presented to Commission and was approved, met with City and they approved, sat with Corporate Counsel and Courtney Kain to go through documents. They made additional suggestions that were changed and re approved by Commission. Then Kendal made suggestions that were adopted and approved, sent to city and there it sits. Would like to send a letter to City Manager and City Council regarding the status and appropriate procedure for the document.

~ MZ motion to send letter, SS 2nd motion

~ Discussion by commissioners

~ MZ 2nd motion, SS 2nd, 2nd motion to accept amended letter, all in favor.

3rd - Pocket Park Project - Procedures to move forward with project, funded at \$40,000 by City of Newburgh. Sharing with commissioners that there will be a plan to begin having work done, Will begin by drafting a mission. Will be working with Kendall on this project.

4th - Zoning - Met with City Planner. (SS) Section of Master Plan relating to housing. Discussions around artist live/work housing and possibility of identifying sites within city that would be external to 30 acres site already being developed. There were discussions about of a couple of locations. Ian to provide copy of real estate owned by the city to serve two purposes; for the pocket park site selection & for possibility of bundling together some sites and letting Leyland get to work.

~ Discussion by commissioners

PR/ Marketing Committee (IC- Report given to commissioners)

Logo presentation- Committee met on March 7th to discuss & go over logos that were submitted by different artists in area. Out of 21 designers we agreed on one that was felt was capable of producing a piece that was representative of the Arts & Culture Commission (logo passed around for commissioners to view). Would like to work with selected designer. IC motioned to work with Joseph Azzone to create a logo for the Newburgh Arts & Culture Commission.

~ IC motion, KW 2nd motion, all in favor.

~ Discussion by commissioners

Special Events Committee-(NC-Reports given to commissioners)

Committee members asked to review reports and ask questions.

Youth Education & Community Outreach Committee (NC- Report given to commissioners)

Review of first year goals; establish historical programs to promote Newburgh's history & promote collaborations among Newburgh schools, etc. Torrence Harvey has numerous programs within the school district & is our liaison between the schools. Dr. Saturnelli has offered us assistance by providing individuals within the board of education to assist us, Sonya Dixon, Andy Verdon, Thomas Fitzgerald & Bruce Cohen. Committee proposed S.H.I.P. (State History Interest Project) idea to ACC & BOE. BOE suggested that ACC put together a panel to work within district to recreate a program similar to this one.

~ Discussion by commissioners

~ SS motion to assemble committee to work on this project with BOE, JH 2nd motion, all in favor.

Beth Ann was working with Bob Ewald, she is no longer a commissioner and NC will continue with this effort. Playground on wheels, \$10,000. Courtney had a draft of project and a meeting with be scheduled with NC, Courtney, Kendall, and Sara.

~ Discussion by commissioners

Idea was presented to committee to request recognition of Washington Headquarters in Newburgh by Washington DC.

Funding Mechanism Committee- (KW)

NYS CA update; Hopes that they would review ACC in May not going to happen. Will be reviewed in December. Application due September 7th. There is a two step process; registration and then application. ACC is registered and next step is the application. Like to discuss 501c3 issue; extreme concerned about funding, and ability to raise funds in its present form. Requesting help to review question of our current status is best for us or a 501c3?

~ Discussion by commissioners

Open/New Business- (GB)- Required to do an Arts Commission yearly report to the City Manager. Need someone to draft this report. Letter should mention all of the things that the ACC has done over the course of the year. MZ to think about assisting in the drafting of this report. SS offered to collaborate, GB to work on as well and JH assist in the end process.

Public Comment-

Closing-SS Motion to adjourn meeting, MZ 2nd, all in favor.

Meeting adjourned at 8:42pm

Next meeting scheduled for Wednesday, April 11th, 2007 @ 7pm, at NPAA.